



human settlements

Department:
Human Settlements
REPUBLIC OF SOUTH AFRICA

IMANYUWALI YEMTSETFO WEKWENYUSA KUFINIYELELEKA KUMNININGWANE (I-PAIA) MANUAL

*Ilungiselelwe ngekulandzela sigaba 14 Semtsetfo Wekwenyusa Kufinyeleleka
Kumniningwane, 2000
(Umtsetfo nombolo 2 wanga-2000)*

2016-2017

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SENDVULELA

Sigaba 32 seMtsetfosisekelo weRiphabhuliki yeNingizimu Afrika, 1996 (uMtsetfosisekelo) uniketa wonkhe umuntfu lilungelo lekutfole nobe nguwuphi umniningwane losetandleni tembuso nobe ngabe ngumuphi umuntfu lodzingelwa kusetjentiselwa nobe kuvikela nobe nguliphi lilungelo.

Umtsetfo Wekwenyuswa Kufinyeleleka Kumniningwane, 2000 (Umtsetfo nombolo 2 wanga-2000), (i-PAIA) ekuphumeleleni kwalamalungelo emtsetfosisekelo, ngco-

- ufaka licala kuyo yonkhe imitimba yembuso lenemtfwalo wekuhlelembisa kufinyeleleka kwemphakatsi kumniningwane/kuli(ma)lungelo lasetandleni tayo;
- uniketa luhlakamsebenti netinchubo letingasetjentiswa sive kusebentisa lilungelo lemtsetfosisekelo labo ngendlela lemalula, lengabiti futsi lengenamsebenti lomnyenti;
- uniketa tindlela letibektwa ngulemitimba yahulumende, kuhlelembisa kufinyeleleka kumniningwane lonjalo ngemalunga esive; futsi
- uchaza timo lekusebenta kuto kufinyeleleka lokungakavunyelwa, kufaka ekhatsi kumniningwane locondzene nemuntfu, wekuhweba, wetetimali, webucwepheshe nobe wesayensi lemayelana nelicembu lesitsatfu; umniningwane longatsikameta tinchubo tasenkantolo nobe temaphoyisa, sib., emadokhethi emaphoyisa kutinchubo tebheyili kanye netigaba letitsite temniningwane weLuphiko Lwemalingena lwaseNingizimu Afrika.

Ngaphandle kwekungabata kunemikhawulo ekuboneni kwesive kwalamalungelo njengobe aphawuliwe kusigaba 36 seMtsetfosisekelo nakutigaba 33 kuya ku 45 teMtsetfo we-PAIA, ngekulandzelana.

Ngekutfobela tidzingo temtsetfo we-PAIA futsi nekufaka ligalelo ekwenyuseni kwekuba selubala kwelitiko, ekutiphendvuleleleni nasekuphatseni ngemmphumelelo, Litiko Letekuhlaliswa Kwebantfu lishicelele imanyuwali njengendlela yekuhlelembisa kufinyeleleka kwesive kumniningwane/kuli (ma) rekhodi langaphasi kwalo.

Kwetsenjwa kwekutsi lemanyuwali itawusebenta njengepulatifomu/lithuluzi lekuniketa sive umniningwane lofanele kuisita kutsi sisebentise lilungelo laso lekufinyeleleka kumniningwane losetandleni teLitiko.



M.TSHANGANA
UMCONDZISI-JIKELELE
LITIKO LETEKUHLALISWA KWEBANTFU
LUSUKU: 19/09/2016

EMABINTANA

I-BAS:	I-Basic Accounting System (Luhlelo lwekuBalisisa loluSisekelo)
I-BNG:	I-Breaking New Grounds (KutfolelemaTfuba lamaSha)
I-CD:	Umcondzisi loMkhulu
I-CSOS:	I-Community Scheme Ombud Services (Tinsita teMlamuli teSikimu saseMphakatsini)
I-DDG:	Lisekela leMcondzisi Jikelele
I-DFI:	Tikhungo tetiMali teNtufufuko
I-DHS:	Litiko Letekuhlaliswa Kwebantfu ("liTiko")
I-DIO:	Lisekela leSiphatsimandla seMningwane (lelikhetfwe ngekulandzela sigaba 17 se-PAIA)
I-EAAB:	IBhodi yetiNdzaba teBatsengisi betiNdlu
I-FLISP:	Luhlelo lwekweSekela uMuntfu loluChunyaniswe netiMali
I-HAD:	I-Ejensi yekuTfufukiswa kwetiNdlu
I-HR:	Imitfombolusito yeLuntfu
I-HS:	Kuhlaliswa kweBantfu
I-HSDG:	Sibonelelo sekuTfufukiswa kwetiNdzawo tekuHlaliswa kweBantfu
I-HSS:	Luhlelo lwekweSekela ngetiNdlu
I-ICT:	ItheKnoloji yeMningwane netekuChumana
I-IO:	Siphatsimandla seMningwane (Umcondzisi Jikelele weLitiko)
I-MEIA:	Kucaphela, kuLinganisa nekuHlola umTselela
I-NHBRC:	Umkhandlu wekuBhaliswa kweBakhi betiNdlu waVelonkhe
I-NHFC:	Inkapani yekweSekela tiNdlu ngetiMali yaVelonkhe (i-NHFC)
I-NURCHA:	I-Ejensi yetiNdlu neKwakhiwa kaBusha kwasemaDolobheni yaVelonkhe
I-PAIA:	Umtsetfo Wekwenyusa Kufinyeleleka Kumningwane, 2000 (Umtsetfo nombolo 2 wanga-2000)
I-PDHS:	Litiko leSifundza letekuHlaliswa kweBantfu
I-PHP:	Inchubo yekuHlaliswa kweBantfu yeBantfu
I-RHLF:	Sikhwama seMalimboleko yetiNdlu tasemaPhandleni
I-SABC:	Inhlangano yetekuSakata yaseNingizimu Afrika
I-SAHRC:	IKhomishini yemaLungelo eLuntfu yaseNingizimu Afrika
I-SALGA:	Inhlangano yaboHulumende basemaKhaya yaseNingizimu Afrika
I-SHRA:	Umtimba wekuLawula tiNdlu taseMphakatsini
Ema-SLA:	Tivumelwano teSigaba teMsebenzi

TINCHAZELO TEMATHEMU

	Lithemu	Inchazelo/Kuchaza
1.	Inhlawulo yekufinyeleleka	Inhlawulo lebhadalwa ngumuntu loceleko yekusesha, yekulungiselela nekukhucita emarekhodi laceliwe, njengobe kubekiwe kusigaba 22(6) se-PAIA.
2.	Umtsetfo	Umtsetfo wekuTfutukisa kuFinyeleleka kuMniningwane, 2000 (Umtsetfo nombolo 2 wanga-2000), Lophindze ubitwe ngePAIA nobe "uMtsetfo".
3.	Litiko	Litiko Letekuhlaliswa Kwebantfu. Leliphindvwe libitwe nge-DHS.
4.	Lisekela Lesiphatsimandla Semniningwane (i-DIO)	Umuntu lokhetfwe nguMcondzisi Jikelele kwenta umtimba wesive kwekutsi ukhone kufinyeleleka kubaceli bemarekhodi awo njengobe kubekiwe kusigaba 17(1) se-PAIA.
5.	Insitabhuku	Umculo nobe nobe incwadzi leshicelelwe yiKhomishini yemaLungelo eLuntu eNingizimu Afrika ngetinhloso tekusita nobe ngumuntu umuntu lofuna kusebentisa nobe nguliphi lilungelo ngekulandzela iPAIA njengobe kubekiwe kusigaba 10.
6.	Siphatsimandla Semniningwane (i-IO)	Umcondzisi Jikelele weLitiko Letekuhlaliswa Kwebantfu njengobe kuchaziwe kusigaba 1 se-PAIA.
7.	Sikhalo sangekhatsi	Sikhalo ngesincumo sekungavumi kufinyeleleka kumniningwane, njengobe kuphawuli kusigaba 74 se-PAIA.
8.	Umniningwane locendzene nemuntu	Umniningwane lomayelana nemuntu lochazwako, kufaka ekhatsi, kodvwa kungacini lapho, umniningwane lophatselene nebuve, bulili, kukhulelwa, simo semshado, indzabuko nobe imvelaphi yetenhlalo, umbala, kutikhetsela temacasi, budzala, imphilo yemtimba nobe yengcondvo, imphilo, kukhubateka, inkholo, umcabango, inkholelo, lisiko, lulwimi nekutalwa kwemuntu njengobe kuchaziwe kusigaba 1 se-PAIA.
9.	Umuntu loticelelako	Umuntu lodzinga kufinyeleleka kumniningwane/kumarekhodi lacuketse umniningwane lophatselene nemuntu ngaye njengobe kuchaziwe kusigaba 1 se-PAIA.
10.	Umtimba wesive	Nobe nguliphi litiko lembuso nobe kuphatsa esigabeni savelonkhe nobe sesifundza sahumende, nobe ngumuphi masipalati esigabeni sasemakhaya sahumende nobe ngabe ngusiphi sikhungo lesenta umsebenti wesive ngekulandzela nobe nguwuphi umtsetfo lochazwe kusigaba 1 sePAIA. Lophindvwe ubitwe ngemtimba wahulumende nobe litiko.
11.	Lirekhodi	Nobe nguwuphi umniningwane lorekhodiwe, nganobe nguluphi luhlobo nobe indlela longaphasi kwelulawulo lwe-DHS njengobe kuchaziwe kusigaba 1 sePAIA.
12.	Emarekhodi latfolakala ngaphandle kwekucela	Emarekhodi langafinyeleleka ngaphandle kwekutsi umuntu awacele angekulandzela uMtsetfo njengobe kuphawuliwe kusigaba 5(1)(a) sePAIA.
13.	Emarekhodi latfolakala ngekucela	Emarekhodi langafinyeleleka ngekulandzela tinchubo tePAIA njengobe tiphawuliwe kutigaba 11 na 18 tePAIA; kufinyeleleka kulamarekhodi kungancatjelwa ngetizatfu tetigaba 33 na 45

