



human settlements

Department:
Human Settlements
REPUBLIC OF SOUTH AFRICA

IMANUWALI YOMTHETHO WOKUTHUTHUKISWA KOKUFUMANEKA KWELWAZI (PAIA)

*Ilungiswe ngokwesigaba se- 14 somThetho wokuThuthukiswa kokuFumaneka kweLwazi we-
2000
(UmThetho wesi- 2 we- 2000)*

2016-2017

Isingeniso

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AMAGAMA WOKUTHOKOZA

IsiGaba sama- 32 somThethosisekelo weRiphabhliki yeSewula Afrika we- 1996 (umThethosisekelo) unikela woke umuntu ilungelo lokufumana nanyana ngiliphi ilwazi eliphethwe mbuso namkha ngomunye umuntu begodu lokho kufunelwa ukusebenzisa namkha ukuvikelwa kwelinye nelinye ilungelo.

UmThetho we- 2000 wokuThuthukiswa kokuFumaneka kweLwazi (UmThetho wesi- 2 we- 2000), (PAIA) ngokulemuka amalungelo lawa wangokomthethosisekelo, khulu khulu-

- unikela zoke iinhlango zakarhulumende isibopho sokukghonakalisa ukufunyanwa kwelwazi/ irekhodi/ amarekhodi angaphasi kwelawulo lazo;
- unikela iphahla nekambiso yokobana umphakathi usebenzise ilungelo lawo langokomthethosisekelo lokufumana ilwazi msinyazana, ngokungabizi khulu nabulula ngendlela ekukghoneka ngayo.
- uqintela iindlela iinhlango zakarhulumende ekufanele zizethule, ukukghonakalisa ukufunyanwa kwelwazi malunga womphakathi.
- Uveza kafitj hazana imibandela lapho kusebenza khona imikhawulo yelungelo lokufumana, ukufaka hlango lelo eliphathelene nelwazi lomuntu uqobo lwakhe, lamahwebo, lezeemali, lobuthekniki nelesayensi elimayelana nehlangano engathathi ihlangothi; ilwazi elingathikameza ikambiso yekhotho namkha yesipholisa, isib. amadokethi wamapholisa ekambisweni yebheyili kanye nezinye iingaba zelwazi ezimayelana neZiko leSewula Afrika lezomThelo.

Azikho iinqabo zokulemukwa kwamalungelo mphakathi ngendlela ekuqintelwe ngayo esiGabeni sama- 36 somThethosisekelo ngokunjalo nesiGabeni sama- 33 ukufika kwesama- 45 somThetho we- PAIA.

Ngokuthobela iimfuneko zomthetho we- PAIA nekufakeni isandla ekuthuthukisweni kokuba pepenene komnyango, ukuziphendulela nokubusa ngefanelo, umNyango wezokuHlaliswa kwabaNtu (DHS) ukhiqize imanuwali njengendlela yokwenza bona umphakathi ukghone ukufumana ilwazi/ amarekhodi owaphetheko.

Kuthenjwa bona imanuwali le izokusebenza njengeplatfomu/ isisetjenziswa esisebenzako ekunikeleni umphakathi ilwazi elifaneleko kobana ukghone ukusebenzisa ilungelo lawo lokufumana ilwazi eliphethwe mNyango.



M. TSHANGANA
UMNQOPHISI ZOMBELELE
UMNYANGO WEZOKUHLALISWA KWABANTU
ILANGA: 19/09/2016

AMA- AKHRONIMI

BAS	: IRherho elisiSekelo lokuGcinwa kwamarekhodi weMali (Basic Accounting System)
BNG	: UkuThoma ukwEnza izinto eziHlukileko (Breaking New Grounds)
CD	: UmNqophisi omKhulu
CSOS	: ImiSebenzi kamJameli weenKimu zomPhakathi
DDG	: ISekela lakamNqophisi Zombebele
DFI	: linkhongo zeeMali zokuThuthukisa
DHS	: UmNyango wezokuHlaliswa kwabaNtu ("UmNyango")
DIO	: ISekela lesiPhathiswa seLwazi (Iqhatjhe ngokwesiGaba se- 17 se- PAIA)
EAAB	: IBhodi yeeNdaba ze- Ejensi yePahla
FLISP	: IHlelo lesiBonelelo somuNtu ngamunye esiHlanganiswe nezeeMali
HDA	: I- Ejensi yokuThuthukiswa kwezeziNdlu
HR	: IPhiko lezabaSebenzi
HS	: Zokuhlaliswa kwabaNtu
HSDG	: Isibonelelo sokuThuthukiswa kweNdawo zemaDorobheni
HSS	: IRherho lesiBonelelo sezeziNdlu
ICT	: ITheknoloji yeLwazi nokuThintana
IO	: IsiPhathiswa seLwazi (UmNqophisi zombebele womNyango)
MEIA	: UkuTjheja, ukuHlaziya nokuHlolwa komThelela
NHBRC	: UmKhandlu wesiTjhaba wokuTloliswa kwabAkhi beziNdlu
NHFC	: IHlangano yesiTjhaba yeeMali zezeziNdlu
NURCHA	: I- Ejensi yokwAkhiwa kabutjha kweDorobha nezeziNdlu
PAIA	: UmThetho we- 2000 wokuThuthukiswa kokuFumaneka kweLwazi (UmThetho wesi- 2 we- 2000)
PDHS	: UmNyango wesiFunda wezokuHlaliswa kwabaNtu
PHP	: Ikambiso yabaNtu yezokuHlaliswa kwabaNtu
RHLF	: Isikhwama semalibolekiswa yeziNdlu zemaKhaya
SABC	: IHlangano yezokuRhatjha yeSewula Afrika
SAHRC	: IKomitjhini yamaLungelo wobuNtu yeSewula Afrika
SALGA	: IHlangano yaboRhulumende beeNdawo yeSewula Afrika
SHRA	: IsiPhathimandla esiLawula iziNdlu zomPhakathi
SLA's	: IimVumelwano ezimayelana neZinga lomSebenzi
USDG	: Isibonelelo sokuThuthukiswa kweNdawo zemaDorobheni

IHLATHULULO YAMATHEMU

	Ithemu	Ihlathululo/Ukutlhadlhula
1.	Imbadalo yelungelo lokufumana	Imbadalo yokufuna, ukulungisa nokukhutjwa kabutjha kwamarekhodi abawiweko ebhadelwa mbawi, ngendlela eqintelwe siGaba sama- 22(6) se- PAIA.
2.	UmThetho	UmThetho we- 2000 wokuThuthukiswa kokuFumaneka kweLwazi (UmThetho wesi- 2 we- 2000) Obizwa nange- PAIA namkha "umThetho".
3.	UmNyango	UmNyango wezokuHlaliswa kwabaNtu. Ubizwa nangokuthi yi- DHS.
4.	ISekela lesiPhathiswa seLwazi (DIO)	Umuntu oqhatjwe mNqophisi Zombebele kobana asize ihlangano karhulumende ngokwenza bona amarekhodi wayo afumaneka ngendlela ekukhona ngayo ebabawini ngendlela ekuqintelwe ngayo esiGabeni se- 17 (1) se- PAIA.
5.	Umhlahlo	Umtlole namkha incwadi ekhutjwe yiKomitjhini yeSewula Afrika yamaLungelo wobuNtu ngeminqopho yokusiza omunye nomunye umuntu ofisa ukusebenzisa elinye nelinye ilungelo ngokwe- PAIA ngendlela eqintelwe ngayo esiGabeni se- 10.
6.	IsiPhathiswa seLwazi (IO)	UmNqophisi Zombebele womNyango wezokuHlaliswa kwabaNtu ngendlela ahlathululwe ngayo esiGabeni soku- 1 se- PAIA.
7.	Isibilayezo	Isibilayezo mayelana nesiquqo sokwalelwa ukufumana ilwazi, ngendlela ekuqintelwe ngayo esiGabeni sama- 74 se- PAIA.
8.	Ilwazi lomuntu uqobo lwakhe	Ilwazi elimayelana nomuntu owaziwako ukufaka hlangu ilwazi eliphathelene nobuhlanga, ubulili, ukuba sidisi, amathatho, ubutjhaba, ubuzwe namkha imvelaphi yokuhlala, umbala, ubudlelwano bobulili obuthileko, unyaka wobudala, ipilo yangokomzimba namkha ngengqondo, zamaphilo, ukurholophala, ikolo, unembeza, ikolelo, amasiko, ilimi nokubelethwa komuntu ngendlela ehlathululwe esiGabeni soku- 1 se- PAIA.
9.	Umbawu uqobo lwakhe	Umuntu ofuna ukufumana ilwazi/amarekhodi amumethe ilwazi eliphathelene naye ngendlela ekuhlathululwe ngayo esiGabeni soku- 1 se- PAIA.
10.	Ihlangano karhulumende	Omunye nomunye umnyango wombuso namkha karhulumende emkhakheni welizwe namkha wesifunda, omunye nomunye umasipala emkhakheni wendawo karhulumende namkha esinye nesinye isikhungo esenza umsebenzi karhulumende ngokomunye nomunye umthetho ohlathululwe esiGabeni soku-1 se- PAIA. Ubizwa nangokuthi yihlangano karhulumende nakha umnyango.
11.	Irekhodi	Elinye nelinye ilwazi elirekhodiweko, elingenye nenye indlela namkha isibikiindaba esithogonyelwe yi- DHS ngendlela ekuhlathululwe ngayo esiGabeni soku-1 se- PAIA.
12.	Amarekhodi akhona ngokuzenzakalela	Amarekhodi afumaneka ngaphandle kobana umuntu abawe ilungelo lokuwafumana ngokomThetho ngendlela eqintelwe esiGabeni se- 15(1)(a) se- PAIA.
13.	Amarekhodi akhona ngokubawiswa	Amarekhodi afunyanwa ngokulandela indlela yekambiso ye- PAIA ngendlela eqintelwe esiGabeni se- 11 ne- 18 se- PAIA; ilungelo lokufumana amarekhodi lawa lingalelwa ngeenzathu zesiGaba sama- 33 ukuya ema- 45 somThetho.
14.	Isiphathimandla	UNggongqotjhe wezokuHlaliswa kwabaNtu namkha umuntu

	esifaneleko	oqhatjhe nguNgqongqotjhe ngokutlola phasi kobana aqalane neemBilayezo ngendlela ekuhlathululwe ngayo esigabeni soku- 1 se- PAIA.
15.	Imbadalo yesibawo	Imbadalo engabuyiselwiko ebhadelwa mbawi lokha nakathumela isibawo sokufumana ngendlela eqintelwe sigaba sama- 22(1) se- PAIA. (Umbawi uqobo lwakhe akabalwa ekubhadeleni imbadalo yesibawo).
16.	Isibawo selungelo lokufumana	Isibawo esenziwe ngokwesigaba sobu- 8 ne - 11 se- PAIA sokufumana irekhodi namkha amarekhodi aphethwe mNyango.
17.	Umbawi	Omunye nomunye umuntu owenza isibawo sokufumana ilwazi namkha amarekhodi we- DHS namkha umuntu ojamele umuntu obawa ilwazi ngendlela ehlathululwe esiGabeni soku- 1 se- PAIA.
18.	Ihlangano engathathi ihlangothi	Omunye nomunye umuntu ukufaka hlangana urhulumende wombuso wakwenye inarha, ihlangano yeentjhabatjhabeni namkha umkhakha karhulumende lowo namkha enye ihlangano kunombawi othintekako ngendlela ehlathululwe esiGabeni soku- 1 se- PAIA.
19.	Amalanga wokusebenza	Amanye namanye amalanga kunoMgcibelo, uSondo namkha amaholideyi ngendlela ekuhlathululwe ngayo esigabeni soku- 1 se- PAIA.

1. ISINGENISO

Imanuwali le ibuthelelwe ngokwefuneko yangokomthetho ngokukhambisana namalungiselelo wesiGaba se- 14 somThetho wesi- 2 we- 2000 wokuThuthukiswa kokuFumaneka kweLwazi (PAIA), oqintela zoke iihlangano zakarhulumende kobana zibuthelele bezikhuphe imanuwali etjengisa ilwazi/amarekhodi angaphasi kwetlhogomelo lazo akhona ngokuzenzakalela emphakathini kanye nalawo ekufanele abawiwe ngokweendinyana zomThetho.

Imanuwali le ijamele kwaphela umNyango wesiTjhaba wezokuHlaliswa kwabaNtu begodu ayifaki hlangana ilwazi/ amarekhodi weminyango ehluahlukileko yeemfunda.

2. IMINQOPHO YOMTHETHO

Iminqopho ye- PAIA ngokwesiGaba se- 9 ngile -

- Ukuphumelelisa ilungelo langokomthethosisekelo lokufumana ilwazi eliphethwe mbuso kanye nelwazi elinye nelinye eliphethwe ngomunye umuntu elifunekako ekusebenziseni namkha ekuvikelweni kwamanye namanye amalungelo.
- Ukuphumelelisa ilungelo lokufumana ilwazi; ngokulawulwa mikhawulo elungileko, ukufaka hlangana begodu ngokungapheleli lapho, imikhawulo enqotjhiswe ekuvikeleni ngefanelo kwefihlo, ifihlo yokuthengiselana kanye nokubusa kuhle nangepumelelo begodu nangendlela enzinzisa ilungelo lelo namanye amalungelo, ukufaka hlangana amalungelo angakuVikelamalungelo esiGabenisi sesi- 2 somThethosisekelo.
- Ukuphumelelisa iimbopho zombuso zangokomthethosisekelo zokwenza ngcono amalungelo wobuntu, isiko nobulungiswa bokuhlalisana.
- Ukutlamba indlela yokuzithandela nekatelelako namkha ikambiso yokuphumelelisa ilungelo lokufumana ilwazi ngendlela eyenza bona abantu bakghone ukufumana amarekhodi karhulumende neweenhlangano zangeqadi msinyana, ngentengo engabiziko, lula nangendlela ekukghoneka ngayo kanye
- Nokuthuthukisa ubupepenene, ukuziphendulela kanye nokuphathwa ngefanelo kwazo zoke iihlangano zakarhulumende nezizijameleko.

