

**ANNEXURE A**

<b>INDIVIDUAL REGISTRATION NUMBER</b>		<b>INDIVIDUAL PHDB RESOLUTION NUMBER</b>	
<b>APPLICATION FOR A INDIVIDUAL HOUSING SUBSIDY</b>			
<b>INDIVIDUAL SUBSIDY</b>	<b>Credit linked *</b>		
	<b>Non-credit linked *</b>		
THE APPLICATION IS HEREBY RETURNED AS THE FOLLOWING ADDITIONAL INFORMATION IS REQUIRED:			
1. ....			
2. ....			
3. ....			
IN CASE OF INCOMPLETE INFORMATION - CONTACT: (To be completed by Applicant)			
NAME:			
POSTAL ADDRESS:			
TELEPHONE NUMBER:			

**In the application form PHDB means Provincial Housing Development Board.**

**For office use only**

**\* Tick (T) whichever is applicable.**

TABLE 1				
THE FOLLOWING DOCUMENTS MUST BE ATTACHED AND WERE FOUND TO BE PRESENT				OFFICIAL USE T
Certified copy of Marriage Certificate				
Certified copy of R.S.A. Bar Coded Identity Document	Self		Spouse	
Certified copy of Divorce Settlement				
Certified copy of Spouse's Death Certificate				
Proof of Disability (Appendix 1)				
Proof of loan granted by lender, where applicable				
Certified copy of Agreement of Sale				
Social compact agreement (where necessary)				
Certified copy of Agreement with Conveyancer (in the case of individual non credit linked subsidies)				
Certified copy of Building Contract and Approved Building Plan				
Certified copy of Proof of Monthly Income				
Certified copy of Permanent Residence Permit (Bar Coded Permit)				

TABLE 2 (For official use only)				
	PROCESS RECORD	DATE	SIGNATURE	
			Official	Supervisor
1.	Application Received			
2.	Procedural Check			
3.	Application Returned for Correction			
4.	Application Returned Corrected			
5.	Data Captured			
6.	Data Verified			
7.	Searches Completed: <ul style="list-style-type: none"> <li>a) Internal Affairs</li> <li>b) Deeds Office</li> <li>c) National Housing Data Base</li> </ul>			
8.	Filed			
9.	Date Subsidy Approved by PHDB			
10.	Date applicant notified of PHDB acceptance/non-acceptance			

<b>SECTION A: PERSONAL DETAILS (To be completed by all applicants)</b>					
A "Spouse" is defined as a Husband, Wife or Long Term Partner					
<b>Married, living with long term partner or single with dependants</b>					
	<b>Period</b>		<b>Period</b>		<b>Period</b>
Married*		Habitually Co-habiting with long term partner*		Widow/Widower with dependants*	
Divorced with dependants*		Single with dependants*			
	<b>APPLICANT</b>			<b>SPOUSE (or Deceased Partner)</b>	
Surname					
Maiden or Former Surname					
Full Names (First Three Only)					
Identity Number					
Gender	Male*		Female*		
Race	African*		White*		
	Coloured*		Indian*		
	Other*		Other*		
If "other" specify:					
Residential Address:					
.....					
.....					
.....					
.....					
	Disabled	Yes*	No*		
* If you or any of your dependants are disabled and you are applying for additional subsidy, please attach original medical form (Appendix 1), duly completed and signed by your District Surgeon/Medical Practitioner, registered with the Medical and Dental Council.					

<b>SECTION B: DETAILS OF DEPENDANTS (Information on only 2 dependants to be supplied by applicant)</b>				
<b>Surname</b>	<b>Initials</b>	<b>Relationship to Applicant</b>		<b>Age</b>
Gender	Male*		Female*	
If more than two dependants, provide total number of dependants				

<b>SECTION C: MONTHLY INCOME DETAILS (To be completed by applicant)</b>			
		<b>Applicant</b>	<b>Spouse</b>
Indicate if you are:	Unemployed*		
	Employed *		
	Self Employed *		
	Pensioner *		
Basic Monthly Income		R	R
Regular Periodic Allowances		R	R
Housing Allowance Payable (Loan Interest Subsidy)		R	R
Regular financial obligations met by employer on behalf of applicant/spouse		R	R
Commission Received (12 months average)		R	R
Pension or Disability Grant		R	R
TOTAL		R	R
JOINT TOTAL (Applicant and Spouse)		R	
Amount of Subsidy Applied For		R	

<b>SECTION D: DETAILS OF CITIZENSHIP (To be completed by applicant)</b>		
Are you a South African Citizen	YES *	NO *
If you are not a South African Citizen supply the following:		
Country of which you are a Citizen		
South African Permanent Residence Permit Number		
Date Permit was Issued		