		teMtsetfo.
14.	Umtimba lofanele	Indvuna Yetekuhlaliswa Kwebantfu nobe umuntfu lokhetfwe ngekubhala nguNdvuna kusebenta ngeTikhalo Tangekhatsi njengobe kuchaziwe kusigaba 1 sePAIA.
15.	Inhlawulo yekucela	Inhlawulo lengabuyiselwa emuva lebhadalwa ngumuntfu locelako ngesikhatsi afaka sicelo sekufinyeleleka ngekulandzela imibandzela yesigaba 22(1) sePAIA. (Umuntfu locela umniningwane lophatselelene naye akabhadaliswa inhlawulo yekucela).
16.	Sicelo sekufinyeleleka	Sicelo sekufinyeleleka kulirekhodi nobe kumarekhodi lasetandleni teLitiko lesentiwe ngekuvumelana netigaba 8 na 11 tePAIA.
17.	Umceli	Nobe ngumuphi umuntfu lenta sicelo sekufinyeleleka kumniningwane nobe kumarekhodi eDHS nobe umuntfu locelela lomunye umuntfu umniningwane njengobe kuchaziwe kusigaba 1 sePAIA.
18.	Licembu lesitsatfu	Nobe ngumuphi umuntfu, kufaka ekhatsi, kodvwa kungagcini kuhulumende wembuso wangaphandle, inhlango yemave emhlaba nobe umtimba walowo hulumende nobe inhlango ngaphandle kwalowo muntfu locelako kanye nemtimba wesive njengobe kuchaziwe kusigaba 1 sePAIA.
19.	Emalanga ekusebenta	Nobe nguwaphi emalanga ngaphandle kwemiGcibelo, emaSontfo nobe emaholide esive njengobe kuchaziwe kusigaba 1 sePAIA.

1. SINGENISO

Lemanyuwali ihlanganiswe njengesidzingo semtsetfo kutfobela imibandzela yesigaba 14 seMtsetfo Wekwenyusa Kufinyeleleka Kumniningwane, 2000 (Umtsetfo nombolo 2 wanga-2000), (i-PAIA) legunyata yonkhe imitimba yahulumende kwekutsi ihlanganise futsi ishicelele imanyuwali lekhombisa umniningwane nobe emarekhodi lasetandleni tayo latfolakalako esiveni, kanye nalawo ladzingakala kwekutsi acelwe ngekulandzela imibandzela yeMtsetfo.

Lemanyuwa imele kuphela Litiko Lavelonkhe Letekuhlaliswa Kwebantfu futsi ayifaki umniningwane/emarekhodi ematiko etifundza lahlukahlukene.

2. TINJONGO TEMTSETFO

Tinjongo tePAIA ngekusho kwesigaba 9 nguleti –

- kuphumelelisa lilungelo lemtsetfosisekelo lekufinyeleleka kumniningwane losetandleni tembuso futsi nanobe nguwuphi umniningwane lophetfwe ngulomunye umuntfu lodzingekile kusebentisa nobe kuvikelwa kwanobe nguwaphi emalungelo;
- kuphumelelisa lilungelo lekufinyeleleka kumniningwane; ngekuya ngemikhawulo lenebulungiswa, kufaka ekhatsi, kodvwa kungakhawuliswa, kumikhawulo lehlosiswe ekuvikeleni ngalokufanele kwemfihlo, kwemfihlo yetekuhweba, kuphatsa ngemphumelelo futsi lokuhle; nangendlela lelinganisa lelilungelo nalamanye emalungelo, kufaka ekhatsi emalungelo kuMculu Wemalungelo kuSehluko 2 seMtsetfosisekelo;
- kuphumelelisa tibopho temtsetfosisekelo tembuso tekwenyusa lisiko lemalungelo eluntfu nebulungiswa betenhlalakahle;
- kumisa tindlela nobe tinchubo tekutikhetselo netekuphocalelwa kuphumelelisa lelilungelo lekufinyeleleka kumniningwane ngendlela lesita bantfu kwekutsi bakhone kufinyeleleka kumarekhodi esive nakulawa emitimba yangasense ngendlela lemalula, lengabiti futsi lengenamsebenti lomnyenti; futsi
- kwenyusa kungabi nemfihlo, kutiphendvulela kanye nekuphatsa ngemphumelelo kwayo yonkhe imitimba yahulumende neyangasese

3. INHLOSO YEMANYUWALI

Lemanyuwali ihlosiswe:

- Kuniketa umniningwane ngemtimba, imisebenti netinsita teLitiko Letekuhlaliswa Kwebantfu (i-DHS) letitiniketa esiveni nekutsi tingafinyeleleka njani;
- Kuniketa umniningwane lophatselene nemniningwane wekutsintsana welitiko kufaka ekhatsi imidanti yemakheli eliposi, esitaladi newema-imeyili e-elektroniki; tinombolo telucingo netefeksi teSiphatsimandla Semniningwane kanye neteLisekela Lesiphatsimandla Semniningwane (i-DIO);
- Kuniketa luhla lwemarekhodi latfolakala ngaphandle kwekucela langaphasi kwesandla selitiko;
- Kubeka tinchubo lekumele tilandzelwe ngemalunga esive ekufinyeleleni kumniningwane longaphasi kwe-DHS, ngekuvumelana nemibandzela yePAIA.

4. INKHOMBA YEKUTSI ISEBENTA NJANI I-PAIA (SIGABA 10)

IKhomishini Yemalungelo Eluntfu YaseNingizimu Afrika (i-SAHRC) ihlanganise insitabhuku ngekusetjentiswa kwePAIA njengobe kubekwe sigaba 10 seMtsetfo. Lensitabhuku iyatfolakala emahhosisini e-SAHRC.

Lihhovisinhloko Lavelonkhe
IKhomishini yemaLungelo eLuntfu yaseNingizimu Afrika
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Braamfontein
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2014

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Email address: paia@sahrc.org.za
Iwebhusayithi: www.sahrc.org.za

5. UMNININGWANE WEKUTSITSANA

5.1. Siphatsimandla Semningwane (i-IO)

Njengobe kuvunyelwe kuMtsetfo, uMcondzisi Jikelele yi-IO.
Umcondzisi Jikelele: Mnu M Tshangana
Lucingo: +27 12 421 1486/1312/444 5246
Ifeksi: +27 12 421 2998
Incwadzigezi: InformationOfficer@dhs.gov.za

5.2. Lisekela Lesiphatsimandla Semningwane (i-DIO)

Umcondzisi Lomkhulu: Corporate Support ukhetfwe njenge-DIO, njengobe kuvunyelwe kusigaba 17(1) seMtsetfo.
Lisekela Lesiphatsimandla Semningwane: Mnu M Moerane
Lucingo: +27 12 444 9006
Ifeksi: +27 86 510 8601
Incwadzigezi: DeputyInformationOfficer@dhs.gov.za

5.3. Ligumbi le-PAIA

Ligumbi lePAIA lihlelembisa kuniketa kufinyeleleka kwesive kumniningwane welitiko.
Lucingo: +27 12 444 9045/57/58
Ifeksi: 086 4711939
Incwadzigezi: paia@dhs.gov.za

5.4. Umniningwane Jikelele

Likheli leliposi: Private Bag X644
PITOLI
0001
Likheli lendzawo: Govan Mbeki House
240 Justice Mahomed Street
PITOLI
0002
Lucingo: +27 12 421 1311
Ifeksi: +27 12 341 8512/+27 12 444 9000
Incwadzigezi: info@dhs.gov.za
Iwebhusayithi: www.dhs.gov.za

6. LEGUNYA LEMTSETFO LOWATISA NGEMISEBENTI YELITIKO

- Umtsetfosisekelo weRiphabhuliki yaseNingizimu Afrika, 1996
- Umtsetfo Wetindlu, 1997 (Umtsetfo nombolo 107 wanga-1997)
- Kuvula Ematfuba Lamasha (Breaking New Ground): Luhlelo Loluphelele lweKwaxhiwa Tindzawo Tekuhlaliswa Kwebantfu Letisimeme
- Umtsetfosivivinyo Wetindlu Letitsengekako Kulabaholala Kancane (2007)
- Umtsetfo Wetindlela Tekuvikelwa Kwebatsengi Betindlu Lochitjyelwe, 2007 (Umtsetfo nombolo 17 wanga-2007)
- Umtsetfo we-Ejensi Yekutfufukiswa Kwetindlu, 2008 (Umtsetfo nombolo 23 wanga-2008)
- Umtsetfo Wekuphatfwa Kwetimali Tahulumende, 1999 (Umtsetfo nombolo 1 wanga-1999)
- Umtsetfo Wetindlu Tetenhlalakahle, 2008 (Umtsetfo nombolo 16 wanga-2008)
- Umtsetfo Wekwehlukaniwa Kwemalingena, 2015 (Umtsetfo nombolo 1 wanga-2015) njengobe uchitjyelwe
- Umtsetfo Wetindlu Tekurentwa, 1999 (Umtsetfo nombolo 50 wanga-1999)
- Umtsetfo Wetindlu Tekucashiswa, 2007 (Umtsetfo nombolo 43 wanga-2007)
- Umtsetfo Wemalimboleko Yetindlu Nekudzalulwa Kwesibambiso, 2000 (Umtsetfo nombolo 63 wanga-2000)
- Umtsetfo Wekuphatfwa Kwetikimu Tematayitela, 2011 (Umtsetfo nombolo 8 wanga-2011)
- Umtsetfo Wetinsita Tekulamula Tikimu Temphakatsi, 2011 (Umtsetfo nombolo 9 wanga-2011)
- Umtsetfo Weluhlakamsebenti Lwebudlelwano Phakatsi Kwematiko, 2005 (Umtsetfo nombolo 13 wanga-2005)
- Umtsetfo Wekuvimbela Kukhishwa Emhlabeni Nekutsatfwa Lokungekho Emtsetfweni Kwemhlaba, 1998 (Umtsetfo nombolo 19 wanga-1998)
- Umtsetfo Wetindzaba Tebatsengisi Betindlu, 1976 (Umtsetfo 112 wanga-1976)
- Luhlelo Lwentfufuko Yavelonkhe