3. UMNQOPHO WEMANUWALI

Imanuwali le inqotjhiswe:

- Ukunikela ilwazi mayelana nemisebenzi nezenzelwa zomNyango wezokuHlaliswa kwabaNtu (DHS) ozenzela umphakathi kanye nokobana zifumaneka njani;
- Ukunikela ilwazi mayelana nelwazi lokuthintana lomnyango ukufaka hlangana neminingwana yokuposa, yendlela neemphande ze- imeyila; iinomboro zomrhala nefeksi yesiPhathiswa seLwazi kanye neSekela eliqhatjhiweko lesiPhathiswa seLwazi (DIO);
- Ukunikela irherho lamarekhodi akhona ngokuzenzakalela angaphasi kwetlhogomelo lomnyango;
- Ukuhlathulula ikambiso ekufanele ilandelwe malunga womphakathi ekufumaneni ilwazi elingaphasi kwetjhejo le- DHS ngokukhambisana neendima ze- PAIA.

4. UMHLAHLO NGOKUSETJENZISWA KWE- PAIA (ISIGABA SE- 10)

Ikomitjhini yamaLungelo wobuNtu yeSewula Afrika (SAHRC) ibuthelele umhlahlo ngokusetjenziswa kwe- PAIA ngendlela isigaba se- 10 somThetho esiqintele ngayo. Umhlahlo lo ukhona ema- ofisini we- SAHRC.

I- Ofisi eKulu yesiTjhaba
IKomitjhini yamaLungelo wobuNtu yeSewula Afrika
33 Hoofd Street
Forum III - Braampark
Braamfontein
Johannesburg, Gauteng
2014

Inomboro yomrhala: +27 11 877 3600/3803
Inomboro yefeksi: +27 11 403 0625
Isiphande se- imeyila: paia@sahrc.org.za
Iwebhusayidi: www.sahrc.org.za

5. ILWAZI LOKUTHINTANA

5.1. IsiPhathiswa seLwazi (IO)

Ngendlela ekutjhejwe ngayo emThethweni, umNqophisi Zombebele uyi- IO.

UmNqophisi Zombebele: Nom M Tshangana
Umrhala: +27 12 421 1486/1312/444 5246
Ifeksi: +27 12 421 2998
I- imeyila: InformationOfficer@dhs.gov.za

5.2. ISekela lesiPhathiswa seLwazi (DIO)

UmNqophisi omKhulu: weSekelo lemSebenzini uqhatjhe njenge- DIO, ngendlela ekutjhejwe ngayo esigabeni se- 17(1) somThetho.

ISekela lesiPhathiswa seLwazi: Nom M Moerane
Umrhala: +27 12 444 9006
Ifeksi: +27 86 510 8601
I- imeyila: DeputyInformationOfficer@dhs.gov.za

5.3. Iziko le- PAIA

Iziko le- PAIA likghonakalisa ukunikelwa kwelungelo lokufumaneka kwelwazi lomnyango.

Umrhala: +27 12 444 9045/57/58
Ifeksi: 086 4711939
I- imeyila: paia@dhs.gov.za

5.4. Ilwazi elidephileko

Isiphande seposi: Private Bag X644
PRETORIA
0001
Isiphande sendawo: Govan Mbeki House
240 Justice Mahomed Street
PRETORIA
0002
Umrhala: +27 12 421 1311
Ifeksi: +27 12 341 8512/+27 12 444 9000
I- imeyila: info@dhs.gov.za
Iwebhusayidi: www.dhs.gov.za

6. IGUNYA LANGOKOMTHETHO ELIHLAHLA IMISEBENZI YOMNYANGO

- UmThethosisekelo weRiphabhliki yeSewula Afrika we- 1996
- UmThetho wezeziNdlu, we- 1997 (UmThetho we- 107 we- 1997)
- UkuThoma ukwenza izinto eziHlukileko: IHlelo eliPheleleko lokuTlanywa kwezokuHlaliswa kwabaNtu okuRagela phambili
- UmThethomlingwa wezeziNdlu oFaka woke umuntu we- (2007)
- UmThetho we- 2007 wokuVikelwa kwabaThengi beziNdlu (UmThetho we- 17 we- 2007)
- UmThetho we- 2008 we- Ejensi yokuThuthukiswa kwezeziNdlu (UmThetho wama- 23 we- 2008)
- UmThetho we- 1999 wokuPhathwa kweMali zomBuso (UmThetho woku-1 we- 1999) ngendlela okhitjelelwe ngayo mThetho wama- 29
- UmThetho we- 2008 wokuSungula nokwenza ngcono izindlu ezaneleko zomphakathi (UmThetho we- 16 we- 2008)
- UmThetho we- 2013 wokuHlukaniswa kweRevenyu (UmThetho wesi- 2 we- 2013)
- UmThetho we- 1999 wokuQhatjiswa kweziNdlu (UmThetho wama- 50 we- 1999)
- Ukukhitjelelwa komThetho we- 2007 wokuQhatjiswa kweziNdlu (UmThetho wama- 43- we- 2007)
- UmThetho we- 2000 wokuVezwa kweMalibolekiswa neBhondi (UmThetho wama- 63 we- 2000)
- UmThetho we- 2011 wokuPhatha isiKimu sobuNikazi beNgcenyane ethileko (UmThetho wobu- 8 we- 2011)
- UmThetho we- 2011 womSebenzi kamJameli weenKimu zomPhakathi (UmThetho we- 9 we- 2011)
- UmThetho we- 2005 wePhahla leTjhebiswano laboRhulumende abadlulako koyedwa (UmThetho we- 13 we- 2005)
- UmThetho wokuKhandelwa kokuKhutjiswa ngokungasimThetho kanye nokuHlala ngokungasimThetho emHlabeni (UmThetho we- 19 we- 1998)
- UmThetho we- 1976 weNdaba ze- Ejensi yePahla (UmThetho we- 112 we- 1976)
- IHlelo lesiTjhaba lokuThuthukisa

7. IMISEBENZI NESAKHIWO SOMNYANGO WEZOKUHLALISWA KWABANTU

7.1. ISIRHUNYEZO SAMANO

7.1.1. UMBONO: Isitjhaba esihlaliswe eendaweni ezihlalekako zabantu.

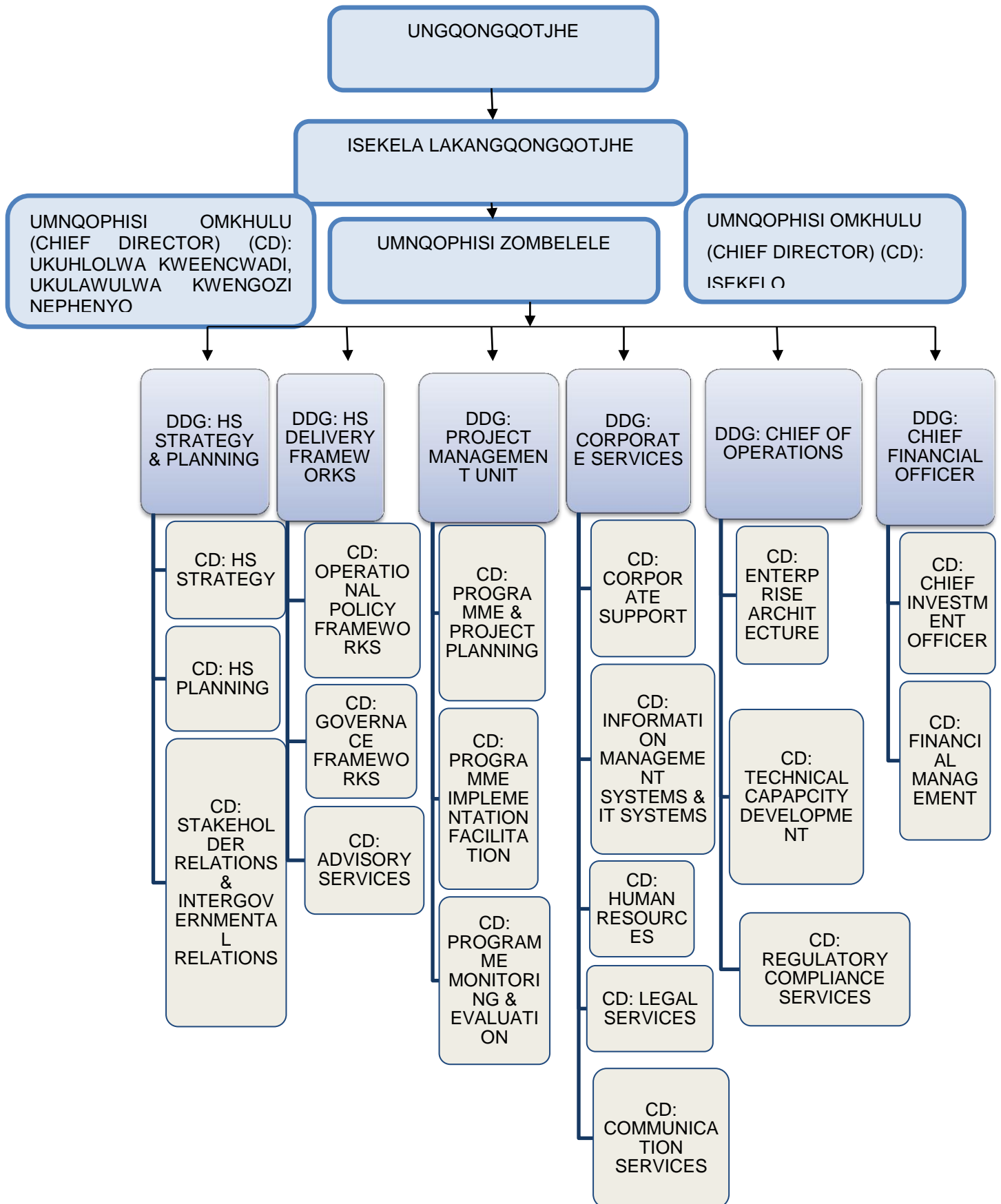
7.1.2. UMNQOPHO: Ukukghonakalisa ukutlanywa okuragela phambili kweendawo ezihlalekako zabantu kanye nekhwalithi engcono yepilo yemindeni.

7.1.3. IMIGOMO

Imigomo eqakathekileko ehlahla nelawula umnyango idzimelele kumThethosisekelo kanye nemithetho yawo begodu ifaka hlangu:

- Ukuziphendulela
- Ukulingana nokungathathi ihlangothi
- Ukuzikhethela, iKhwalthi nokukghona ukuthenga
- Ikgono lokuragela phambili
- Ukusungula
- Imigomo yeBatho Pele

7.2. ISAKHIWO ESIHLELEKILEKO SOMNYANGO



7.3. IMISEBENZI ENIKELWA MNYANGO

Kokuthoma umnyango u:

- Sungula bewugcine umgomo nephahla lomthetho elifunekako ekukghonakaliseni umnqopho wezokuhlaliswa kwabantu okuragela phambili nokungabandlululiko ngokukhambisana nomnqopho karhulumende kanye negunya lomnyango;
- Kghonakalisa ukuhlukaniswa kwesibonelelo saqobe mnyaka sezokuhlaliswa kwabantu, ukuthuthukiswa komthangalasisekelo nokutholwa komhlaba eemfundeni nakibomasipala.

Ngezelela endimeni iimfunda nabomasipala abayidlalako mayelana nezokuhlaliswa kwabantu, iinkhungo ezilandelako zesitjhaba zisunguliwe ukukghonakalisa iindingo zomkhakha eziphathele nezokuhlaliswa kwabantu.

Iinkhungo:	Imisebenzi:	Amatlayenti:	Fumana ilwazi e-:
IBhodi yeeNdaba ze-Ejensi yePahla (EAAB)	<ul style="list-style-type: none"> • Lawula, ugcine bewuthuthukise izinga lokuziphatha kwama-ejensi athengisa izindlu ngokutjheja lokho okufunwa mphakathi; • Nikela iintifikedi zokuthembeka ngesekelo leemali kubenziimbawo abakulungeleko; • Qintela izinga lokubandulwa kwama-ejensi athengisa izindlu; • Phenya iinghonghoyilo mayelana nama-ejensi athengisa izindlu bese uthoma ikambiso yokujezisa kilawo ma- ejensi athengisa izindlu anomlandu la kutlhogeka khona kanye • Nokuphatha nokulawula isikhwama seemali sama- ejensi athengisa izindlu. 	Abathengi bezindlu nama- ejensi wepahla.	Ama- ofisi we- DHS, EAAB.
UmSebenzi kamJameli weenKimu zomPhakathi (CSOS)	<ul style="list-style-type: none"> • Ukunikela iinkimu zomphakathi umsebenzi wokusombululwa kwemiraro; • Ukunikela abalamuli, abahluleli nezinye iinsebenzi zomsizi; 	Ihlangano yesikimu somphakathi, isikimu somphakathi sabanikazi bengcenyethileko kanye nabaqatjhi.	Ama- ofisi we- DHS, CSOS.