<b>SECTION E: DETAILS OF PROPERTY TO BE PURCHASED WITH SUBSIDY (To be completed by applicant)</b>				
Name of Seller:				
District:	Municipality			
Township:	Erf (Stand) / Lot Number*			
Township Extension:				
Unit Number:				
Description of Dwelling *	Flat (Name of Building)	House (Street Address)		
Type of Tenure*	Ownership	Leasehold	Deed of Grant	Other
	If other: Specify			

**SECTION F (i): FUNDING DETAILS IN RESPECT OF PURCHASE OF PROPERTY (To be completed by applicant)**

TOTAL PRODUCT PRICE	R
a) Subsidy	R
b) Amount of Home Loan, if applicable	R
c) Employer's Contribution, if any	R
d) Own Cash Contribution	R
e) Own Building Material Contribution	R
TOTAL	R

**SECTION F(ii) (To be completed by Provincial Housing Department)**

f) Subsidy Amount Qualified for	R
g) Disability Subsidy (Plus)	R
h) Geotechnical Assistance (Plus)	R
Sub Total	
i) Grants Received from State Resources (Minus)	R
Total Subsidy Amount Qualified for	R

**SECTION G: DETAILS OF CONVEYANCER (To be completed by conveyancer)**

Name:			
Postal Address:			
Conveyancer Fee	R		
Approval Code of PHDB			
Telephone Number	Code		
Facsimile Number	Code		

**SECTION H: DETAILS OF LENDER FOR A CREDIT-LINKED INDIVIDUAL SUBSIDY APPLICATION (To be completed by lender)**

Name:			
Postal Address:			
Approval Code of PHDB			
Telephone Number	Code		
Facsimile Number	Code		

<b>SECTION I: DETAILS OF CONTRACTOR/BUILDER (To be completed by contractor/builder)</b>			
Name:			
Postal Address:			
National Home Builders Registration Council's Registration Number:			
Telephone Number	Code		
Facsimile Number	Code		

**AFFIDAVIT BY APPLICANT & SPOUSE/PARTNER \***

**APPLICANT**

I, the undersigned applicant, do hereby solemnly / under oath\* declare:

1. That all the information contained in this application form(including Appendix 1) is true and correct and that all material facts have been disclosed therein.
2. That neither I nor my 'Spouse' (as defined in Section A of this form)
  - now owns or has ever previously owned any residential property in full ownership, leasehold or deed of grant;
  - has never purchased a State-subsidised residential property of which transfer has not yet been taken;
  - has previously received financial assistance from the Government of the Republic of South Africa or Independent Development Trust or the former Self Governing Territories or TBVC States or any other State financed subsidies in order to acquire a residential property; and
  - that my estate has not, at the date of this application, been sequestrated or made insolvent.
3. That the information supplied with regard to dependants, is correct.
4. That all details given in this application form with regard to myself, my income and employment status are true and correct.
5. That the disabled person referred to in the medical certificate (Appendix 1) is either myself, my spouse (as defined in the application form), my child or my financial dependant.

I, further acknowledge:

6. That should the property which I am to acquire not have been transferred to me within three months after the date on which the Provincial Housing Development Board has made the subsidy amount available to me, or the Support Organisation fails to comply with any of its obligations in terms of the Agreement, the Housing Board shall, at its discretion, be entitled to withdraw the subsidy.
7. That I am aware that if any information supplied by me in this application is incorrect or fraudulent, the Provincial Housing Development Board may take appropriate legal action against me and may also institute a criminal prosecution.

.....  
SIGNATURE OF APPLICANT

**SPOUSE/PARTNER\***

I, the undersigned ..... spouse/partner\* solemnly/under oath declare that:

1. I am married to the applicant.\* / I habitually cohabit with the applicant as if we are husband and wife.\*
2. All details given in this application form including details of myself, my income and employment status are true and correct.
3. I am aware that I could be prosecuted if any of the details given in this application form are incorrect or fraudulent.

.....  
SIGNATURE OF PARTNER\*

---

**COMMISSIONER OF OATHS**

I CERTIFY that the Deponent/s has/have acknowledged that he/she/they\* know and understand the contents of their affidavit's, which was/were signed and sworn to/affirmed\* before me at .....  
on this ..... day of ..... of the year .....

OFFICIAL DATED STAMP

Full names and Surname: .....

Identity Number .....

Capacity: .....

Postal Address: .....

Area: .....

.....  
SIGNATURE OF COMMISSIONER OF OATHS



\* Tick (T ) whichever is applicable.