7. IMISEBENTI NEMTIMBA WELITIKO LETEKUHLALISWA KWEBANTFU

7.1. SIBONELO SELUHLELOKUSEBENTA

7.1.1. UMBONO: Sive lesihlaliswe etindzaweni tekuhlaliswa kwebantfu letisimeme.

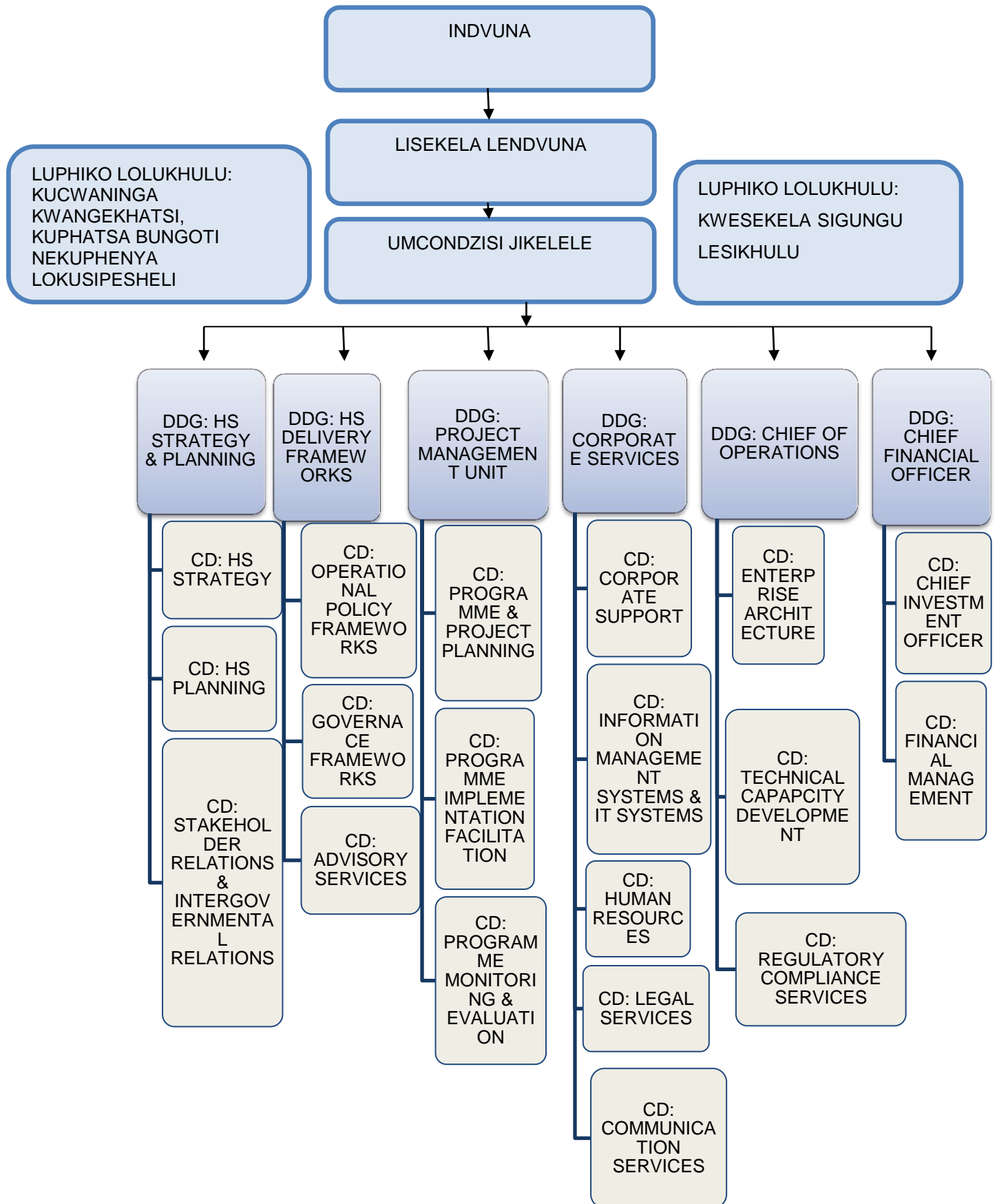
7.1.2. UMGOMO: Kuhlembisa kwaxhiwa kwetindzawo tekuhlaliswa kwebantfu letisimeme nelizinga lelentiwencono letimphilo tasemakhaya.

7.1.3. EMAGUGU

Emagugu layinhlitiyo lahola futsi lalawula Litko asuselwa kuMtssetfosisekelo nemitsetfo leyesekelako futsi afaka ekhatsi:

- Kutiphendvulela
- Kungakhetsi nekulingana
- Kukhetsa, yikhwalthi nekutsengeka
- Kusimama
- Likhono lekucamba
- Imigomo yeBatho Pele

7.2. UMTIMBA WELITIKO



7.3. TINSITA LETIPHAKELWA LITIKO

Umsebenti losisekelo weLitiko:

- Kusungula nekugcina inchubomgomo neluhlakamsebenti lwemtsetfo lodzingekile kuhlembisa umgomo wekuhlaliswa kwebantfu losimeme futsi lohlanganisiwe ngekuhambisana netinjongo tahlumende kanye neligunya lelitiko; futsi
- Nekuhlembisa kwabiwa kwesabelo semnyaka etifundzeni nakubomasipalati setekuhlaliswa kwebantfu, kutfutfukiswa kwetakhiwoncanti nekutfolwa kwemhlaba.

Ngetulu kwenzima ledlalwa tifundza nabomasipalati macondzana nekuhlaliswa kwebantfu, kusungulwe letikhungo letilandzelako tavelonkhe kutsi tihlembise tidzingo letihlobene nekuhlaliswa kwebantfu temkhakha:

Tikhungo:	Tinsita:	Emaklayenti:	Tfola umningwane ku:
IBhodi Yetindzaba Tebatsengisi Betindlu (i-EAAB)	<ul style="list-style-type: none"> • Kulawula, kugcina nekwenyusa lizinga lekutiphatsa kubatsengisi betindlu ngekucaphela timfuno temphakatsi; • Kuniketa titifiketi tesikhwama sekwetsembeka kubafakiticelo labafanelekako; • Kumisa lizinga lekuceleshwa kwebatsengisi betindlu • Kuphenya tikhalo ngebatsengisi betindlu nekucala tiinchubo tekucondziswa kwetigwegwe kubatsengisi betindlu labenta emaphutsa lapho kudzingeke khona; futsi • Nekuphatsa nekulawula sikhatsi sekungatsembeni sebatsengisi betindlu. 	Batsengi betindlu nebotsengisi betindlu.	Emahhovisi e-DHS, e-EAAB.
Umtsetfo Wetinsita Tekulamula Tikimu Temphakatsi (i-CSOS)	<ul style="list-style-type: none"> • Kuniketa lusito lwekucatulula imibango yetikimu temphakatsi; • Kuniketa lucecesho kubalamuli, kubahluleli nakulabanye basebenti; 	Inhlangano yemtimba wesikimu semphakatsi, baniyo nebacashi beyunithi yesikimu semphakatsi.	Emahhovisi e-DHS, CSOS.

Tikhungo:	Tinsita:	Emaklayenti:	Tfola umningwane ku:
	<ul style="list-style-type: none"> • Kulawula, kucaphela nekulawula lizinga layo yonkhe imiculu yekwengamela tikimu tematayitela; kanye • Nekutsatsa buniyo, kulondvolota nekuniketa kufinyeleleka kwesive kumiculu yekwengamela tikimu. 		
I-Ejensi Yekutfufukiswa Kwetindlu (i-HDA)	<ul style="list-style-type: none"> • Kubona, kutfola, kubamba, kutfufukisa nekukhulula umhlaba netakhiwo letisendzaweni lekahle lotawutfufukiselwa tindlu netindzawo tekuhlalisa bantfu. • Kuniketa lusito lwekuphatsa imiklamo kanye netinsita tekutfufukiswa kwetindlu. 	Batsengi Betindlu; Batfufukisi nemitimba yembuso (Bomasipalati nemadolobhakati).	Emahhovisi e-DHS, e-PDHS, emahhovisi aMasipalati e-HDA.
Umkhandlu Wekubhaliswa Kwebakhi Betindlu Wavelonkhe (i-NHBRC)	<ul style="list-style-type: none"> • Kulawula simondzawo sekwakha indlu ngekubhalisa tindlu nangenchubo yekubhalisa bakhi betindlu; • Kuvikela batsengi betinglu ngekudzilika kwetakhiwo ngekuhlola tindlu futsi nekugcina sabelo sewaranti, • Kutfufukisa ematheknoloji etakhiwo tasemakhaya lenebukhono; kanye • kubeka emazinga ekwakha tindlu nekwentancono emakhono ebakhi betindlu 	Batsengi betindlu nebakhi betindlu.	Emahhovisi e-DHS, e-PDHS, emahhovisi e-NHBRC.