Iinkhungo:	Imisebenzi:	Amatlayenti:	Fumana ilwazi e-:
	<ul style="list-style-type: none"> • Lawula, tjheja bewulawule ikhwalithi yemitlolo yokulawulwa kweenkimu zobunikazi beengcenywe ezithileko zepahla kanye • Nokuthogomela, ukubulunga nokunikela ilungelo lokufunyanwa mphakathi kwemitlolo yokulawula isikimu. 		
I- Ejensi yokuThuthukiswa kweziNdlu (HDA)	<ul style="list-style-type: none"> • Khomba, ufumana, uphatha, uthuthukisa bewunikele umhlaba osendaweni elungileko kanye nemakhiwo yokuthuthukisa zezindlu neendawo ezihlala abantu • Nikela isekelo lokuphathwa kwephrojekthi nemisebenzi yokuthuthukiswa kwezindlu. 	Abathengi bezindlu; Abathuthukisi nemikhakha yombuso (abomasipala namadorobha amakhulu).	I- DHS, PDHS, abomasipala, ama- ofisi we- HDA.
UmKhandlu wesiTjhaba wokuTloliswa kwabAkhi beziNdlu (HBRC)	<ul style="list-style-type: none"> • Ukulawula ibhoduluko ekwakhiwa kilo izindlu ngokutloliswa kwendawo yokuhlala nekambiso yokutloliswa komakhi wendlu; • Ukuvikela umthengi wezindlu ekungalungini komakhiwo ngokuhlolwa kweemakhiwo nokutloliswa kwelwazi eliphathelene nekhwalithi. • Ukuthuthukisa itheknoloji etja yokwakhiwa kwamakhaya kanye • Nokuhlela umhlahlandlela wokwakha nokwenza ngcono amakghono wabakhi bezindlu 	AbaThengi bezindlu nabakhi bezindlu.	DHS, PDHS, aboMasipala nama- ofisi we- NHBRC.

Iinkhongo:	Imisebenzi:	Amatlayenti:	Fumana ilwazi e-:
	ngokubandulwa.		
I- Ejensi yokwAkhiwa kabutjha kweDorobha nezeZindlu (NURCHA)	<ul style="list-style-type: none"> • Nikela isizo lesikhatjhana leemali kibosomakontraga abancani, abaphakathi nasele kukade bakhona abakha izindlu zabarhola kancani nangokulingeneko, iindawo zomphakathi nomthangalasisekelo. • Nikela ihlelo nemisebenzi yokuphathwa kwesikhwama. 	Abosomakontraga nabathuthukisi.	DHS, PDHS, aboMasipala nama- ofisi we- NURCHA.
IHlangano yesiTjhaba yeeMali zezeziNdlu (NHFC)	<ul style="list-style-type: none"> • Ukunikela iinsombululo ezitjha nezingabizi khulu zemali yokuthenga izindlu kilabo abarhola kancani nangokulingeneko. • I- NHFC inikela imisebenzi elandelako: • Imalibolekiswa yokuqhatjha kwangeqadi • Iimakhiwo yokuqhatjhisa yomKhakha weziNdlu zakaRhulumente zabarhola kancani namkha zabeendingo ezithileko, • Imali enikelwa ngaphambi kwesikhathi yabathuthukisi • Iindawo ezikulu zokukhuliswa kwezindlu • Iindawo ezikulu zabanikazi bemizi, • Ukulawulwa kweHlelo lesiBonelelo esiHlanganiswe neMali (FLISP) 	Abarhola imali encani, iinkhongo zezezindlu ezisele zinzinzile, iinkhongo zezezindlu zakarhulumente zabantu abarhola kancani namkha ngokulingeneko, abathuthukisi, abathengisi abangalandeli imithetho yebhanga kanye namabhanga aboleka imindeneni etlhagako.	DHS, PDHS, abomasipala; Ama- ofisi we- NHFC.

linkhungo:	Imisebenzi:	Amatlayenti:	Fumana ilwazi e-:
Isikhwama semalimbolekiswa yeziNdlu zemaKhaya (RHLF)	<ul style="list-style-type: none"> • Ukukhuthaza imindeni erhola imali encani eendaweni zemakhaya kobana ithole isikwelede sezezindlu. • Isebenza njengombolekisi wamanani amakhulu bese ngalokho ifumana igunya layo ngokunikela imalibolekiswa ngabarhwebi ngakunye ngakunye kumnqophothengiso wayo ozokusetjenziselwa iminqopho yokukhuliswa kwezindlu. 	Abarhwebi ngakunye ngakunye abangabhangi	DHS, PDHS, abomasipala, ama- ofisi we-RHLF.
IsiPhathimandla esiLawula iziNdlu zakaRhulumende zabantu abarhola kancani nangokulingeneko (SHRA)	<ul style="list-style-type: none"> • Ukulawula umkhakha weSewula Afrika wezindlu zakarhulumende zabarhola kancani namkha zabaneendingo ezithileko; • Ukwamukelwa, ukuphathwa nokubhadelwa kwesisomali lesikhungo nesibonelelo sakarhulumende (esibizwa ngesiBonelelo sokwAkha kabutjha). 	linkhungo zezeziNdlu zakaRhulumende zabarhola kancani namkha zabaneendingo ezithileko, abathuthukisi bangeqadi.	DHS, PDHS, aboMasipala, ama- ofisi we-SHRA.

7.4. AMAHLELO WOMNYANGO

Ihlelo loku- 1: Ukuphatha	<p>Umnqopho: Ukunikela imisebenzi yoburholi, ukutjhejwa kokubusa nesekele elifaneleko kanye nokuthuthukisa umnyango nama- ejensi alandela umthetho nasebenza kuhle.</p> <p>Iminqopho ehleliweko:</p> <ul style="list-style-type: none"> • Ukunikelwa kwemisebenzi yoburholi, yokubusa nokutjheja kufanele kube khona begodu kusebenze: I- Ofisi kaNgqongqotjhe inikela ilawulo loburholi nomgomo emnyangweni wezokuHlaliswa kwabaNtu;
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	<ul style="list-style-type: none"> • Ukuphathwa kweemali, ikambiso yokuqinisekisa ukuzuzwa kweminqopho yomnyango ekusebenzeni kuhle nangepumelelo, ukubikwa kweemali okuthembekileko, ukulandelwa komthetho, imithetholawulo nemigomo kufanele ibe khona begodu isebenze: I- ofisi kamNqophisi Zombebele inikela ilawulo elipheleleko emnyangweni wezokuHlaliswa kwabaNtu begodu ilawula ingozi yomnyango emayelana nokuhlolwa kweencwadi nemisebenzi yephenyo elikhethekileko; • Isekelo lokulawula nelokuSebenza komNyango, amarherho nekambiso (ikoro yezabasebenzi, zokuthintana, zokuhlolwa kweencwadi, isekelo lomnyango nemisebenzi yezomthetho) zikhona begodu ziyasebenza kanye nokuthuthukiswa ngefanelo kwehlangano ebumbeneko nenzinzileko: ImiSebenzi yomNyango inikela indima yesekelo ngokokuphathwa kwekoro yezabaSebenzi, itheknoloji yokuthintana nelwazi (ICT), imisebenzi yezomthetho, zokuthintana nemisebenzi yeembikiindaba nesekelo lomnyango.
<p>Ihlelo 2: Amano, umGomo nokuHlela kwezokuHlaliswa kwabaNtu</p>	<p>Umqopho: Kulawula ukutlanywa kwemigomo namano wezokuhlaliswa kwabantu azokuthuthukisa ukuphunyeleliswa kwesisombululo sokulawula esizwisisekako, esibonela phambili nesibonakalako esikghonakalisa indlela elula yokulungisa amaphahla wokwethula anganelisiko wezokuhlaliswa kwabantu.</p> <p>Iminqopho ehleliweko:</p> <ul style="list-style-type: none"> • Kutlama bekubuyekeze imigomo namahlelo wezokuHlaliswa kwabaNtu ukuthuthukisa nokuqinisekisa bona woke umuntu ufumana zezindlu ngokwaneleko kanye nekhwalithi eyenziwe ngcono yebhoduluko lokuhlala nokuhlelwa ngepumelelo kweenqunto zokusisa okuphathelene nendawo. • Kubuyekeza, kuhlaliswa kuhle nokuhlelwa kokuHlela kwezokuHlaliswa kwabaNtu hlangana nemikhakha emithathu karhulumende ukuthuthukisa ukuhlelwa ngepumelelo kweenqunto zokusisa okuphathelene nendawo. • Kukghonakalisa ukuthuthukiswa kwamaphahla wokuhlela wezokuhlaliswa kwabantu; • Kutlanywa kwamaQhinga, ebahlanganyelini abahlohlomezelako nokunikela ukubusa kwehlangano phakathi kwemikhakha karhulumende neengcenywe zakhe. • Kukweluleka mayelana nokuhlanganiswa kwephrojekthi, ukuqinisekiswa kwekhwalithi nokunikela iKomidi yomSebenzi oThileko isizo. • Kutlanywa kwamano we- HS, ukurhujululwa nokuhlaziywa kwamahlelo mayelana nemiphumela eyenziwe ngcono yezokuhlaliswa kwabantu.
<p>Ihlelo lesi- 3: Iziko lokuPhathwa kwamaHlelo</p>	<p>Umqopho: Kukwakha, kutlhogomela, kusekela nokutjheja ikghono lomkhakha wesikhungo namandla wokwethula amahlelo wezokuhlaliswa kwabantu namaphrojekthi</p> <p>Iminqopho ehleliweko:</p> <ul style="list-style-type: none"> • Kukwakha nokuqinisekisa amakghono wesikhungo namandla wokwenza nokwethulwa kwezokuhlaliswa kwabantu

	<p>okutjhugulukileko nokunqotjha kwendawo engcono</p> <ul style="list-style-type: none"> • Kutlama iindlela ezininileko zokwenza nokuphumelelisa zokuhlaliswa kwabantu eziragela phambili, nikela ilungelo lokufunyanwa ngokwaneleko kwezezindlu ebhodulukweni elenziwe ngcono lokuhlala lawo woke umuntu • Kuphumelelisa amaprojekthi aqinisekisa ukuhlanganiswa kwendawo, komphakathi nomnotho • Kutjheja nokuhlaziya ukwenziwa nokwethulwa kwamaprojekthi namahlelo wezokuhlaliswa kwabantu ukuhlola nokubika ngobude bokufumaneka kwezezindlu ezaneleko ebhodulukweni elenziwe ngcono lawo woke umuntu
<p>Ihlelo 4: Imali yokwAkha iziNdlu</p>	<p>Umqopho: Nikela isekelo leemali ekwethulweni kwamahlelo wezokuhlaliswa kwabantu ngokukhambisana nemigomo, ukuhlela namano agunyaziweko</p> <p>Iminqopho ehleliweko:</p> <ul style="list-style-type: none"> • Kuphatha iimbonelelo zezezindlu nezokuhlaliswa kwabantu (USDG/HSDG) ngokukhambisana namaphahla agunyaziweko weembonelelo • Kutjheja ukuhlelwa ngokwamano kwamaprojekthi namahlelo wezokuhlaliswa kwabantu; • Kulawula ituthuko yerherho lakarhulumende elibuyekezwe ngokupheleleko lezezindlu; • Kutjheja nokukghonakalisa ukuphuyeleliswa kwamaprojekthi namahlelo wezokuhlaliswa kwabantu; • Kulawula ukutjhejwa, ukuhlaziya nokuhlolwa komthelela wamaprojekthi, imigomo namahlelo wezokuhlaliswa kwabantu.
<p>Ihlelo lesi- 5: I-Ofisi yesiPhathiswa esiKhulu seLwazi</p>	<p>Umqopho: Kutjheja ukunikelwa kwemisebenzi yokuphathwa kweemali</p> <p>Iminqopho ehleliweko:</p> <ul style="list-style-type: none"> • Kuphatha nokunikela imisebenzi yesekelo leemali. • Kunikela imisebenzi epheleleko yokuphathwa kwezabelo zeemali kanye neembonelelo; • Kuphatha nokuhlela iinTlabagelo zomkhakha.
<p>Ihlelo lesi- 6: I-Ofisi yesiPhathiswa esiKhulu semiSebenzi</p>	<p>Umqopho: Kutjheja ukunikelwa kwemisebenzi yokusebenza kwezokuhlaliswa kwabantu.</p> <p>Iminqopho ehleliweko:</p> <ul style="list-style-type: none"> • Kutjheja ukwenziwa ngcono kwemisebenzi yezokuhlaliswa kwabantu ngemisebenzi eqakathekileko yokuhlelwa kwamarhwebo. • Kuphatha ituthuko yekghono lobuthekniki emkhakheni wezokuhlaliswa kwabantu; • Kuqinisekisa ukulandelwa kwemithetholawulo emkhakheni nemnyangweni; • Kunikela ukutjhejwa kokuphathwa kwamaziko wezezindlu, ukufaka hlangana ukutjhejwa, ukuhlaziya nokubikwa kokusebenza kweemali nokungasikho kweemali kanye nokulawulwa komnyango.

8. ILUNGELO LOKUFUNYANWA KWAMAREKHODI APHETHWE MNYANGO

Amarekhodi athileko, ngaphandle kwamarekhodi akhona ngokubawiwa, akhona ngokuzenzakalela ngaphandle kokubawa ilungelo lokuwafumana ngokwe- PAIA. Amanye amarekhodi agcinwe yi- DHS kufanelwe abawiwe ku- DIO ngokwekambiso evezwe esiGabeni se- 11 nese- 18 se- PAIA.

8.1. IINGABA ZAMAREKHODI APHETHWE MNYANGO

Amarekhodi we- DHS aphathwa ngokweemfuneko neendima zomThetho we- 1996 weZiko leSewula Afrika lokuGcina amaFayili namaRekhodi wesiTjhaba (UmThetho wama- 43 we- 1996). Iingaba zamarekhodi angenzasi zinikelwa ngokweHlelo lamaFayili eliqinisekisiweko le- DHS. Amanye wamarekhodi arhenyiswe eengabeni ezingenzasi angabawiwa ngokomthetho kodwana ilungelo lokufumana iingcinye zamarekhodi lawa namkha irekhodi elipheleleko lingalelwa ngeenzathu zeendinyana ze- PAIA eziqintelwe esiGabeni sama- 33 nama- 45.

**Akhona ngokuzenzakalela: Amarekhodi angafumaneka ngaphandle kokubawa ilungelo lokuwafumana ngokomThetho ngendlela ekuqintelwe ngayo esigabeni se- 15(1)(a) se- PAIA.*
**Akhona ngokubawiwa: Amarekhodi angafumaneka ngokulandela iindlela zekambiso ngeendlela eziqintelwe ngayo esigabeni se- 11 nese- 18 se- PAIA; ukufunyanwa kwamarekhodi lawa kungalelwa ngeenzathu zesigaba sama- 33 ukufika kwesama- 45 somThetho.*

Inani	Isihloko	Isigaba	Akhona ngokuzenzakalela*	Akhona ngokubawiwa*
8.1.1.	IPHAHLA LOMTHETHO NOKULAWULA	UmThetho womNyango wezokuHlaliswa kwabaNtu (ImiThethomlingwa/imiThetho/i miThetholawulo neemBopho zeenTjhabatjhabeni).	Iye	Awa
		Ukutjhugululwa komkhakha (amahlelo, imitlomelo, ukuphathwa kwamatjhuguluko wokuhlalisana).	Awa	Iye
8.1.2.	UKUHLELA NOKULAWULA	Imigomo yangaphakathi.	Awa	Iye
		UkuLawulwa kwengozi	Awa	Iye
		Iphahla lokuLwisana nobuKhwabanisi nobuKohlakali	Awa	Iye
		Ukuhlolisiswa komnyango.	Awa	Iye
		Iindlela zokuPhathwa kweHlekelele kanye nemibiko	Awa	Iye
		Imibiko yaqobe mnyaka yomNyango wezokuHlaliswa kwabaNtu, iPhahla lamano lesiKhathi esiPhakathi lomNyango wezokuHlaliswa kwabaNtu (MTSF 2014-2019;	Iye	Awa

Inani	Isihloko	Isigaba	Akhona ngokuzenz akalela*	Akhona ngokuba wiwa*
		Amahlelo wamano, amaHlelo waqobe mnyaka wokuSebenza.		
		Iindaba eziphathelene nezepilo nokuphepha kwemsebenzini.	Awa	Iye
		Ukuphathwa kwezokuPhepha	Awa	Iye
8.1.3.	IPHIKO LEZABASEBENZI ABAPHATHI	Iindaba eziphathelene nokulawulwa kweenkhundla, abaphathi nokuhlela.	Awa	Iye
		Imisebenzi, ukuqhatjha, ukutholela umsebenzi	Awa	Iye
		Amarekhodi wabasebenzi/amafayili wezepilo yabasebenzi	Awa	Iye
		Ukugcinwa kwabasebenzi.	Awa	Iye
		Ukuthuthukiswa kwabasebenzi (amahlelo, ukuhlanganyela, amahlelo wamakghono nawezefundo, amahlelo wokufundela umsebenzi, imifundalize, isibonelelo sokusekela ifundo yomfundi, ubungani nemibiko).	Awa	Iye
		Ukuhlela, ukusebenzisa, ukulawula nokutjheja (Amano we- HR, iimemezelo, ukusetjenziswa kwelifu, isikhathi esisetjenzwa ngokweqileko, iindaba eziphathelene nomphakathi, itjhido nekghono lokukhamba nokuqedwa kwemisebenzi kanye nokuliswa komsebenzi).	Awa	Iye
		Ukuphathwa nokuthuthukiswa kokusebenza.	Awa	Iye
		Iindaba eziphathelene nomsebenzi nobudlelwano bomqhatjhi	Awa	Iye
		Amahlelo nemibiko yokutjhuguluka komnyango (Ukuqatjha ngokulingana, iBatho Pele, abaPhathi bokuTjhugulula nezePilo neHlalakuhle yabaSebenzi)	Awa	Iye
		Ukutjhugululwa kwehlangano (amahlelo, imitlomelo, ukuphathwa kwamatjhuguluko nokuhlalisana).	Awa	Iye

Inani	Isihloko	Isigaba	Akhona ngokuzenz akalela*	Akhona ngokuba wiwa*
		Ukunikelwa kwamandla/igunya.	Awa	Iye
		Iindaba eziphathelene nabaphathi. (Isakhiwo esincani)	Awa	Iye
		Iindaba eziphathelene nabaphathi. (Isakhiwo esikhulu)	Iye	Awa
8.1.4.	IINDABA ZEEMALI	Imibiko yeRherho eliSisekelo lokuGcinwa kwamarekhodi weeMali (Basic Accounting System (BAS))	Awa	Iye
		Isabelo seemali (Iinlinganiso ZeeNdleko zesiTjhaba zokuHlaliswa kwabaNtu).	Iye	Awa
		Ukuthotjelwa kwezeemali (UmNyango wakaRhulumende ophethe iimali, umHlolimali Zombebele, ukuveza ifihlo neememezelo)-	Iye	Awa
		Ukukholwa kweemali	Iye	Awa
		Amatleyimu. (Iimbadalo zaborhulumende ababili namkha abanengi)	Iye	Awa
		Irherho labakweledi.	Awa	Iye
		Isibonelelo sokulekelela somnqopho othileko kanye nokuphathwa kwesikhwama seemali (iimbonelelo, ukudluliselwa nokwehliswa, ukutjheja nokuhlaziya, ilahleko elithileko nemibiko)	Iye	Awa
		Iindaba eziphathelene nezokubhanga.	Awa	Iye
		Ukungaphathwa ngefanelo kweemali.	Iye	Awa
		Ukubhalansiswa kwama-akhawundi	Awa	Iye
		Isizo lezeemali (iminikelo nesekelo lezeemali).	Iye	Awa
		Ama- invoyisi, iintatimende neembadalo	Awa	Iye
		Amarasidi aphrintiweko.	Awa	Iye
		Amarekhodi wokungezelela we- akhawuntingi	Awa	Iye
		Ikambiso yeJenali.	Awa	Iye

Inani	Isihloko	Isigaba	Akhona ngokuzenz akalela*	Akhona ngokuba wiwa*
		Ukuhlolwa kwerherho lezeemali	Awa	Iye
		Irhelo labasebenzi nemirholo yabo	Awa	Iye
		Amaforomu wenani lesibopho sesikwelede esivezwe emtlotweni wesikwelede, amarasidi wokugunyaza namatjhege	Awa	Iye
		Amarejista (ukufaka hlangana imirholo, ama- invoyisi neembadela)	Awa	Iye
8.1.5.	UKUPHATHWA KWEKORO YOKUTHENGELA	lintatimende zemali.	Iye	Awa
		Iindaba eziphathelele nokulawula ilahleko.	Awa	Iye
		Amarekhodi wokuSebenza (IimBonelelo zokuThuthukisa ze- HS (HSDG))	Awa	Iye
		Ifuneko nokuthengwa (amakhotheyitjhini, umlayo wetleyimu yokusetjenziswa kwepahla kanye nokuthengwa)	Awa	Iye
		Amabhidi (Iimphakamiso, iinqophiso, imikhangiso, iimbonelelo namakomidi)	Awa	Iye
		AmaHlelo wokuThola nokuThenga.	Awa	Iye
		Amarejista (ukufaka hlangana amabhidi, amarekhodi weziko ledatha yabasabalalisi, irejista yokubhadela, amatjhidi wokubalwa kwestoko, ama- invoyisi, ipahla ne- inventhari)	Awa	Iye
		Ama- Oda neembadalo (amarherho, ama- invoyisi, ama- SLA's, ukubalwa kwepahla ezuziweko (amano), ukuthenga)	Awa	Iye
		Ukuphathwa kwepahla (iimbonelelo, ukukhibelela, ukulahlwa, ukuhlola nemibiko, amatjhidi wokulawula ukubalwa kwepahla, ipahla ne- inventhari)	Awa	Iye
8.1.6.	UKUKHAMBANA NEMISEBENZI YEENTHUTHI	Ikhambo nekhambo lendawo.	Awa	Iye
		Iinthuthi (eziqhatjhiweko nezakarhulumende)	Awa	Iye
		Amatjhidi wokurekhoda izehlakalo zamalanga woke.	Awa	Iye

Inani	Isihloko	Isigaba	Akhona ngokuzenz akalela*	Akhona ngokuba wiwa*
8.1.7.	UKUPHATHWA KWEENDAWO	limakhiwo, iphasi nepahla (ukukhonzwa kweendingo nokuhlaziywa, ukhlela nokutlamba, ukuthenga neemvumelwano zokuqatjhiswa kwama- ofisi neendawo zokuhlala ezisemthethweni, iimbonelelo, ukukhibelela nokuhlukanisa)	Awa	Iye
		Imitjhini neenSetjenziswa neminye iimakhiwo (lokho ekuhlukaniswe “njengeminye imakhiwo” (ukufakwa, ukulungisa nokukhibelela).	Awa	Iye
		Ukugcinwa nokusetjenziswa kuhle kwamandla (Ihlelo, ukuphathwa ukuhlolwa nemibiko).	Awa	Iye
		IsiVumelwano seZinga lomSebenzi, ukuKhibelela, ukutjheja, ukuhlola nemibiko (Kwegezi, iRherho lokufakwa kwamaphayiphu, ukuLawulwa kweeNunwana, imiSebenzi ephathelene nokuHlanzeka nemiSebenzi yokuHlwengisa)	Awa	Iye
8.1.8.	IZENZELWA ZELWAZI	UkuThuthukiswa kokuFumaneka kweLwazi (ImiBiko yesiGaba sama- 32; Imanuwali ye- PAIA; iRhelo lesigaba se- 15)	Iye	Awa
		Ukuphathwa kwelwazi	Awa	Iye
		Amamanuwali we- PAIA	Iye	Awa
		Ukuphathwa kwebulungelo leencwadi.	Awa	Iye
		Ukuphathwa kwamarekhodi (amahlelo wamafayili, itjhejuli yamarekhodi ngaphandle kwamafayili wokuthintana, amarejista wokudlulisela, wokulahla, wemibiko newendawo ekugcinwa kiyo amarekhodi)	Awa	Iye
Ukuphathwa kwezokuphepha.	Awa	Iye		

Inani	Isihloko	Isigaba	Akhona ngokuzenz akalela*	Akhona ngokuba wiwa*
		lindaba eziphathelene nezepilo nokuphepha kwemsebenzini.	Awa	Iye
		Amakghonakalisohlelo weBhoduluko le- HSS (IRherho lesiBonelelo sezeziNdlu, iRejista yesiTjhaba yokuTlolisa iiNdingo kanye neZiko lebuthelelolwazi lesiBonelelo sesiTjhaba sezeziNdlu) ImiSebenzi yokuKhibelela, ukuSekela nokuBandulwa enikelwa zokuHlaliswa kwabaNtu zeemfunda	Awa	Iye
		ImiSebenzi yokuThuthukiswa nokuSekelwa komThangalasisekelo womNyango wezokuHlaliswa kwabaNtu	Awa	Iye
		Amarherho weLwazi namaKghonakalisohlelo asekelwa ikambiso yokusebenza neminqopho yomNyango wesiTjhaba wezokuHlaliswa kwabaNtu	Awa	Iye
8.1.9.	ZOKUTHINTANA	Indlela yokuThintana	Awa	Iye
		Itshwayo lomNyango	Awa	Iye
		Iziko lemirhala yetjhejo lamakhastamu neendaba eziphathelene nomrhala kamongameli.	Awa	Iye
		Ukukhutjiswa kweendaba eembikindabeni	Iye	Awa
		Amaphrofayili wesiPhathimandla sesiGungu	Iye	Awa
		Izehlakalo, amajima, amaHlelo wokuhloma nokwazisa emphakathini (ukufaka hlangana iinkulumo zakaNgqongqotjhe nezeSekela lakaNgqongqotjhe kanye neenthombe.	Iye	Awa
		Iincwajana zomNyango; amaBhrotjha; iiNcwajana zeendaba; aboMagazini namaPhosta)	Iye	Awa
		Amathuba wezomnotho abunjwe mNyango wezokuHlaliswa kwabaNtu (ngamalimi ali- 11 asemthethweni).	Iye	Awa