Tikhungo:	Tinsita:	Emaklayenti:	Tfola umningwane ku:
	ngekucecesha.		
I-Ejensi Yetindlu Nekwakhiwa Kabusha Kwasemadolobheni Yavelonkhe (i-NURCHA)	<ul style="list-style-type: none"> • Kuniketa imalimboleko yekwenta umsebenti kutinkontileka letincane, letisemkhatsini naletisimeme letakha tindlu talabahola kancane nalabasemkhatsini, kanye naletinye tinsitancanti netakhiwoncanti tasemphakatsini; kanye • Kuniketa tinsita teluhlelo nelekuphatsa timali. 	Bosonkontileka nebatfufukisi.	Emahhovisi e-DHS, e-PDHS, emahhovisi amasipalat eNURCHA.
Inkapani Yekwesekela Tindlu Ngetimali Yavelonkhe (i-NHFC)	<ul style="list-style-type: none"> • Kuniketa tisombululo tetimali tetindlu letinebukhono futsi letitsengekako temakethe yetindlu talabahola kancane nalabasemkhatsini. • I-NHFC iniketa letinsita letilandzelako: • Timalimboleko tekurenta kwangasese kwethemu, • Tinsitacanti tekurenta tetindlu tetenhlalakahle, • Kwakha emafuba etimali kubatfufukisi • Kukhuliswa lokugcwele kwetinsitancanti tetindlu • Tinsitancanti tebuniyo bemakhaya letiphelele, • Kuphatfwa kweLuhlelo Lwekesekela Umuntfu Loluchunyaniswe Netimali (i-FLISP). 	Baholi bemalingena lephasi, tikhungo tetindlu letisimeme, tikhungo tetindlu temphakatsi, batfufukisi, balamuli bebatsengisi labangabhangi nemabhangi laboleka emakhaya laphuyile.	I-DHS, I-PDHS, bomasipalati; Emahhovisi e-NHFC.

Tikhungo:	Tinsita:	Emaklayenti:	Tfola umningwane ku:
Sikhwama Semalimboleko Yetindlu Tasemaphandleni (i-RHLF)	<ul style="list-style-type: none"> • Kuhlomisa emakhaya lahola kancane emaphandleni kute atfole sikweleti setindlu. • Sisebenta njengembolekisi lophelele ngako-ke sigcina ligunya laso ngekuniketa timalimboleko ngebalamuli betekutsengisa kumakethe yaso lesiyihlosile letitawusetjentisela tinhloso tekukhulisa tindlu. 	Balamuli betekutsengisa labangesiwo emabhangi	I-DHS, i-PDHS, bomasipalati, emahhovisi e-RHLF.
Umtimba Wekulawula Tindlu Tasemphakatsini (i-SHRA)	<ul style="list-style-type: none"> • Kulawulo umkhakha wetindlu tasemphakatsini eNingizimu Afrika; • Kwemukela, kuphatsa nekukhishwa kwelusito lwetikhungo netibonelelo tekucala umsebenti (lokuSibonelo Sekucala Umsebenti Wekwakha Kabusha kanye neSibonelelo sekuSisa kwetiKhungo). 	Tikhungo tetiNdlu teMphakatsi, batfutukisi bangasese.	I-DHS, i-PDHS, bomasipalati, emahhovisi e-SHRA.

7.4. TINHLELO TELITIKO

Luhlelo Umsebenti wekuphatsa	<p>1: Inhloso: Kuniketa buholi, kuphatsa nelusito loludzingekile nekwenyusa kutfofjelwa kanye nekusebenta kahle kwelitiko nema-ejensi.</p> <p>Tinjongo letibalulekile:</p> <ul style="list-style-type: none"> • Kuniketa buholi, kwengamela nekucaphela kumele kube khona futsi kusebente: liHhovisi leNdvuna liniketa buholi nendlela yenchubomgomo kuLitiko Letekuhlaliswa Kwebantfu; • Kuphatfwa kwetimali nekulawula kwangekhatsi kumele kube khona futsi kusebente: liHhovisi leMcondzisi Jikelele liniketa kuphatsa konkhe kuLitiko Letekuhlaliswa Kwebantfu futsi liphatsa kucwaningwa
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	<p>kwangekhatsi kwebungoti kwelitiko kanye netinsita tekuphenya letikhethsekile;</p> <ul style="list-style-type: none"> • Kuphatsa nelusito Lwekusebenta, tindhlelo netinchubo (imitfombolusito yelunfu, kuchumana, kucwaninga kwangekhatsi, lusito lwenhlangano netinsita temtsetfo) tikhona futsi tiyasebenta futsi nekwenyusa lokusebentako kwelubumbano lwangekhatsi nenhlangano lesimeme: Lumphiko Lwetinsita Tenhlangano luniketa lusito ngekulandzela Kuphatfwa Kwemitfombolusito Yelunfu, Ithekeoloji Yemningwane Neyetekuchumana (i-ICT), Tinsita Temtsetfo, Tekuchumna Netinsita Tetemisakato kanye neLusito Lwenhlangano.
<p>Luhlelo 2: Kuhlela, Lisu neNchubomgomo Yetekuhlaliswa Kwebantfu</p>	<p>Inhloso: Luphatsa kutfutukiswa kwetinchubomgomo Ekuhlaliswa Kwebantfu nemasu ekutfutukisa nekuphumelelisa sisombululo sekulawulo lesihlangene, lesicagelwako futsi lesiselubala lesihlalembisa kufinyeleleka malula ekulungisweni letimhlakamsebenti tekuphakelwa Kwetindzawo Tekuhlaliswa Kwebantfu letingakaneli.</p> <p>Tinjongo letibalulekile:</p> <ul style="list-style-type: none"> • Kutfutukisa nekubuyeketa tinchubomgomo netindhlelo Tetekuhlaliswa Kwebantfu kwenyusa nekucinisekisa kwekutsi kunekufinyeleleka kwabo bonkhe bantfu etindlini letanele nasetindzaweni tekuhlala letisezingeni lelincono futsi nekuhlelembisa lokuyimphumelelo kwetincumo tekusisa emhlabeni. • Kubuyeketa, kucondzisa nekuhlelembisa Kuhlela Kuhlaliswa Kwebantfu phakatsi kwaletigaba tahulumende kwenyusa kuhlelembisa ngemphumelelo kwetincumo tekusisa emhlabeni. • Kuhlelembisa kutfutukisa kwetinhlakamsebenti tekuhlela kuhlaliswa kwebantfu; • Kutfutukiswa kweMasu, kulaba lekubanjiswane nabo labafaka ligalelo futsi nekuniketa kuphatsa lokubanjisweni phakatsi kwetigaba tahulumende nakumkhakha. • Kweluleka ngekuhlanganiswa kwemiklamo, kucinisekisa ikhwalithi, nekuniketa lusito kuKomiti Yephothifoliyo. • Kutfutukiswa kwemasu Ekuhlaliswa Kwebantfu, kuphenya nekulinganiswa kwetindhlelo kute kube nemiphumela lencono yetekuhlaliswa kwebantfu.
<p>Luhlelo 3: Ligumbi Lekuphatfwa Kwetindhlelo</p>	<p>Inhloso: Kwakha, kucaphela, kwesekela nekugadza likhona nemtsamo wetikhungo temkhakha wekuphakela tindhlelo nemiklamo yekuhlaliswa kwebantfu</p> <p>Tinjongo letibalulekile:</p> <ul style="list-style-type: none"> • Kwakha nekucinisekisa emakhono nemtsamo wetikhungo wekwenta nekuphakela tindzawo tekuhlaliswa Kwebantfu letigucukile nekuhlala umhlaba loncono. • Kutfutukisa tindlela letinemandla tekwenta nekuphumelelisa kuhlaliswa kwebantfu lokusimeme, kuniketa kufinyelele etindlini letanele etindzaweni tekuhlala letentiwe tabo bonkhe bantfu. • Kuphumelelisa imiklamo lecicinisekisa kuhlanganiswa kwemhlaba, kwemphakatsi nemnotfo.

	<ul style="list-style-type: none"> • Kucaphela nekulinganisa kwentiwa nekuphakelwa kwemiklamo Yekuhlaliswa Kwebantfu kanye netinhlelo tekuhlola nekubika ngelizinga lekufinyeleleka etindlini letanele etindzaweni tekuhlala letentiwe ncono tabo bonkhe bantfu.
Luhlelo 4: Timali Tekutfufukisa Kwetindlu	<p>Inhloso: Kuniketa lusito lwetimali yekuphakelwa kwetinhlelo Tekuhlaliswa Kwebantfu ngekuhambisa netinchubomgomo, kuhlela nemasu lamukelekile</p> <p>Tinjongo letibalulekile:</p> <ul style="list-style-type: none"> • Kuphatsa tibonelelo tetetindlu netekuhlaliswa kwebantfu (USDG/HSDG) ngekuhambisana netinhlakamsebenti tetibonelelo letemukeliwe; • Kucaphela kuhlelwa kwemiklamo netinhlelo tekuhlaliswa kwebantfu letiyimphumelelo; • Kuphatsa kutfutukiswa kwembuso wetetimali lobuyeketwe kakhulu wetindlu; • Kucaphela nekuhlembisa kuphunyelelisa kwemiklamo netinhlelo tekuhlaliswa kwebantfu; • Kuphatsa kucaphela, kulinganisa nekuhlola umtselela wemiklamo, tinchubomgomo netinhlelo tekuhlaliswa kwebantfu.
Luhlelo 5: Lihhovisi Lesiphatsimandla Setetimali Lesikhulu	<p>Inhloso: Kucaphela kuphakelwa kwetinsita tetekuphatfwa kwetetimali.</p> <p>Tinjongo letibalulekile:</p> <ul style="list-style-type: none"> • Kuphatsa nekuniketa tinsita tekwesekela ngetetimali; • Kuniketa tonkhe tinsita tekubhajetha nekuphatsa tibonelelo; • Kuphatsa nekuhlembisa lmitfombolusito yemkhakha.
Luhlelo 6: Lihhovisi Lesiphatsimandla Semisebenti Lesikhulu	<p>Inhloso: Kucaphela kuphakelwa kwetinsita tekusebenta kwetekuhlaliswa kwebantfu.</p> <p>Tinjongo letibalulekile:</p> <ul style="list-style-type: none"> • Kucaphela kusitwa kwemisebenti Yetekuhlaliswa Kwebantfu ngetinsita tekwakhiwa tetindlu tebhizinisi ngemphumelelo; • Kuphatsa kutfutukiswa kwemakhono ebucwepheshe kumkhakha wetekuhlaliswa kwebantfu; • Kucinisekisa kutfotjelwa kwemitsetfo kulitiko nakumkhakha; • Kuniketa kuphatsa kwemitimba yetindlu, kufaka ekhatsi kucaphela, kuhlatiya nekubika nekusebenta ngasetimalini nalokungafaki timali nekwenganyelwa kwenhlangano.