Inani	Isihloko	Isigaba	Akhona ngokuzenz akalela*	Akhona ngokuba wiwa*
		limbonelelo namaHlelo wezokuHlaliswa kwabaNtu (amalimi ali- 11 asemthethweni).	Iye	Awa
		Incwadi yama- 20 weminyaka yezokuHlaliswa kwabaNtu.	Iye	Awa
		Ukutjhejwa kweemBikiindaba ze- DHS (amakhophi wemikhangiso yeembikiindaba zama- Atikhili weeNdaba/amaKhophi wamahlelo kamabonwakude we- BNG adlalwe ku- SABC 2).	Iye	Awa
		UmTlamo wombikomthethokambiso omayelana nezokuhlaliswa kwabantu.	Iye	Awa
		Isivumelwano sezokuHlalisana sokuThuthukiswa kwezokuHlaliswa kwabaNtu	Iye	Awa
		Idayari yomNyango wezokuHlaliswa kwabaNtu	Iye	Awa
		Umhlahlo ngokuba neNdlu yesiBonelelo sakaRhulumende.	Iye	Awa
8.1.10.	IMISEBENZI YEZOMTHETHO	Ukuqhatjiswa kwabosiyazi bomthetho.	Awa	Iye
		Imibono emayelana nomthetho.	Awa	Iye
		Amatleyimu, ikambiso yokuthathwa kwegadango langokomtehtso neembilayezo.	Awa	Iye
		Ukutjhutjhiswa okufaka hlangana nokunikelwa kwemitlolo yomthetho	Awa	Iye
		limvumelwano, imitlolo yokuvumelana ngokuthileko kanye neemvumelwano mayelana nezinga lomsebenzi.	Awa	Iye
		UmThetho womNyango wezokuHlaliswa kwabaNtu [ImiThethomlingwa/imiThetho/i miThetholawulo neemBopho zeenTjhabatjhabeni].	Iye	Awa
8.1.11.	IMIHLANGANO, UKUYIKHAMBELA NOKUBANJWA KWEMIHLANGANO	Imihlangano yeforamu yokuphatha, yomnyango, yesifunda nomkhakha (ukufaka hlangana, ukwenyulwa kwabantu bephaneli abazokweluleka ungqongqotjhe, amalungiselelo, ama- ajenda,	Awa	Iye

Inani	Isihloko	Isigaba	Akhona ngokuzenz akalela*	Akhona ngokuba wiwa*
		amaminidi nemibiko).		
		Imilayezo yeKhabinethi	Awa	Iye
		Ikomidi yomSebenzi oThileko nemibuzo/iimpendulo	Awa	Iye
		Iimpendulo eziGunyazwe yiPalamende	Iye	Awa
8.1.12	UKUHLAZIYA, UKUTJHEJA NOKUHLOLWA KOMTHELELA	Iindaba eziphathelene nokuhlaziya, ukutjheja kanye nerherho lokuhlolwa komthelela.	Awa	Iye
		Imibiko yokuhlaziya, yokuhlola nokutjheja (ukufaka hlangana umthelela, ukusebenza, ukutjhejwa kwamaphrojekthi kanye nokuhlolwa kwemisebenzi yabazuzi)	Awa	Iye
		Ukuhlaziywa komthelela weHlelo lezeziNdlu zemaKhaya.	Iye	Awa
		Ukuhlaziya ukusebenza kwamaHlelo wezeziNdlu zomPhakathi nezokuRenta.	Iye	Awa
		Ukulinganiswa kwepumelelo ekuthuthukisweni kwezokuHlaliswa kwabaNtu: irhubhululo lokuhlaziywa komthelela wehlelo lokuthuthukiswa kweendawo zokuhlala ezingakahleleki emaphrojekthini akhethiweko eSewula Afrika.	Iye	Awa
		Ukwenziwa ngcono kweendawo zokuhlala ezingakahleleki.	Iye	Awa
		UkuBukwa kwaMsinyana kwe-Outcome 8 Output 1.	Awa	Iye
		Ilwazi eliphathelene nendawo nelingakaphathelani nendawo.	Awa	Iye
		Ukufunyanwa nokuphathwa kwedatha (iindawo ezingakahleleki, amanani wokwethula, ukulungiswa komtlo yikhotho, ukwethula kwephrojekthi ngayinye, amaphrojekthi avinjiweko)	Iye	Awa
		UkuTjheja, ukuHlaziya nokuHlolwa komThelela (MEIA) iPhahla lomGomo nokuPhumelelisa lomKhakha wezokuHlaliswa kwabaNtu.	Iye	Awa

Inani	Isihloko	Isigaba	Akhona ngokuzenz akalela*	Akhona ngokuba wiwa*
		UkuTjheja, ukuHlaziya nokuHlolwa komThelela 2013/14 ukufika ku- 2018/19: IPhahla lomGomo nokuPhumelelisa lomKhakha wezokuHlaliswa kwabaNtu	Iye	Awa
		Ihlelo lokuPhunyeleliswa kweBhoduluko: UmNyango wezokuHlaliswa kwabaNtu: 2015 - 2020	Iye	Awa
8.1.13.	UKUTHUTHUKISWA KOMGOMO, ISIZO NERHUBHULULO	UmThetho we- 2009 wesiTjhaba wezeziNdlu.	Iye	Awa
		Ihlelo eliPheleleko lango- 2004 lokuTlanywa kokuHlaliswa kwabaNtu okuRagela phambili	Iye	Awa
		Ihlelo lesiBonelelo somuNtu ngamunye esiHlanganiswe nezeeMali (Umgomo we-FLISP).	Iye	Awa
		IPhahla labaFazi neLutjha (IPhahla lomGomo).	Iye	Awa
		Imibiko ngokuSkenwa nokuHlaziya kweBhoduluko lezokuHlaliswa kwabaNtu (Ukuhlaziya kwehlangothi umnotho oya ngakilo neeMakethe).	Iye	Awa
		UmGomo weKambiso yezeZindlu zabaNtu	Iye	Awa
		Irhubhululo (ukufaka hlangana imibiko).	Awa	Iye
8.1.14.	UKUHLELWA KOMKHAKHA WEZOKUHLALISWA KWABANTU	Ukuhlela kwesitjhaba (ihlelo letuthuko yeminyaka eminengi lezeziNdlu zesitjhaba, amahlelo ahlangeneko wokuthuthukisa wezokuHlaliswa kwabaNtu kanye namaHlelo wamaBhizimisi wesiBonelelo somnqopho othileko).	Awa	Iye
		Ukuhlela kweemfunda (kufaka hlangana amaHlelo weTuthukko yeminyaka eminengi yezeziNdlu zesiFunda, amaHlelo weBhizimisi, iinSetjenziswa nemiBiko).	Awa	Iye

Inani	Isihloko	Isigaba	Akhona ngokuzenzakalela*	Akhona ngokuba wiwa*
		Ukuhlelwa kwakamasipala (ukufaka hlangana amahlelo ahlangeneko wokuthuthukisa, amahlelo wesiBonelelo sokuThuthukisa iiNdawo zokuHlala zemaDorobheni, amahlelo wokuSebenza kweBhoduluko elakhiweko, amahlelo wezokuHlaliswa kwabaNtu, iindaba eziphathelene nokusungulwa kwamalokitjhi, ukuqinisekiswa kwabomasipala kanye nemibiko)	Awa	Iye
		Ukukghonakaliswa kwamaphrojekthi aqalelelwentanzi asekelwa sitjhaba neemfunda ngokweemali.	Awa	Iye
8.1.15.	UKUPHUNYELELISWA, UKUSEKELWA NOKUTJHEJWA KWAMAHLELO	Amaphrojekthi ajanyisiweko.	Awa	Iye
		Ukwenza ngcono iindawo zokuhlala ezingakahleleki (ukufaka hlangana amahlelo, ukuphumelelisa, ukuhlela nesekele).	Awa	Iye
		Umhlahlo weKambiso yePhrojekthi yezeziNdlu	Iye	Awa
		Ukuhlelwa kwamaphrojekthi amatjha azokwenzeka	Awa	Iye
		Ukukghonakalisa ukuhlelwa kwamaphrojekthi wesiTjhaba wezokuHlaliswa kwabaNtu emadorobheni/eendaweni ezimayinako.	Awa	Iye
8.1.16.	UBUNGAKO BEPAHLA NAMAHELELO AQALELELWENTANZI	Imibiko yaqobe mnyaka mayelana neendlela zokubolekiswa kwemalibolekiswa yezindlu	Iye	Awa
		Iindaba eziphathelene nobungako bepahlal (iinkhungo zezeemali)	Iye	Awa
		Incwajana – imanuwali yekambiso ye-Ofisi yokuPhathwa kweNghonghoyilo eziVezwako (amalimi abu- 8: isiNgisi; isiBhuru, isiZulu; iSepedi; iSetswana, isiXhosa, Xitsonga neTshivenda).	Iye	Awa
		Imalibolekiswa nemothegijji yokuthenga indlu.	Iye	Awa

Inani	Isihloko	Isigaba	Akhona ngokuzenzakalela*	Akhona ngokuba wiwa*
8.1.17.	ZOKUHLALISWA KWABANTU AMAHLELO NEKAMBISO	Amahlelo wokurenta wezokuhlaliswa kwabantu: Umbiko weRhubhululo we-2007, Indawo yokuhlala erentiwako yabasebenzi bakarhulumende kanye nomPhumela we- 2015 nokuPhunyeleliswa kokuHlaziywa kweHlelo lezeziNdlu zomPhakathi.	Awa	Iye
		Ukuthuthukiswa kwamaphrojekthi wangeqadi newokurenta: IHlelo lesiTjhaba lezeziNdlu lokunikelwa kwezezelwa ezisisekelo ezakhamizini ezihlala ngemva kwendlu kanye nemiThetholawulo eGunyaziweko yezeziNdlu zangemva.	Awa	Iye
		ZeziNdlu zakaRhulumende zabantu abarhola kancani nabaneendingo ezithileko: UmThetho we- 16 we- 2008 wezeZidlu zomPhakathi, imiHlahlandlela yomGomo wezeziNdlu zomPhakathi nemiThetholawulo yezeziNdlu zomPhakathi.	Iye	Awa
		Amabandla asungulelwe ukusombulula imihlobo ethileko yerarano.	Awa	Iye
		Ukusekelwa kwabaqatjhi.	Awa	Iye
		Ukuhlaziya, ukuhlola, ukutjheja, ukubuyekeza, imibiko neemBalobalo zamaPhrojekthi namaHlelo aphaathelene nokurenta.	Awa	Iye
		Iindaba eziphathelene nabaphathi bemazikweni wezeziNdlu (ImiThetho ekghonisa amaziko, umTlolo oveza amalungelo neembopho zabaninizabelo, abanqophisi nabanye ekhamphanini nendlela ikhamphani eyakheke nelawulwa ngayo.)	Awa	Iye
		Iindaba eziphathelene nebhodi yeziko (Amabizo wamalunga webhodi, ubude besikhathi sokusebenza, iimvumelwano zabaninizabelo, imitlolo	Awa	Iye

Inani	Isihloko	Isigaba	Akhona ngokuzenz akalela*	Akhona ngokuba wiwa*
		yegunya, iTjhatha yeBhodi nesiVumelwano semilayo, imiBiko yomrholo wokuHlaziywa kweBhodi)		
		Umbiko/amahlelo weziko (Amahlelo wamano, amaHlelo wokuSebenza kwaqobe mnyaka)	Awa	Iye
		Ukutjhejwa nokubuyekwezwa kwamaziko (Imibiko yaqobe yikota nemibiko yaqobe mnyaka)	Awa	Iye
		Ukungenelela (Ukwenyulwa kwabalawuli, iiNghonghoyilo neenSombululo).	Awa	Iye
		Irhuhululo (ukufaka hlangana imiBiko)	Awa	Iye
		Ukukghonakaliswa kwamaphrojekthi aqalelelwentanzi asekelwa sitjhaba neemfunda ngokweemali.	Awa	Iye
		Ihlelo lokuHlala komPhakathi (CRU).	Iye	Awa
		Ilwazi lesabelo seemali nokudluliselwa (Isabelo seemali saqobe mnyaka, ilwazi le- MTEF, ukudluliselwa kokuhlinzekelwa kwesibonelelo)	Awa	Iye
8.1.18.	ITJHEBISWANO NOKUKHUTHAZWA KWABAHLANGANYE LI	Ukuhlanganyela, ukuhlangana nokuthintana (ukufaka hlangana neendaba eziphatelene nokuhlangana kwaborhulumende, kweentjhabatjhaba neenhlango ezingehla kwezintathu).	Awa	Iye
		ImiTlomelo yezeziNdlu yeGovan Mbeki	Iye	Awa
		Abasekeli bamaphrojekthi wezokuhlaliswa kwabantu.	Awa	Iye
		Ikambiso yokuHlaliswa kwabaNtu (ukufaka hlangana iinkwelede ezidala, ukwethulwa kwamaphrojekthi wokususa iinqabo, ukuBambisana neendaba eziphatelene nokurarululwa kwerarano).	Awa	Iye

Inani	Isihloko	Isigaba	Akhona ngokuzenz akalela*	Akhona ngokuba wiwa*
		Itjhebiswano leentjhabatjhabeni (Amakhambo wokufunda okuthileko, iimVumelwano ezihlangana kweenhlangano ezimbili).	Awa	Iye
		Amasemina, amakhomferense, imihlangano nemihlangano yeenkhulu zombuso (ukufaka hlangana amajima neemfundobandulo).	Iye	Awa
		Amahlelo wokuzijayeza umgomo (ukufaka hlangana ukuphuyeleliswa nokusebenzisana)	Awa	Iye
8.1.19.	UKUTHUTHUKISWA KWAMAKGHONO WEZOKUHLALISWA KWABANTU	Ukuhlonyiswa kwabazuzi nomphakathi (ukufaka hlangana ukuphuyeleliswa kokusebenzisana, ukutjhejwa kokuhlola nokuhlaziya)	Awa	Iye
		Ukubekwa komkhakha wokuhlaliswa kwabantu ezingeni eliphakemeko (ukufaka hlangana amahlelo webhizimisi, ukuqinisekiswa kweziqu, iindaba eziphathelene nokubandulwa kwabanikeli neenkungo nokuphathwa kweenhlangano zabosiyazi bezokuhlaliswa kwabantu)	Awa	Iye
		Imifundalize nemali yokusekela umfundi ngezefundo ye- HS (ukufaka hlangana ukusetjenziswa komgomo neembonelelo, ukutjheja nokuhlola)	Awa	Iye
		Ukuthuthukiswa kwekghono lesikhungo (ukufaka hlangana amahlelo webhizimisi, iindaba eziphathelene nokuhlela, ukuphumelelisa nesekele lamahlelo weemfunda kanye nokuhlola, ukutjheja nokuhlaziya)	Awa	Iye
		Amano wesiTjhaba wokuThuthukiswa kobuThekniki.	Awa	Iye
		Ihlelo lokuSekela be- Cuba ngezobuThekniki leSewula Afrika	Awa	Iye

Inani	Isihloko	Isigaba	Akhona ngokuzenzakalela*	Akhona ngokuba wiwa*
		Iphahla lokuDluliselwa kwamaKghono.	Awa	Iye
		Imanuwali yeFundo yabaThengi beziNdlu.	Iye	Awa
		Amamanuwali weBandulo lamalunga womKhandlu (DHS ne- SALGA).	Iye	Awa
		Isethulo sokuPhathwa kwezokuHlaliswa kwabaNtu	Iye	Awa

9. IKAMBISO YOKUBAWIWA KWELUNGELO LOKUFUMANA ILWAZI

IZiko le- PAIA lamukela iimbawo zelungelo lokufumana ilwazi ngokujamela u- DIO begodu lisiza omunye nomunye umuntu ofisa ukwenza isibawo.

Mayelana nephenyo eliphathelene nokwenza isibawo selungelo lokufumana ilwazi kanye nokwethulwa kwesibawo (kweembawo) kobana sifunyanwe emNyangweni wezokuHlaliswa kwabaNtu kufanele lenziwe ngokuvakatjhela iZiko le- PAIA ku- 260 Justice Mahomed street namkha ngefeksi ku: 086 471 1939 namkha ngokudosela iZiko le- PAIA ku- (012) 444 9045/57/58

namkha ngoku- imeyilela ku: paia@dhs.gov.za.

9.1. NGUBANI ONGABAWA ILWAZI?

- Omunye nomunye umuntu angabawa ilwazi.
- Ababawo uqobo lwabo ababawo ilwazi elimayelana nabo.
- Ababawo ababawela omunye umuntu ilwazi. (Umbawo ojamele omunye kufanele akhuphe incwadi emgunyazako.

9.2. INDLELA YOKUFUMANA ILWAZI

9.2.1. AMAREKHODI AKHONA NGOKUZENZAKALELA

Iingaba ezithileko zamarekhodi zikhona ngokuzenzakalela ngaphandle kobana umuntu awabawo ngeendlela zekambiso ye- PAIA ngokweendima zesiGaba 15(1)(a) somThetho. Ilwazi/amarekhodi akhona ngokuzenzakalela zokwenziwa bona abe khona bu- elektroniki ewebhusayidini yomnyango nema- ofisini womnyango ngomhlobo okhona, nangabe lokho kulungile begodu kuyakghonakala.

9.2.2. IIMBAWO EZENZIWA NGOMRHALA

I- DHS iyazamukela neembawo zomrhala. Kuzokutjhejwa eembaweni ezenziwe ku- DIO namkha eZikweni le- PAIA ngomrhala ngokusebenzisa iinomboro ezinikelwe kilemanuwali. Iinkhulu zeziko le- PAIA zizokuzalisela umbawo iForumu A eliqintelweko bese zimnikela ikhophi yalo.

9.2.3. IIMBAWO EZENZIWA NGOMLOMO

Nangabe umuntu akakghoni ukuzalisa iforomu eliqintelweko ngebanga lokungafundi namkha ukurholophala, umuntu onjalo angasenza ngomlomo isibawo ku- DIO.

U- DIO we- DHS uzakutlola isibawo somlomo eforomini eliqintelweko bese unikela umbawo ikhophi yaso.

9.3. IIMBAWO ZANGOKOMTHETHO NGOKWEEMFUNeko ZE- PAIA

IGADANGO LOKU- 1: Ukuzalisa iforomu eliqintelweko lesibawo selungelo lokufumana

- Fumana iforomu eliqintelweko, iForomu A elimumethwe esiThasiselweni B semanuwali le, elikhona nakuwebhusayidi ye- DHS namkha nalibawiwako kwelinye nelinye i- ofisi le- DHS.
- Zalisa loke iforomu eliqintelweko bese ucacisa ngokutjengisa irekhodi namkha amarekhodi abawiwako bese utlikitla iforomu lesibawo esikheleni esinikelweko.
- Nangabe isibawo senzela omunye umuntu, umbawu kufanele anikele ubufakazi besikhundla isibawo esenziwa ngaso, ngendlela eyanelisa u- DIO.

IGADANGO LESI- 2: Ukubhadela

Umbawu kufanele abhadela imbadalo eqintelweko yesibawo nangabe iyafuneka begodu nalokha abawu bona enze njalo ngokuyidiphazitha enomborweni ye- akhawundi engenzasi. Abantu abarhenyiswe endimeni ye- 9.5.4 yemanuwali le bakhululiwe ekubhadeleni iimbadalo zesibawo.

INDLELA YOKUBHADELA

Ibizo le- akhawundi	UmNyango wezokuHlaliswa kwabaNtu
Ibhanga	Standard Bank
Inomboro ye- akhawundi	010160310
Ibizo legatja	Pretoria, Van der Walt Street
Ikhawundi yegatja	010145
Ireferensi	UmThetho wokuThuthukiswa kokuFumaneka kweLwazi

IGADANGO LESI- 3: Ukuthunyelwa kwesibawo

Umbawu kufanele athumele isibawo sakhe ku- DIO ngokusebenzisa iZiko le- PAIA ngesiphande, ngefeksi, namkha ngesiphande se- imeyila enikelwe kilemanuwali. Iforomu lesibawo kufanele liphekelelwe ubufakazi bembadalo yesibawo. Abukho ubufakazi obunanyathiselwa babantu abalungele ukukhululwa, kodwana iinzathu zokukhululwa kufanele zinikelwe ngokucacileko eforomini.

9.4. INDLELA YEKAMBISO YEENKHATHI ZOKUQALANA NEEMBAWO

Ngokwesigaba sama- 25 somThetho, i- DHS kufanele ithathe isiqunto sokobana ingabe iyasivuma namkha iyasala isibawo bese inikela isaziso esineenzathu zaso emalangenani ama- 30 wokutholwa kwesibawo.

Amalanga ama- 30 i- DHS ekufanele ithathe ngawo isiqunto sokobana iyasamukela namkha iyasala isibawo anganabiselwa esikhathini esingeqi amalanga ama- 30 nangabe isibawo ngesenani elikhulu lelwazi namkha isibawo sifuna ilwazi eliphethwe kwelinye i- ofisi le- DHS begodu ilwazi lelo ngeze lafunyanwa esikhathini sokuthoma samalanga ama- 30.

I- DHS kufanele yazise umbawu ngokumtlolela nakungenzeka kufuneke ukunabiswa kwesikhathi.

9.5. IIMBADALO

UmThetho utjheja imihlobo emibili yembadalo, okungile:

9.5.1. IMBADALO YESIBAWO ENGABUYISELWIKO

Umbawi, kunombawi ozibawela yena uqobo lwakhe, obawa ilungelo lokufumana ilwazi eliphethwe mnyango kuzokutlhogeka bona abhadele imbadalo eqintelweko yesibawo ema-R35,00, ngendlela ekuhlathululwe ngayo eForomini A, ngaphambi kobana isibawo sifakwe ekambisweni. Abantu abarhenyiswe endimeni ye- 9.5.4 yemanuwali le bakhululiwe ekubhadeleni iimbadalo zesibawo.

U- DIO uzokubamba irekhodi (amarekhodi) bekufike isikhathi lapho umbawi abhadela khona iimbadalo ezifunekako (nangabe zikhona).

9.5.2. IMBADALO YELUNGELO LOKUFUMANA

- Imbadalo yelungelo lokufumana ibhadelwa kibo boke ubujamo lapho isibawo sokufumana ilwazi sinikelwa khona mayelana neendleko zokulikhupha kabutjha begodu, nakufunekako, imbadalo yeposi nesikhathi esifunekako sokufuna nokulungisa irekhodi kobana livezwe.
- Abantu abarhenyiswe endimeni ye- 9.5.4 yemanuwali le bakhululiwe ekubhadeleni iimbadalo yelungelo lokufumana.
- Umbawi obawa amakhophi wamarekhodi akhona emphakathini akukafaneli abhadele imbadalo yesibawo ema- R35, 00, kodwana uzokubhadela imbadalo yelungelo lokufumana mayelana nokukhutjiswa kabutjha, nakutlhogekako.

U- DIO uzokubamba irekhodi bekufike isikhathi lapho umbawi abhadela khona iimbadalo ezifunekako (nangabe zikhona).

9.5.3. IDIPHOSITHI

Nangabe ukufunwa kwerekhodi (amarekhodi) kanye nokulungiswa kwerekhodi (amarekhodi) kobana livezwe, ukufaka hlangana namalungiselelo wokulenza libe khona ngendlela ebawiweko, kuzokutlhoga ama- iri angaphezu kwaqintelweko mayelana nomnqopho osemithethwenilawulo lo, kufanele ngesaziso u- DIO afune bona umbawi abhadele idiphosithi yengcenyane eqintelweko (engeqiko esithathwini) sembadalo yelungelo lokufumana ezokubhadelwa nangabe ilungelo lokufumana linikelwe.

Nangabe kubhadelwe idiphosithi mayelana nesibawo selungelo lokufumana egade kwaliwe ngalo, u-DIO we- DHS uzokubuyisela umbawi imali yediphosithi.

9.5.4. UKUKHULULWA

Abantu abalandelako bakhululiwe ekubhadeleni imbadalo yelungelo lokufumana etjhejwe esigabeni sama- 22 somThetho:

- Umuntu ongakatjhadi umrholwakhe ongadluliko ema- R14 712, 00 qobe mnyaka ngemva kokudosa.
- Abantu abatjhadileko namkha abalingani umrholwabo ohlanganisiweko wonyaka woke ongeqiko kuma- R27 192, 00 ngemva kokudosa.
- Lapho iindleko zokubuthelela enye neny e imbadalo emayelana nokufunwa nokulungiswa kwerekhodi kobana livezwe idlula khona inani elibiziweko, imbadalo enjalo ayisebenzi.
- lintengo zokufuna nokulungisa azisebenzi emarekhodini wombawu uqobo lwakhe.
- limbadalo zesibawo nezelungelo lokufumana azisebenzi ngerekhodi elibawuwe siphathiswa sezesondlo namkha umphenyi wezesondlo ngeminqopho yokuphenya ngesondlo namkha iphenyo ngokweendima zomThetho we- 1998 wezeSondlo (UmThetho wama- 99 we- 1998), namkha ngokwesigaba sama- 44 semithetholawulo yawo.

10. UKWALELWA UKUFUMANA KANYE NEEMBILAYEZO

10.1. IINZATHU ZOKWALA

I- DHS ingala ngelungelo lokufunyanwa kwelwazi layo nangabe ilwazi elibawuweko liphathelene:

- Nokuvikelwa okukatelelwa mthetho kwefihlo yehlangano engathathi ihlangothi emumuntu wemvelo, ukufaka hlangana nomuntu ohlongakeleko.
- Nokuvikelwa okukatelelwa mthetho kwamarekhodi athileko weZiko leSewula Afrika lezomThelo.
- Nokuvikelwa okukatelelwa mthetho kwelwazi lezokurhweba lehlangothi engathathi ihlangothi.
- Nokuvikelwa okukatelelwa mthetho kwelwazi eliyifihlo kanye nokuvikelwa kwelinye ilwazi elithileko eliyifihlo lehlangothi engathathi ihlangothi.
- Nokuvikelwa okukatelelwa mthetho kokuphepha kwabantu kanye nokuvikelwa kwepahla.
- Nokuvikelwa okukatelelwa mthetho kwamadokethi wamapholisa asekamisweni yebheyili kanye nokuvikelwa kokukatelelwa mthetho nekambiso yomthetho.
- Nokuvikelwa okukatelelwa mthetho kwamarekhodi akhululiweko ekambisweni yangokomthetho yokukhutjha.
- Nevikelo, ukuphepha netjhebiswano leentjhabatjhaba leRiphabhliki.
- Nekareko kwezomnotho nezehlalakuhle zezeemali zeRiphabhliki nemisetjenzana yezerhwebo lomNyango.
- Nokuvikelwa okukatelelwa mthetho kwerhubhululo lelwazi lehlangothi engathathi ihlangothi kanye nokuvikelwa kwerhubhululo lelwazi lomNyango.
- Imisebenzi yomNyango.
- limbawo ezitjengisa zinganamqopho othileko namkha ezinekinga namkha ezizokutjhugulula khulu nangokungazwisisekiko iintlabagelo zomNyango.

10.2. UKUVEZA OKUKATELELEKILEKO NGENDLELA EFUNWA MPHAKATHI

Isibawo sokufumana irekhodi ekungenzeka kwaliwe ngalo ngokweenzathu zokwala ze- PAIA linganikelwa, nanyana kunjalo ebujameni lapho ukuvezwa kwerekhodi kufunwa khona mphakathi begodu nangabe ukufuna komphakathi lokho kuqakatheke khulu kunengozi etjhejwe eenzathwini zokwala.