8. KUFINYELELEKA KUMAREKHODI LASETANDLENI TELITIKO

Emarekhodi latsite, kungafaki emarekhodi latfolakala ngekucela, ayatfolakala ngaphandle kwekucela kufinyeleleka ngekulandzela i-PAIA. Lamanye emarekhodi lagcinwe yi-DHS kumele acelwe ku-DIO ngekulandzela tinchubo letikhonjiswe kusigaba 11 na 18 se-PAIA.

8.1. TIGABA TEMAREKHODI LASETANDLENI TELITIKO

Emarekhodi e-DHS aphefwe ngekulandzela imibandzela netidzingo teMtsetfo Wemisamo Yavelonkhe waNingizimu Afrika, 1996 (Umtsetfo nombolo 43 wanga-1996). Letigaba temarekhosi langaphasi tiniketwa ngekulandzela luhlelo kufayela lwe-DHS lolwemukeliwe. Lamanye kumarekhodi labalwe ngaphasi angacelwa ngalokuhlelekile, kodvwa kufinyeleleka etincenyeni talamarekhodi nobe lirekhodi lonkhe kungancatjelwa ngetizatfu temibandzelo ye-PAIA njengobe tiphawuliwe kutigaba 33 kuya ku-45.

**Latfolakala ngaphandle kwekucela: Emarekhodi langafinyeleleka ngaphandle kwekutsi umuntfu awacele angekulandzela uMtsetfo njengobe kuphawuliwe kusigaba 5(1)(a) sePAIA.*

**Latfolakala ngekucela: Emarekhodi langafinyeleleka ngekulandzela tinchubo njengobe tiphawuliwe kutigaba 11 na 18 te-PAIA; kufinyeleleka kulamarekhodi kungancatjelwa ngetizatfu tetigaba 33 na 45 teMtsetfo.*

Nom bolo	Umenti	Sigaba	Latfolakala ngaphandle kwekucela*	Latfolakala ngekucela*
8.1.1.	LUHLAKAMSEBENTI LWEMTSETFO NELWEKULAWULA	Umtsetfo weLitiko Letekuhlaliswa Kwebantfu (Tiphakamisomtsetfo/Imitsetfo/Imitsetfotimiso neTibophelelo Temave Emhlaba).	Yebo	Cha
		Kuguculwa kwemikhakha (emapulani, tincomo nekuphatfwa kwetenhlalakahle netingucuko).	Cha	Yebo
8.1.2.	INHLANGANO NEKULAWULA	Tinchubomgomo tangekhatsi.	Cha	Yebo
		Kuphatfwa kwebungoti.	Cha	Yebo
		Luhlakamsebenti lwenchubomgomo yekulwa nenkhohlakalo nekufumbatsisa.	Cha	Yebo
		Kucwanginga kwangekhatsi.	Cha	Yebo
		Tindlela tekuphatsa tingoti nekubika.	Cha	Yebo
		Imibiko Yemnyaka Yelitiko Letekutfufukiswa Kwebantfu; Luhlakamsebenti Lwelisukusebenta Lwesikhatsi Lesisekhatsi (i-MTSF 2014-2019); Tinhlelo Telisukusebenta; Tinhlelo Tekusebenta Temnyaka.	Yebo	Cha
		Tindzaba tetemphilo nekuphepha kwasemsebentini.	Cha	Yebo
		Kuphatsa tekuphepha	Cha	Yebo
8.1.3.	IMITFOMBOLUSITO YELUNTFU	Kulawula tikhundla, kusungula netindzaba tekuhlela.	Cha	Yebo

Nom bolo	Umenti	Sigaba	Latfolakala ngaphandle kwekucela*	Latfolakala ngekucela*
	BAPHATSI	Tikhala, kucasha nekufakwa etikhundleni.	Cha	Yebo
		Emarekhodi ebasebenti/temphilo tebasebennti nemafayela esitafu etemphilo.	Cha	Yebo
		Kugcinwa kwesitafu.	Cha	Yebo
		Kutfufukiswa kwesitafu (tinhlelo, imisebenti, emakhono netinhlelo tekufundza, kufundziswa umsebenti, emabhasari, imifundzate, nemibiko).	Cha	Yebo
		Kuhlela, kusetjentiswa, kulawula nekucaphela (tinhlelo te-HR, timemetelo, kusetjentiswa kwelivu, sikhatsi lesengetiwe, tindzaba tetenhlalakahle, kuhamba nekunyataka,) nekupheliswa kwemsebenti).	Cha	Yebo
		Kuphatsa nekutfufukisa umsebenti.	Cha	Yebo
		Tindzaba letiphatselene netemisebenti nebasebenti	Cha	Yebo
		Tinhlelo tetingucuko tenhlangano nemibiko (Kulingana Kutekucasha, iBatho Peolo, Kuphatsa Ingucuko neTemphilo Tebasebenti)	Cha	Yebo
		Tingucuko tetinhlangano (emapulani, tincomo nekuphatfwa kwetenhlalakahle netingucuko).	Cha	Yebo
		Kuniketwa kwemandla/kweligunya.	Cha	Yebo
		Tindzaba letiphatselene nesikhungo (Umtimba Lomncane).	Cha	Yebo
		Tindzaba letiphatselene nesikhungo (Umtimba Lomkhulu).	Yebo	Cha
8.1.4.	TINDZABA TETIMALI	Luhlelo lwekulisisa lolusisekelo (i-BAS) Imibiko.	Cha	Yebo

Nom bolo	Umenti	Sigaba	Latfolakala ngaphandle kwekucela*	Latfolakala ngekucela*
		Ibhajethi (Tilinganiso Tenchitfomali Yavelonkhe Yetekuhlaliswa Kwebantfu).	Yebo	Cha
		Kutfobela tetimali (Umgcinimafa, Umcwaningimabhuku-Jikelele, kudzalula nemibiko).-	Yebo	Cha
		Kucwaningwa kwetetimali.	Yebo	Cha
		Timangalo (timbadalo phakatsi kwabohulumende)	Yebo	Cha
		Luhlelo lwalabakweletako.	Cha	Yebo
		Kuphatfwa kwesibonelelo netimali letimiselwe timo (tabelo, kundlulisela kulabanye, kucaphela nekuhlatiya, timali letilahlekile nemibiko)	Yebo	Cha
		Tindzaba letiphatselene nelibhangi.	Cha	Yebo
		Kungasetjentiswa kahle kwetimali	Yebo	Cha
		Kuhlanganiswa kwemakhawundi.	Cha	Yebo
		Lusito lwetetimali (iminikelo nekwesekela).	Yebo	Cha
		Ema-invoyisi, titatimende netimbhadalo.	Cha	Yebo
		Emarisithi laphurintiwe.	Cha	Yebo
		Emarekhodi ekubalisisa lagcwaliselako.	Cha	Yebo
		Tsintsengo tejenali.	Cha	Yebo
		Tintsengo tetinhlelo tetimali.	Cha	Yebo
		Emaphepha ekubhadala.	Cha	Yebo
		Emafomu etintsengo, emavawusha emawaranti nemasheke.	Cha	Yebo
		Emarejista (kufaka ekhatsi imiholo, ema-invoyisi netimbhadalo).	Cha	Yebo
8.1.5.	LIHHOVISI LEKUTSENGA	Titatimende tetimali.	Yebo	Cha
		Tindzawo letiphatselene nekuvimbela kulahleka.	Cha	Yebo