10.3. UKWALIWA OKUTJHEJIWEKO KWESIBAWO

Nangabe u- DIO ubhalelwa kunikela umbawi isiqunto mayelana nesibawo selungelo lokufumana ngesikhathi samalanga ama- 30, u- DIO uzokuthathwa njengosalileko isibawo lesi. Yeke umbawi angenza isibilayezo mayelana nokwaliwa lokho.

10.4. IINSOMBULULO NANGABE ISIBAWO SELUNGELO LOKUFUMANA SALIWE

10.4.1. ISIBILAYEZO

Umbawi ongakaphathwa kuhle siqunto saka- DIO sokwala isibawo selungelo lokufumana ilwazi angenza isibilayezo noNgqongqotjhe womNyango wezokuHlaliswa kwabaNtu mayelana nesiqunto ekukhulunywe ngaso.

10.4.2. UKWENZA ISIBILAYEZO

Isibilayezo:

- Kufanele senziwe emalangeneni ama- 60 ngemva kobana umbawi aziswe ngesiqunto esithethweko ngesibawo.
- Kufanele kuzaliswe iforomu eliqintelweko lesibilayezo elimumethwe kusiThasiselo C semanuwali le, elikhona nakuwebhusayidi ye- DHS [www.dhs.gov.za], namkha kwenye nenye i- ofisi ye- DHS, ngokubawwiwa.
- Kufanele azalise ngokupheleleko iforomu eliqintelweko lesiBilayezo atjengise nesiqunto asenzela isiBilayezo.
- Atlikitle iforomu lesibilayezo esikhaleni esinikelweko.
- Athumele khona isiBilayezo ku- DIO ngemininingwana yokuthintana namkha ngesiphande esinikelweko kilemanuwali.

10.4.3. ISEKELA LESIPHATHISWA SELWAZI KUFANELE SIDLULISELE ISIBILAYEZO ESIPHATHIMANDLENI ESIFANELEKO

- Emalangeneni ali- 10 wokutholwa kwesibilayezo i- DIO kufanele isithumele kanye neenzathu zesiqunto esimayelana nesibawo, esiphathimandleni esifaneleko.
- Isiphathimandla esifaneleko kufanele sitjheje besithathe isiqunto mayelana nesibilayezo emalangeneni ama- 30 ngemva kobana isaziso sesiBilayezo sitholiwe.
- Isiqunto sesiphathimandla esifaneleko kufanele siqinisekise namkha sibekela ngeqadi isiqunto saka- DIO, bese lapho ekufanele khona sijamiselela isiqunto saso mayelana nesibawo.

10.5. ISIBAWO SEKHOTHO

Emalangeneni ali- 180 wokwamukelwa kwesaziso sesiqunto esimayelana nesibilayezo, umbawi ongakaphumeleli esibilayezweni angenza isibawo sesizo elifaneleko ekhotho ngendlela ekuqintelwe ngayo esiGabeni sama- 78(1).

11. UKUBAKHONA KWEMANUWALI

- 11.1.** Imanuwali le izokwenziwa bona ibe khona ngamalimi amathathu asemthethweni kuwebhusayidi ye- DHS nakiwo woke ama- ofisi womnyango kanye nakuKomitjhini yamaLungelo wobuNtu.
- 11.2.** IManuwali le ingakhutjwa kuGazede kaRhulumende.

12. UKUBUYEKEZWA NOKWENZIWA KWEMANUWALI BONA IKHAMBISANE NESIKHATHI

Imanuwali le izokubuyekezwa qobe mnyaka mNyango begodu nakutlhogekako izokwenziwa bona ikhambisane nesikhathi beyikhutjwe ngendlela etjhejwe yi- PAIA.

**ISAZISO SAKARHULUMENDE
GOEWERMENTSKENNISGEWING**

**UMNYANGO WEZOBULUNGISWA
DEPARTEMENT VAN JUSTISIE**

Inani R. 223

9 kuNtaka 2001

**UMTHETHO WOKUTHUTHUKISWA KOKUFUMANEKA KWELWAZI WE- 2000
IMITHETHOLAWULO EPHATHELENE NOKUTHUTHUKISWA KOKUFUMANEKA
KWELWAZI**

UNgqongqotjhe womNyango wezobuLungiswa nokuThuthukiswa komThethosisekelo, ngaphasi kwesigaba sama-
92 somThetho
wokuThuthukiswa kokuFumaneka kweLwazi, we- 2000 (UmThetho wesi- 2 we- 2000), wenze imithetholawulo
eTjhejulini.

ITJHEJULI

Ihlathululo

1. Kilemithetholawulo elinye nelinye igama namkha isitjho esinikelwe ihlathululo emThethweni sizakuthatha ihlathululo leyo begodu, ngaphandle kobana umtlole uveza ngenye indlela -

"UmThetho" utjho umThetho wokuThuthukiswa kokuFumaneka kweLwazi, we- 2000 (UmThetho wesi- 2 we- 2000).

Indlela yesibawo

2. Isibawo selungelo lokufumana irekhodi, ngendlela ekutjengiswe ngayo esigabeni se- 18(1) somThetho, kufanele senziwe ngendlela yeForomu A lesiThasiselo.

Imbadalo zamarekhodi wehlangano karhulumende

3. (1) Imbadalo yokuliprintha, ekukhulunywe ngayo esigabeni se- 15(3) somThetho, ingendlela elandelako:

R

- | | | |
|-----|---|------|
| (a) | Yekhophi enye nenge yekhasi lobukhulu be- A4 namkha ingcenyayo ngokunjalo | 0,60 |
| (b) | Yekhophi enye nenge yekhasi lobukhulu be- A4 namkha ingcenyayo | |

yalo ngokunjalo ephethwe kumtjhiningqondo namkha ngendlela ebu- elekthroniki namkha ngendlela

efundwa mtjhini 0,40

(c) Yekhophi engendlela efundwa mtjhiningqondo ku -

(i) diski yestifu 5,00

(ii) diskisigangadelo 40, 00

(d) (i) Yokutlolwa kwemifanekiso ebukelwako

Yekhasi lobukhulu be- A4 namkha ingceny yalo ngokunjalo 22, 00

(ii) Yekhophi yemifanekiso ebukelwako 60, 00

(e) (i) Yokutlolwa kwerekhodi elilalelwako

Yekhasi lobukhulu be- A4 namkha ingceny yalo ngokunjalo 12, 00

(ii) Yekhophi lerekhodi elalelwako 17, 00

② Imbadalo yesibawo ebhadelwa ngomunye nomunye umbawi, kunaloyo ozibawela yena uqobo lwakhe, ekukhulunywe ngayo

esigabeni sama- 22(1) somThetho, ma- R 35, 00.

③ Imbadalo zelungelo lokufumana ezibhadelwa mbawo ekukhulunywe ngazo esigabeni sama- 22 (7) somThetho, ngaphandle

kobana utkhululiwe ekubhadeleni ngaphasi kwesigaba sama- 22(8) somThetho, zingendlela elandelako: **R**

(a) Yekhophi enye neny yekhasi lobukhulu be- A4 namkha

ingceny yalo ngokunjalo 0, 60

(b) Yekhophi enye neny yekhasi lobukhulu be- A4 namkha ingceny

yalo ngokunjalo ephethwe kumtjhiningqondo namkha ngendlela ebu- elekthroniki namkha ngendlela

efundwa mtjhini 0,40

(c) Yekhophi engendlela efundwa mtjhiningqondo ku -

(i) diski yestifu 5.00

(ii) diskisigangadelo 40,00

(d) (i) Yokutlolwa kwemifanekiso ebukelwako

Yekhasi lobukhulu be- A4 namkha ingceny yalo ngokunjalo 22, 00

(ii) Yekhophi yemifanekiso ebukelwako 60, 00

(e) (i) Yokutlolwa kwerekhodi elilalelwako,

Yekhasi lobukhulu be- A4 namkha ingceny yalo ngokunjalo 12, 00

(ii) Yekhophi lerekhodi elalelwako 17, 00

- (f) Ukufuna irekhodi kobana livezwe, R15.00 qobe li- iri namkha ingcenywe ye- iri, nakungabalwa i- iri lokuthoma elifunekako lokha nalifunwako.

(4) Imali yokuposa iyabhadelwa lokha nakufanele ikhophi yerekhodi ithunyelwe kumbawi.

(5) Ngomnqopho wesigaba sama- 22(2) somThetho okulandelako kuyabandakanyeka:

- (a) Ama- iri asithandathu njengama- iri ekufanele eqiwe ngaphambi kobana kubhadelwe idiphozithi kanye
- (b) nesithathu sembadalo yokulifumana sibhadelwa mbawi njengediphozithi.

Indlela yesibawo

~~Ngokufumana ngokulijesha sama- 50(1) somThetho,~~

senziwe ngendlela yeForomu B lesiThasiselo.

Iimbadalo zamarekhodi wehlangano karhulumende

5. (1) Imbadalo yokuliprinta, ekukhulunywe ngayo esigabeni se- 15(3) somThetho, ingendlela elandelako:

	R
(a) Yekhophi enye nenye yekhasi lobukhulu be- A4 namkha ingcenywe yalo ngokunjalo	1,10
(b) Yekhophi enye nenye yekhasi lobukhulu be- A4 namkha ingcenywe yalo ngokunjalo ephethwe kumtjhiningqondo namkha ngendlela ebu- elektroniki namkha ngendlela efundwa mtjhini	0,75
(c) Yekhophi engendlela efundwa mtjhiningqondo ku -	
(i) diski yestifu	7,50
(ii) diskisigangadelo	70,00
(d) (i) Yokutlolwa kwemifanekiso ebukelwako,	
Yekhasi lobukhulu be- A4 namkha ingcenywe yalo ngokunjalo	40, 00
(ii) Yekhophi yemifanekiso ebukelwako	60, 00
(e) (i) Yokutlolwa kwerekhodi elilalelwako,	
Yekhasi lobukhulu be- A4 namkha ingcenywe yalo ngokunjalo	20, 00
(ii) Yekhophi lerekhodi elalelwako	30, 00

(2) Imbadalo yesibawo ebhadelwa mbawi, kanaloyo ozibawela yena uqobo lwakhe, ekukhulunywe ngayo esigabeni sama- 54(1) somThetho ma- R 50, 00.

(3) Imbadalo zelungelo lokufumana ezibhadelwa mbawi ekukhulunywe ngazo esigabeni sama- 54 (7) somThetho, ngaphandle

kobana ukhululiwe ekubhadeleni ngaphasi kwesigaba sama- 54(8) somThetho, zingendlela elandelako

R

- (a) Yekhophi enye nenye yekhasi lobukhulu be- A4 namkha
ingcenywe yalo ngokunjalo 1,10
- (b) Yekhophi enye nenye yekhasi lobukhulu be- A4 namkha ingcenywe
yalo ngokunjalo ephethwe kumtjhiningqondo namkha ngendlela ebu- elekthroniki
namkha ngendlela
efundwa mtjhini 0.75
- (c) Yekhophi engendlela efundwa mtjhiningqondo ku -
- (i) diski yestifu 7,50
- (ii) diskisigangadelo 70,00
- (d) (i) Yokutlolwa kwemifanekiso ebukelwako,
Yekhasi lobukhulu be- A4 namkha ingcenywe yalo ngokunjalo 40.00
- (ii) Yekhophi yemifanekiso ebukelwako 60.00
- (e) (i) Yokutlolwa kwerekhodi elilalelwako,
Yekhasi lobukhulu be- A4 namkha ingcenywe yalo ngokunjalo 20, 00
- (ii) Yekhophi lerekhodi elalelwako 30, 00
- (f) Ukufuna irekhodi kobana livezwe, ma- R30.00 qobe li- iri
namkha ingcenywe ye- iri
elifunekako nalifunwako.

(4) Imali yokuposa iyabhadelwa lokha nakufanele ikhophi yerekhodi ithunyelwe kumbawi.

(5) Ngompho wesigaba sama-54(2) somThetho kulelandelako kuyabandakanyeka

- (a) Ama- iri asithandathu njengama- iri ekufanele eqiwe ngaphambi kobana kubhadelwe idiphozithi kanye
- (b) nesithathu sembadalo yokulifumana sibhadelwa mbawi njengediphozithi.

Isaziso sesibilayezo

6. Isaziso sesibilayezo, ngendlela esitjengiswe ngayo esigabeni sama- 75(1) somThetho kufanele sifakwe eforomini leForomu C lesiThasiselo.

Iimbadalo zesibilayezo

7. Imbadalo yesibilayezo ebhadelwa mbawi mayelana naso ngokuphikisana nokwaliwa kwesibawo sakhe selungelo lokufumana ngendlela ekukhulunywe ngayo esigabeni 75(3)(a) somThetho ma- R 50,00.

Umthelo wepahla

8. ~~Imithetho yokulungiselela iziswengaphakathi we-1991 (Umthetho wa-89~~

we- 1991), njengombana abathengisi bangangezelela umthelo wepahla kizo zoke iimbadalo eziqintelwe ngokwemithetholawulo le.