Nom bolo	Umenti	Sigaba	Latfolakala ngaphandle kwekucela*	Latfolakala ngekucela*
		Emanotsi ekusebenta (Tibonelelo tekuTfutfukisa Kuhlaliswa Kwebantfu (HSDG).	Cha	Yebo
		Idimandi nekutsenga (emakhotheshini, kubita nekutsenga).	Cha	Yebo
		Emabhidi (tiphakamiso, emaspesifikheshini, tikhangiso, tabelo nemakomiti.	Cha	Yebo
		Tinhlelo Tekutfola neKutsenga.	Cha	Yebo
		Emarejista (kufaka emabhidi, emarekhodi edathabhesiu yebaphakeli betinsita, irejista yekubhadala, emaphepha ekulawula sitoko, ema-invoyisi, timphahla, nekufakwa kwetimpahla).	Cha	Yebo
		Ema-oda nekubhadala (tinhlelo, ema-invoyisi, ema-SLA, kutsatsa sitoko lesikhon (tinhlelo), kutsenga).	Cha	Yebo
		Kuphatsa timphahla (kwabela, kulungisa, kulahla, kuhlola nemibiko, emaphepha ekulawula sitoko, timphahla nekufakwa kwetimpahla).	Cha	Yebo
8.1.6.	KUHAMBA NETINSITA TETITFUTSI	Luhambo nekuvakasha kwangekhatsi eveni.	Cha	Yebo
		Titfutsi (timoti leticashiwe netahulumende).	Cha	Yebo
		Emakhasi ekuloga.	Cha	Yebo
8.1.7.	KUPHATFWA KWETINSITANCANTI	Takhiwo, emabala netimpahla (kutfola sidzingo nekuhlatiya, kuhlela nekudzayina, kutfolwa nekucashwa kwemahhovisi netindzawo tekuhlala letisemtsetfweni, kwabela, kulungisa nekwehlukana).	Cha	Yebo
		Imishini netiNsitakusebenta naletinye tinsitancanti (lokutsatfwa njenga "letinye tinsitancanti" (kufakwa, kulungisa nekugcina).	Cha	Yebo
		Kusetjentiswa kahle kwembani nekugcinwa (Kuhlela, kuphatsa, kuhlola nekubika).	Cha	Yebo

Nom bolo	Umenti	Sigaba	Latfolakala ngaphandle kwekucela*	Latfolakala ngekucela*
		Sivumelwano seLizinga lekuSebenta, Kulungisa, kucaphela, kuhlola nemibiko (Igezi, Emaphayiphi, Kubulala tilokatane, Tinsita Tekuhlanteka neTinsita Tekuhlobisa).	Cha	Yebo
8.1.8.	TINSITA TEMNININGWANE	Umtsetfo Wekwenyusa	Yebo	Cha
		Kufinyeleleka Kumniningwane (Imibiko yeSigaba 32; Imanyuwali ye-PAIA; luhlu lweSigaba 15).		
		Kuphatfwa kwelwati.	Cha	Yebo
		Emamanyuwali ePAIA	Yebo	Cha
		Kuphatfwa kwemtapomabhuku.	Cha	Yebo
		Kuphatfwa kwemarekhodi (kuhlelwa kwemafayela, ishejuli yemarekhodi ngaphandle kwemafayela ekubhalelana, kundluliselwa, kulahlwa, imibito nemarejista aserejistri).	Cha	Yebo
		Kuphatsa tekuphepha.	Cha	Yebo
		Tinzaba tetemphilo nekuphepha kwasemsebentini.	Cha	Yebo
		Ticelo te-HSS Environment (Luhlelo Lwekwesekela Lwetindlu, Irejista Yetidzingo Tetindlu yavelonkhe kanye neDathabhesi Yekwesekela Ngetindlu Yavelonkhe) Kulungisa, tiNsita tekweSekela nekuCecsha letiniketwa kumaTiko etekuHlaliswa kweBantfu etifundza.	Cha	Yebo
		Kutfufukiswa neKwesekelwa kweTinsita Tetakhiwoncanti kuLitiko Lavelonkhe Letekuhlaliswa Kwebantfu.	Cha	Yebo
		Tinhlelo Temniningwane neTisetjentiswa letesekela inchubo yebhizinisi netinhloso	Cha	Yebo

Nom bolo	Umenti	Sigaba	Latfolakala ngaphandle kwekucela*	Latfolakala ngekucela*
		teLitiko Lavelonkhe Letekuhlaliswa Kwebantfu		
8.1.9.	KUCHUMANA	Lisu letekuchumana.	Cha	Yebo
		Ilogo/luphawu lweLitiko.	Cha	Yebo
		Sikhungo setincingo tekunakekela emakhasimende netindzaba tasehhovisi lamengameli.	Cha	Yebo
		Tindzaba letikhishelwe bemisakato.	Yebo	Cha
		Emaphrofayili Esigungu Lesengamele	Yebo	Cha
		Imisitfo, imikhankaso, imisebenti yekusungula netinhlelo tekukhangisa (kufaka ekhatsi tinkhulumo teNdvuna neteLisekela leNdvuna netitfombe.	Yebo	Cha
		Imishicelelo yeliTiko; tiNcwadzitindzaba; emaBhrosha; boMagazini nemaPhosta.	Yebo	Cha
		Ematfuba emnotfo lakhiwe Litiko Letekuhlaliswa Kwebantfu (ngetilwimi letisemtsetfweni letingu-11).	Yebo	Cha
		Tinhlelo Nelusito Lwekwesekela Lwetekuhlaliswa Kwebantfu (Tilwimi letisemtsetfweni letili-11).	Yebo	Cha
		Incwadzi yeminyaka lengu-20 Yetekuhlaliswa Kwebantfu.	Yebo	Cha
		Kucaphela uMsakato weDHS (Emakhophi etindzaba tetikhangiso temsakato/emaKhophi eluchungechunge lweBNG lwamabonakhashane lolukhishwa ku SABC 2).	Yebo	Cha
		Siphakamisomtsetfo lesinekuguculwa setekuhlaliswa kwebantfu.	Yebo	Cha
		Inontileka yeteNhlalakahle yeLitiko Letekuhlaliswa kweBantfu		
		Idayari Yenhlango Yelitiko Letekuhlaliswa kweBantfu	Yebo	Cha
Inkhombandlela yekuba neNdlu Leyesekelwe Nguhulumende.	Yebo	Cha		

Nom bolo	Umenti	Sigaba	Latfolakala ngaphandle kwekucela*	Latfolakala ngekucela*
8.1.10	TINSITA TEMTSETFO	Kukhetfwa kwetingcweti tetemtsetfo.	Cha	Yebo
		Nemibono yetemtsetfo	Cha	Yebo
		Timangalo, imibango nekundluliswa kwemacala.	Cha	Yebo
		Kutsetfwa kwemacala kufaka ekhatsi kuniketwa kwemiculo yekusuwa.	Cha	Yebo
		Tinkontile, emamemorandamu ekuvisisan netivumelwano telizinga lemsebenti.	Cha	Yebo
		Umtsetfo weLitiko Letekuhlaliswa kweBantfu (Tiphakamisomtsetfo/imiTsetfo /imiTsetfotimiso netiBophelelo temaVe emHlaba).	Yebo	Cha
8.1.11	IMIHLANGANO, KUHAMBELA NEKUBAMBA IMIHLANGANO	Imihlangano yebaphatsi, yenhlangano, yesifundza kanye neyeforamu yemkhakha (kufaka ekhatsi, kukhetfwa kwemalunga ephaneli letaweluleka indvuna, emalungiselelo, ema-ajenda, emaminithi nemibiko)	Cha	Yebo
		Imemoranda Yekhabhinethi	Cha	Yebo
		Ikomiti Yephothifoliyo nemibuto/netimphendvulo	Cha	Yebo
		Timphendvulo Letemukelwe Yiphalamende.	Yebo	Cha
8.1.12	KUCAPHELA KULINGANISA NEKUHLOLA UMTSELELA.	Tindzaba letiphatselene nekucaphela kulinganisa nekuhlola umtselela.	Cha	Yebo
		Kulinganisa, kuHlola umtselela kucaphela imibito (kufaka umtselela, kusebenta, kucaphela umklamo nekucwani kungena etindlini kwebazuzi).	Cha	Yebo
		Kulinganisa umtselela weLuhlelo lwetiNdlu lwasemaPhandleni.	Yebo	Cha
		Kulinganisa kusebenta Kwetinhlelo tetiNdlu teMphakatsi netekuCashisa.	Yebo	Cha
		Kulinganisa imphumelelo yekutfukiswa Kuhlaliswa Kwebantfu: sifundvo sekulinganisa umtselela wekukhulisa luhlelo lwekuhlaliswa kwebantfu	Yebo	Cha

Nom bolo	Umenti	Sigaba	Latfolakala ngaphandle kwekucela*	Latfolakala ngekucela*
		etindzaweni letingakahleleki emiklameni lekhetsiwe eNingizimu Afrika.		
		Kuvuselela tiNdzawo tekuHlala letingakaHleleki.	Yebo	Cha
		Kushaya intsengo lokuphangisako Umphumela 8 i-Output 1.	Cha	Yebo
		Umniningwane lophatselene nendzawo nalongaphatselani nendzawo.	Cha	Yebo
		Kutfolwa kwedatha nekuphatfwa (tinzawo tekuhlala letingakahleleki, tibalo tekuphakelwa, kulungiswa kwemaphutsa, kuphakelwa ngemklamo, nemiklamo lemisiwe).	Yebo	Cha
		Kucaphela, kuLinganisa neKuhlola umTselela (i-MEIA) neLuhlakamsebenti lwekuPhumelelisa lweMkhakha wetekuHlaliswa kweBantfu.	Yebo	Cha
		Kucaphela, kuLinganisa neKuhlola umTselela 2013/14 kuya ku 2018/19: Luhlakamsebenti lweNchubomgomo nekuPhumelelisa lweMkhakha wetekuHlaliswa kweBantfu.	Yebo	Cha
		Luhlelo lwekuSetjentiswa kweSimondzawo: Litiko Letekuhlaliswa kweBantfu: 2015 - 2020	Yebo	Cha
8.1.13	KUTFUTFUKISWA KWENCHUBOMGOMO NEKUCWANINGA.	Ikhodi Yetindlu Yavelonkhe 2009.	Yebo	Cha
		Luhlelo Loluphelele lweKwaxhiwa tiNdzawo tekuHlaliswa kwebBantfu letiSimeme lwanga-2004.	Yebo	Cha
		Luhlelo Lwekesekele Umuntfu Loluchunyaniswe Netimali (Inchubomgomo ye-FLISP).	Yebo	Cha
		Luhlakamsebenti Lwabomake neLusha (Luhlakamsebenti Lwenchubomgomo).	Yebo	Cha
		Imibiko ngekuHlaliswa kweBantfu, kuHlolwa nekuHlatywa kweMvelo	Yebo	Cha