Ukuthoma

9. ~~Imithetho yokulungiselela iziswengaphakathi we-2001.~~



IRIPHABHLIKI YESEWULA AFRIKA

J750

**UmNyango wesiTjhaba wezokuHlaliswa kwabaNtu
Iforomu A lesibawo le- PAIA lelungelo lokuFumana i/amaRekhodi weHlangano**

NGESETJENZISWA MNYANGO

Ireferensinamba: _____

Isibawo samukelwe ngu _____ (hlathulula
isikhundla, ibizo nesibongo sesiphathiswa selwazi/sesekela lesiphathiswa selwazi)
ngomhlaka _____ (idadamu),
e _____ (indawo),
Imbadalo yesibawo (nangabe ikhona): R _____
Idiphozithi (nangabe ikhona): R _____
Imbadalo yelungelo lokufumana: R _____

kaRhulumende

**(Isigaba se- 18(1) somThetho wokuFumaneka kweLwazi we- 2000 (UmThetho wesi- 2 wama- 2000))
[Umthetholawulo wesi- 6]**

A. Imininingwana yehlangano karhulumende

Thumela namkha wethule iForomu lakho lesiBawo elizalisiweko ku:

Iminingwana yokuthintana yeSenta ye- PAIA			
Isiphande seposi:	ISekela lesiPhathiswa seLwazi National Department of Human Settlements Private Bag X644 PRETORIA Republic of South Africa 0001		
Isiphande sendlela: (Nasethulwa ngesandla)	The Deputy Information Officer: PAIA 260 Justice Mahomed Street Sunnyside PRETORIA		
Inomboro yefeksi	(086) 471 1939		
Isiphande se- imeyila	paia@dhs.gov.za		
Ama- iri wokusebenza:	07:30 - 09:30 09:45 - 12:15 13:00 - 14:30 14:45 - 16:00	Ama- iri wekhetjhiya	10:00 - 11:00 14:00 - 14:30
Imininingwana yokubhanga	Imininingwana yebhanga : Ibhanga : Standard Bank, Van der Walt (010145), Inomboro ye- akhawundi : 010160310		

IFOROMU A: ISIBAWO SELUNGELO LOKUFUMANA IREKHODI LEHLANGANO KARHULUMENDE

B. Imininingwana yomuntu obawa ukufumana irekhodi.

Ingabe: (Tshwaya ibhoksi elifaneleko elitshetlha ngo- X)

	Umbawi uqobo lwakhe (Ufuna irekhodi elimumethe ilwazi eliphathelene nawe uqobo lwakho) YELELA: Sibawa unamathisele ikhophi kamazisakho ukukhandela ukuvezwa ngokungakafaneli kwelwazi eliphathelene nawe uqobo lwakho.
	Umbawi (Umuntu owenza isibawo selungelo lokufumana irekhodi lomNyango wesiTjhaba wezokuHlaliswa kwabaNtu)
	Umbawi weHlangano kaRhulumende (Iinhlangano zakarhulumende ezisebenzisa amandla karhulumende namkha ezenza umsebenzi karhulumende ngokomThetho)

- (a) Imininingwana yomuntu obawa ukufumana irekhodi kufanele inikelwe ngenzasi.
(b) Kufanele kunikelwe isiphande kanye/namkha inomboro yefeksi yeRiphabhliki lapho ilwazi elizokuthunyelwa khona.
(c) Ubufakazi besikhundla isibawo esenziwe ngaso, nakuthogekako kufanele bunanyathiselwe.

Amabizo ngokuzeleko kanye nesibongo: _____

Inomboro

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kamazisi:

Isiphande seposi: () Inomboro yefeksi: ()

Inomboro

C. Imininingwana yomuntu owenzelwa isibawo

Isigaba lesi kufanele sizaliswe KWAPHELA nje nangabe isibawo selwazi senzwe omunye umuntu.

Amabizo ngokuzeleko kanye nesibongo: _____

Inomboro kamazisi:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Isikhundala ekwenziwa ngaso isibawo lesi, lokha nasenzelwa omunye umuntu:

D. Imininingwana yerekhodi

- (a) Nikela imininingwana ezeleko yerekhodi elenzelwe isibawo sokulifumana, ukufaka hlanguana ireferensinamba nangabe uyayazi, kobana irekhodi lifunyanwe lapho likhona.
- (b) Nangabe isikhala esinikelweko asikaneli, sibawa uragele phambili kufoliyo ehlukeleko bese uyinamathisela eforomini leli. Umbawo kufanele atlikitle wo ke amafoliyo angezelelweko.

1. Ihlathululo yerekhodi namkha ingcenywe eqakathekileko yerekhodi:

.....

.....

.....

.....

.....

2. Ireferensinamba , nangabe ikhona:

3. Eminye imininingwana yerekhodi, isib. umhlobo we(wama)rekhodi, isib. amaminidi, njll...:

.....

4. UmNyango/iPhiko lomnyango lapho irekhodi liphethwe khona (nangabe laziwa)

.....

.....

E. Iimbadalo

- (a) Isibawo sokufumana irekhodi kunerekhodi elimumethe iminingwana emayelana nawe uqobo lwakho sizokufakwa ekambisweni kwaphela ngemva kobana imbadalo yesibawo sele ibhadelwe, imbadalo yesibawo ma- R35,00.
- (b) Uzokwaziswa ngenani lemali elifunakako kobana libhadelwe njengembadalo yesibawo.
- (c) Imbadalo ebhadelwako nakufunyanwa irekhodi isime endleleni irekhodi elifunwa ngayo kanye nesikhathi esizwakalako esifunekako kobana kufunwe bekulungiswe irekhodi lelo.
- (d) Nangabe ukulungele ukukhululwa ekubhadeleni nanyana ngiyiphi imbadalo, sibawo uveze isizathu sokukhululwa.

Isizathu sokukhululwa ekubhadeleni iimbadalo:

.....

.....

IFOROMU A: ISIBAWO SELUNGELO LOKUFUMANA IREKHODI LEHLANGANO KARHULUMENDE

F. Indlela yokufumana irekhodi

Nangabe ukhandelwa kurholophala kobana ufunde, ubukele namkha ulalele irekhodi elingendlela elinikelwe ngayo ku- 1 ukufika ku- 4 ngenzasi, veza ukurholophala kwakho bese utjengisa indlela irekhodi elifuneka ngayo.

Ukurholophala:	Indlela irekhodi elifuneka ngayo:
Tshwaya ibhoksi elifaneleko ngo- X.	
UMLAYEZO:	
(a) Ukukhambisana nesibawo sakho eforomini elitjengisiweko kungaya ngendlela irekhodi elikhona ngayo.	
(b) Kobunye ubujamo ukufumana ngendlela ebawiweweko kungalelwa. Ebujameni obunjalo uzokwaziswa nangabe ukufumana kuzokunikelwa ngenye indlela.	
(c) Imbadalo ebhadelwako, nangabe ikhona, nakufunyanwa irekhodi, kancani izokubekwa yindlela ebawiweweko yokulifumana.	
d) Nangabe irekhodi alikho ngelimi olenyulako namkha umbawu akakatjengisi ilimi alenyulako, ilungelo lokulifumana lizokunikelwa ngelimi irekhodi elikhona ngalo [isigaba 31J.	
e) Ukufuna nokulungisa irekhodi kobana livezwe, ma- R15.00 qobe li- iri namkha ingcenywe ye- iri, nakungabalwa i- iri lokuthoma, elifunekako nalifunwako begodu lilungiswa	

1. Nangabe irekhodi lingendlela etloliweko namkha ephrintiweko:					
	ikhophi yerekhodi*		ukuhlolwa kwerekhodi		
2. Nangabe irekhodi limumethe imifanekiso ebukelwako (lokhu kufaka hlanguana iinthombe, amaslayidi, imigadangiso yevidiyo, imifanekiso eyenziwe					
	bukela imifanekiso		kopulula imifanekiso*		ukutlolwa kwemifanekiso*
3. Nangabe irekhodi limumethe amagama arekhodiweko namkha ilwazi elingakhutjiswa godu ngomdumo:					
	lalela umvumo (ikhasede elilalelwako)		ukutlolwa komvumo* (ikhasi elitloliweko namkha		
4. Nangabe irekhodi liphethwe kumtjhiningqondo namkha ngendlela ebu- elekthroniki namkha ngendlela efundwa					
	ikhophi ephrintiweko yerekhodi*		ikhophi ephrintiweko yelwazi elitholwe erekhodini*		ikhophi elingendlela efundwa mtjhiningqondo*
*Nangabe ubawe ikhophi namkha umtlole werekhodi (elingaphezulu), ingabe ufisa bona ikhophi namkha umtlole uposelwe kuwe? Iposi iyabhadelwa.				IYE	AW A
Yeleda bona nangabe irekhodi alikho ngelimi olenyulako, ilungelo lokulifumana linganikelwa ngelimi irekhodi elikhona ngalo.					
Irekhodi ungathanda ukulifumana ngaliphi ilimi?					

G. Isaziso sesiqunto esimayelana nesibawo sokufumana

Uzokwaziswa ngokutlolwa bona ingabe isibawo sakho sivunyiwe/ saliwe. Nangabe ufisa ukwaziswa ngenye indlela, sibawo uyihlathulule indlela leyo begodu unikele neminingwana ethogekako kobana kukhanjisanwe nesibawo sakho.
--

Wenyula ukwaziswa njani ngesiqunto esimayelana nesibawo sakho sokufumana irekhodi?

Utlikitlwe e ngomhlaka..... ku unyaka we-.....

.....
UMTLIKITLO WOMBAWI/
WOMUNTU OWENZELWA ISIBAWO

IFOROMU B**ISAZISO SESIBILAYEZO**

(IsiGaba 75 somThetho, we- 2000 (umThetho wesi- 2 we- 2000) wokuThuthukiswa kokuFumaneka
kweLwazi)

[Umthetholawulo 8]**YITJHO IREFERENSINAMBA****YAKHO:** _____**Imininingwana****yehlangano****karhulumende**

Isiphathiswa seLwazi/ ISekela lesiPhathiswa seLwazi:

A. Imininingwana yombawi/ ihlangano engathathi ihlangothi efaka isibilayezo

- a) *Imininingwana yomuntu owenze isibilayezo kufanele inikelwe ngenzasi.*
- b) *Ubufakazi besikhundla isibilayezo esenziwe ngaso, nakuthogekako kufanele bunanyathiselwe.*
- c) *Nangabe owenza isibilayezo uyihlangano engathathi ihlangothi begodu akasuye umuntu obawe ilwazi kwekuthomeni, imininingwana yombawi kufanele inikelwe ku- C ngenzasi.*

Amabizo ngokuzeleko kanye nesibongo: _____

Inomboro kamazisi: _____

Isiphande seposi: _____

_____ Inomboro yefeksi: _____

Inomboro yomrhala: _____ Isiphande se- imeyila: _____

Isikhundla ekwenzelwa ngaso omunye umuntu isibilayezo: _____

Imininingwana yombawi

Isigaba lesi kufanele sizaliswe KWAPHELA nje nangabe ihlangano engathathi ihlangothi (kunombawi) yenza isibilayezo.

Amabizo ngokuzeleko kanye nesibongo: _____

Inomboro kamazisi: _____

C. Isiqunto esiphikisa ukwenziwa kwesibilayezo

<i>Tshwaya ngo- X ngebhoksini elifaneleko isiqunto esiphikisa ukwenziwa kwesibilayezo:</i>	
	Ukwaliwa kwesibawo sokufumana
	Isiqunto esimayelana neembadalo eziqintelweko ngokwesigaba sama- 29 somThetho
	Isiqunto esimayelana nokungezelelwa kwesikhathi sokuqalana nesibawo ngokwesigaba sama- 26 (1) somThetho.
	Isiqunto ngokwesigaba sama- 29 (3) somThetho sokwala ukufumaneka ngendlela ebawe mbawi
	Isiqunto sokunikela isibawo sokufumana

D. Iinzathu zesibilayezo

Nangabe isikhala esinikelweko asikaneli, sibawa uragele phambili kufoliyo ehlukeleko bese uyinamathisela eforomini leli. Kufanele utlikite woke amafoliyo wokungezelela.

Nikela iinzathu isibilayezo esinziwe kizo: _____

Nikela nanyana ngiliphi ilwazi ekungenzeka liqakatheke nakutjhejwa isibilayezo: _____

Isaziso sesiqunto esimayelana nesibilayezo

Uzokwaziswa ngokutlolelwa ngesiqunto esimayelana nesibilayezo. Nangabe ufisa ukwaziswa ngenye indlela, sibawa uyihlathulule indlela leyo begodu unikele neminingwana ethogekako kobana kukhanjisanwe nesibawo sakho.

Yitjho indlela: _____

Imininingwana yendlela: _____

Litlikitlwe e _____ ngomhlaka _____ ku _____ 20 _____

UMTLIKITLO KAMBILAYELI

NGESETJENZISWA MNYANGO:	
IREKHODI ELISEMTHETHWENI LESIBILAYEZO:	
Isibilayezo samukelwe ngomhlaka: (idadamu) ngomhlaka:	
(yitjho isikhundla)	
ibizo nesibongo sesiphathiswa selwazi/sesekela lesiphathiswa selwazi).	
Isibilayezo esiphekelelwa ziinzathu zesiqunto sesiphathiswa selwazi/ zesekela lesiphathiswa selwazi begodu la kutlhogeka khona, imininingwana yananyana ngiyiphi ihlangano engathathi ihlangothi irekhodi eliphathelene nayo, esithunyelwe siphathiswa selwazi/ lisekela lesiphathiswa selwazi ngomhlaka_____ (idadamu) ukuya esiphathinimandla	
UMPHUMELA WESIBILAYEZO:	
ISIQUNTO SESIPHATHISWA SELWAZI/ SESEKELA LESIPHATHISWA SELWAZI	
SIQINISEKISIWE/ SIJANYISELELWE NGESIQUNTO ESITJHA	
ISIQUNTO ESITJHA:	
ILANGA:	ISIPHATHIMANDLA ESIFANELEKO
LAMUKELWE SIPHATHISWA SELWAZI/ LISEKELA LESIPHATHISWA SELWAZI UKUSUKA ESIPHATHIMANDLENI ESIFANELEKO NGOMHLAKA (idadamu):_____	