Nom bolo	Umenti	Sigaba	Latfolakala ngaphandle kwekucela*	Latfolakala ngekucela*
		(Kuhlathiya imikhuba yemnotfo netiMakethe).		
		Inchubomgomo yeNchubo yekuNiketwa kwetiNdlu eBantfwini	Yebo	Cha
		Lucwaningo (kufaka ekhatsi imibiko).	Cha	Yebo
8.1.14	KUHLELA UMKHAKHA WETEKUHLALISWA KWEBANTFU	Kuhlela kwavelonkhe (Tinhlelo Tentfutuko yeminyaka leminyenti, tinhlelo tentfutuko Lehlanganisiwe Yekuhlaliswa Kwebantfu kanye netinhlelo Tebhizinisi Yesibonelelo Letimiselwe Timo)	Cha	Yebo
		Kuhlela kwesifundza (tinhlelo tenTfutuko yemiNyaka lemiNyenti, emaPulani eBhizinisi, tiSetjentiswa nemiBiko)	Cha	Yebo
		Kuhlela kwamasiwala (kufaka ekhatsi tinhlelo tentfutuko letihlanganisiwe, tinhlelo tetiBonelelo tekuTfutukisa tiNdzawo tasemaDolobheni, tiNhlelo tekuSebenta weSimondzawo sekwaKha, tiNhlelo tekuHlaliswa kweBantfu, tindzaba tetakhiwo temalokishi, kugunyatwa kwamasiwala nemibiko)	Cha	Yebo
		Kuhlembiswa kwemiklamo lebekwe phambili leyesekelwe velonkhe nasetifundzeni.	Cha	Yebo
8.1.15	KUPHUNYELELISWA KWETINHLELO, KWESEKELA NEKUCAPHELA	Imiklamo levinjiwe.	Cha	Yebo
		Kulungiswa kwetindzaba tekuhlaliswa kwebantfu letingakahleleki (kufaka ekhatsi emapulani, kuphunyeleliswa, Kuhlembisa nekwesekela).	Cha	Yebo
		Insitabhuku yeNchubo yemKlamo wetetiNdlu	Yebo	Cha
		Kuhlela imiklamo lemisha	Cha	Yebo
		Kuhlembisa kuhlela imiklamo yekuHlaliswa kweBantfu yaVelonkhe edolobheni/etindzaweni tasetimayini.	Cha	Yebo

Nom bolo	Umenti	Sigaba	Latfolakala ngaphandle kwekucela*	Latfolakala ngekucela*
8.1.16	KULINGANA NETINHLELO LETIBEKWE PHAMBILI	Imibiko Yemnyaka ngetindlela tekubolekisa tetimalimboleko tetindlu.	Yebo	Cha
		Tinzaba tekulingana (tikhungo tetetimali).	Yebo	Cha
		I-Booklet-Office yemanyuwali Yenchubo Yekuphatsa Kudzalulwa Kwetikhalo (tilwimi letingu: Singisi; Sibhunu; Sizulu; Sitswana; Sixhosa; Sitsonga; neSivenda).	Yebo	Cha
		Timalimboleko tetindlu nemamothigeji.	Yebo	Cha
8.1.17	KUHLALISWA KWEBANTFU TINHLELO NETINCHUBO	Tinhlelo tekuHlaliswa kweBantfu ngekuCashisa: Umbiko weluCwaningo: Umbiko weluPhenyo 2007, iNdzawo yekuHlala leCashiwe yaboCwepheshe bemKhakha waHulumende kanye neLuhlelo lwekuLinganisa umTselela neKuphunyeleliswa kweLuhlelo lwetetiNdlu lweMphakatsi.	Cha	Yebo
		Kutfufukiswa kwemiklamo yangasese neyekucashisa: Luhlelo Lwetetindlu Lwavelonkhe lweKuniketa Tinsita Letisisekelo Kubahlali Bangemuva Kwetindlu kanye neMitsetfotimiso Leyemukelwe Yetindlu Tangemuva.	Cha	Yebo
		Tindlu Temphakatsi: Umtsetfo Wetetindlu Temphakatsi nombolo 16 wanga-2008, Tinkhombandlela Tenchubomgomo Yetetindlu Temphakatsi	Yebo	Cha
		Emabandla.	Cha	Yebo
		Lusito lwebacashi.	Cha	Yebo
		Kuhlatiya, Luhlo, Kucaphela, Kubuyeketa, Imibiko neTibalobalo ngeMiklamo neTinhlelo Tekucashisa.	Cha	Yebo
		Tinzaba tetikhungo macondzana netikhungo tetindlu nemitimba (imiTsetfo lesita imitiMba, iMemorandamu yekuSungulwa)	Cha	Yebo
		Tinzaba nebhodi yemitimba (Emabito emalunga ebhodi,	Cha	Yebo

Nom bolo	Umenti	Sigaba	Latfolakala ngaphandle kwekucela*	Latfolakala ngekucela*
		sikhatsi selihhovisi, Baniyo bemasheya, imiculu yeliGunya, iShatha yeBhodi, imiTsetfo, imiBiko yekuLinganiswa kweBhodi, umholo)		
		Tinhlelo/umbiko wemtimba (Emasu ekuSebenta, tiNhlelo tekuSebenta teMnyaka)	Cha	Yebo
		Kucaphela nekubuyeketa imitimba (imibiko yekota nemibiko yeMnyaka)	Cha	Yebo
		Emangenelelo (Kucashwa kwebaphatsi, tiKhalo netiSombululo).	Cha	Yebo
		Lucwaningo (kufaka ekhatsi imiBiko)	Cha	Yebo
		Kuhlembiswa kwemiklamo lebekwe phambili leyesekelwe velonkhe nasetifundzeni.	Cha	Yebo
		Luhlelo lweNdzawo yekuHlala yeMphakatsi (iCRU).	Yebo	Cha
		Umniningwane nekundluliswa kwebhajethi (Ibhajethi yemnyaka, umniningwane weMTEF, kundluliswa kwetabelo)	Cha	Yebo
8.1.18	BUDLELWANO NEKUHLANGANISWA KWEBABAMBIMSUKA	Imihlangano, kubambisana nekusebentisana (kufaka ekhatsi tindzaba letihlobene nahulumende, kubambisana kwemave emhlaba nemave lamabili).	Cha	Yebo
		Imiklomela yaGovan Mbeki Yetetindlu.	Yebo	Cha
		Kwesekelwa ngetimali kumiklamo yekuhlaliswa kwebantfu.	Cha	Yebo
		Inchubo Yetekuhlaliswa Kwebantfu (kufaka ekhatsi Tikweleti takudzala, imiklamo yePHP yemaphayiphi/kubhlokhumulwa kwemaphayiphi, tindzaba Tebudlelwano nekusonjululwa kwemibango).	Cha	Yebo
		Budlelwane Bemave Emhlaba (Kuvakasha Kwekufundza, Tivumelwane Temave Lamabili).	Cha	Yebo
		Emasemina, tinkomfa, emasimphoziyamu,	Yebo	Cha

Nom bolo	Umenti	Sigaba	Latfolakala ngaphandle kwekucela*	Latfolakala ngekucela*
		imihlanganosikolo (kufaka ekhatsi imikhankaso nemihlanganosikolo).		
		Tinhlelo tekwatisa ngenchubomgomo (kufaka ekhatsi kuphunyeleliswa nekusebentisana).	Cha	Yebo
8.1.19	KUTFUTFUKISWA KWEMTSAMO WETEKUHLALISWA KWEBANTFU	Kuhlonyiswa kwebazuzi nemphakatsi (kufaka ekhatsi kuphunyeleliswa nekubambisana, kucaphela kuhlola nekulinganisa).	Cha	Yebo
		Bucwepheshe bemkhakha wekuHlaliswa kweBantfu (kufaka ekhatsi epulani ebhizinisi, emagunya eticu, tindzaba letihlobene nekucecesha baphakeli netikhungo, kanye nekuphatfwa kwemitimba yebucwepheshe Kutekuhlaliswa Kwebantfu).	Cha	Yebo
		Emabhasari nemifundzate Yetekuhlaliswa Kwebantfu (kufaka ekhatsi kusetjentiswa kwenchubomgomo nekwabiwa, kucaphela nekuhlola).	Cha	Yebo
		Kutfutfukisa lwati lwetikhungo (kufaka ekhatsi emapulani ebhizinisi, tindzaba letihlobene nekuhlembisa, kusetjentiswa nekwesekelwa kwetinhlelo tetifundza kanye nekucaphela kuhlola nekulinganisa).	Cha	Yebo
		Lisu Lavelonkhe Lekutfutfukisa Umtsamo Webucwepheshe.	Cha	Yebo
		Luhlelo lwekwesekela ngebucwepheshe lwaseNingizimu Afrika neCuba.	Cha	Yebo
		Luhlakamsebenti Lwekwendluliselwa Kwemakhono.	Cha	Yebo
		Imanyuwali Yekufundzisa Batsengi Betindlu.	Yebo	Cha
		Imanyuwali yeKucecesha emaKhansela (iDHS neSALGA).	Yebo	Cha
		Kwetfula baPhatsi betekuhlaliswa kweBantfu	Yebo	Cha

9. INCHUBO YEKUCELA KUFINYELELEKA KUMNININGWANE

IYunithi ye-PAIA itfolata ticelo tekufinyeleleka kumniningwane egameni le-DIO kanye neYunithi isita nobe ngumuphi umuntfu lofisa kufaka sicelo.

Nganobe nguyiphi imibuto macondzana nekufakwa kwesicelo sekufinyeleleka kumniningwane kanye nekufakwa kwesi(t)icelo tekufinyeleleka kuLitiko Letekuhlaliswa Kwebantfu kumele kwentiwe ngekuvakashela ligumbi le-PAIA ku 260 Justice Mohamed Street nobe ngefeksi ku 086 471 1939 nobe shayela Ligumbi le-PAIA ku (012) 444 9045/57/58.

nobe tfumela i-imeyili ku paia@dhs.gov.za

9.1. NGUBANI LONGACELA UMNININGWANE?

- Noba ngumuphi umuntfu angacela umniningwane.
- Bantfu labaticelalako labacela umniningwane ngabo.
- Baceli labacela umniningwane egameli lalomunye umuntfu. (Umceli locela umniningwane egameni lalomunye umuntfu kumele akhiphe incwadzi yemvumo).

9.2. INDLELA YEKUFINYELELEKA KUMNININGWANE

9.2.1. EMAREKHODI LATFOLAKALA NGAPHANDLE KWEKUCELA

Letinye tigaba temarekhodi latfolakala ngekutentakaleka ngaphandlel kwekutsi umuntfu acela ngetinchubo te-PAIA ngekulandzela imibandzela yesigaba 15(1)(a) seMtsetfo. Umniningwane/emarekhodi latfolakala ngaphandle kwekucela atawentiwa kwekutsi atfolakale kuwebhusayithi yelitiko nasemahhovisi elitiko ngalendlela nobe ngendlela lekhona, uma loko kukhonakala.

9.2.2. TICELO TETINCINGO

I-DHS iyatemukela neticelo tetincingo. Kutawubukwa esicelweni lesiniketwe iDIO nobe liGumbi lePAIA ngelucingo ngaletinombolo letiniketwe kumanyuwali. Tiphatsimandla kuYunithi ye-PAIA titawugcwalisa Lifomu A lelibekiwe egameni lemuntfu locelako futsi tibanikete ikhophi yakhona.

9.2.3. TICELO LETENTIWA NGEMLOMO

Uma umuntfu angakhoni kugcwalisa lifomu lelibekiwe ngekhatshi yekungafundzi nobe yekukhubateka, umuntfu lonjalo angenta sicelo ngemlomo ku-DIO.

I-DIO kuLitiko Letekuhlaliswa Kwebantfu kumele ibhale phasi lesicelo semlomo efomini leliniketive futsi inikete umuntfu locelako ikhophi yakhona.

9.3. TICELO LETIHLELEKILE NGEKULANDZELA TIDZINGO TE-PAIA

SINYATSELO 1: Kugcwaliswa kwelifomu lesicelo sekufinyeleleka

- Tfolata lifomu lesicelo lelibekiwe, Lifomu A lelicuketfwe kuSengele B salemanyuwali, lelitfolakala kuwebhusayithi ye-DHS nobe kunobe nguliphi lihhovisi le-DHS ngemuva kwekucela.
- Gcwalisa lifomu lelibekiwe ngalokugcwele ukhombisa kubonakale lelirekho nobe emarekhodi lacelwako futsi usayine lelifomu lesicelo kulesikhala lesiniketive.
- Uma sicelo sentiwa egameni lalomunye umuntfu, lomuntfu locelako kumele afake bufakazi besikhundla lekweniwa ngaso lesicelo, ngendlela letawenetisa i-DIO.

SINYATSELO 2: Kubhadala

Umuntfu locelako kumele abhadale inhlawulo yekucela uma isengakabhadalwa futsi uma acelwa kwekutsi ente njani ngekudiphoza kulenombolo ye-akhawundi leniketwe ngaphasi. Bantfu lababalwe kupharagrafu 9.5.4 kulemanyuwali bakhululiwe kutsi babhadale inhlawulo yekucela.

INDLELA YEKUBHADALA

Libito le-akhawunti	Litiko Letekuhlaliswa Kwebantfu
Libhangi	Standard Bank
Inombolo ye-akhawunti	010160310
Libito leligatja	Pretoria, Van der Walt Street
Ikhodi yeligatja	010145
Irefurensi	Umtsetfo Wekwenyusa Kufinyeleleka Kumniningwane

SINYATSELO 3: Kufakwa kwesicelo

Sicelo kumele sifakwe ngelifomu lesicelo ku-DIO ngeYunithi ye-PAIA kulelikheli, inombolo yefeksi nobe likheli le-imeyili leliniketwe kulemanyuwali. Lifomu lesicelo kumele lipheleketelwe bufakazi bekubhadalwa kwenhlawulo yesicelo. Kute bufakazi bekubhadala lobufakwa bantfu labafaneleke kungabhadaliswa, kodwa tizatfu yekukhululwa kumele ticaciswe efomini.

9.4. TIKHATSI LETIBEKIWE TEKUSEBENTA NGETICELO

Ngekwesigaba 25 seUmtsetfo, i-DHS kumele incume kutsi ngabe iyasivumela nobe ayisivumeli lesicelo futsi inikete tizatfu taloko ngekhatshi kwemalanga langu-30 ekutfolwa kwesicelo.

Lamalanga langu-30 lekumele i-DHS incume ngawo kutsi ngabe iyasivumela nobe ayisivumeli sicelo angangekwa ngesikhatsi lesingandluli kumalanga langu-30 uma sicelo sisemningwane lomkhulu, nobe uma ngabe umuntfu locelako ufuna kuphenywa kwemningwane lokulelanye lihhovisi le-DHS futsi nalomningwane angeke kukhonakale kutsi utfolakale ngekhatshi kwalamalanga langu-30 labekwe ekucaleni.

I-DHS kumele must notify the requester in writing should an extension be required.

9.5. TINHLAWULO

Umtsetfo uvumela tinhloso letimbili tetinhlawulo, lekunguleti:

9.5.1. TINHLAWULO TEKUCELA LETINGABUYISELWA EMUVA

Umuntfu locelako, ngaphandle kwemuntfu loticecelelako, locela kufinyeleleka kumniningwane lo setandleni teLitiko utawudzingakala kweutsi abhadale inhlawulo lebekiwe ya R35,00, njengobe kuphawuliwe kuLifomu A, ngaphambi kwekutsi kubekwe sicelo. Bantfu lababalwe ngaphasi kwesigaba 9.5.4 salemanyuwali bakhululiwe ekubhadaleni tinhlawulo tekucela.

I-DIO ibamba li(ema)rekhodi aze umuntfu locelako abhadale tinhlawulo letisebentako (uma tikhona).

9.5.2. INHLAWULO YEKUFINYELELEKA

- Inhlawulo yekufinyeleleka ibhadalwa kuto tonkhe tehlakalo lapho khona sicelo sekufinyeleleka kumniningwane siniketwa yetinhloso tekukhucita kabusha, futsi, uma

kudzingeka, inhlawulo yeliposi kanye neyesikhatsi lesidzingekako sekuphenya nekulungiselela lirekhodi lekudzalulwa.

- Bantfu lababalwe ngaphasi kwesigaba 9.5.4 salemanyuwali bakhululiwe ekubhadaleni inhlawulo yekufinyeleleka.
- Umuntfu locelako locela emakhophi emarekhodi latfolakala esiveni akudzingeki kwekutsi abhadale inhlawulo yekucela ya R35,00, kodvwa utawubhadala inhlawulo yekufinyeleleka yekukhucita kabusha, uma ikhona.

I-DIO ibamba lirekhodi aze lomuntfu locelako abhadale tinhlawulo letisebentako (uma tikhona).

9.5.3. EMADIPHOZI

Uma kuphenywa kwelirekhodi nekulungiselelwa kwelirekhodi lelidinga kudzalulwa, kufaka ekhatsi emalungiselelo ekulenta kutsi litfolakale ngendlela lekucelwe ngayo, kutawudzinga ngetulu kwema-awa labekiwe kulemitsetfotimiso, i-DIO kumele ngesatso idzinge kwekutsi umuntfu locelako abhadale idiphozi yencenye lebekiwe (ingabi ngetulu kwalokutsatfu) yenhlawulo yekufinyeleleka letawubhadalwa uma sicelo siniketwa.

Uma ngabe idiphozi seyibhadaliwe macondzana nesicelo sekufinyeleleka lekungavunyelwa i-DIO ye-DHS itawubuyisela idiphozi kumuntfu locelako.

9.5.4. KUNGABHADALISWA

Labantfu labalandzelako bakhululiwe ekubhadaleni inhlawulo yekufinyeleleka njengobe kuphawuliwe kusigaba 22 (6) seMtsetfo:

- Umuntfu longakashadi lona umholo wakhe ngemuva kwemali lekhishwako levunyelwe ungandluli ku R14 712, 00 ngemnyaka.
- Bantfu labashadile nobe balingani bemphilo yonkhe laba umholo wabo lohlangane wemnyaka ngemuva kwemali lekhishwako levunyelwe ungandluli ku R27 192, 00 ngemnyaka.
- Lapho khona tindleko tekugcogco nobe nguyiphi inhlawulo macondzana nekuphenya nekulungiselela lirekhodi lekudzalulwa tindlula linani lelibhadaliswako, inhlawulo lenjalo ayisebenti.
- Tindleko tekuphenya nekulungiselela atisebenta kumarekhodi lacondzene nemuntfu locelako.
- Inhlawulo yekucela nekufinyeleleka ayisebenta kumarekhodi lacelwa siphatsimandla sesondlo nobe umphenyi wesondlo ngetinhloso tekuphenya ngesondlo nobe kubuta negkulandzela imibandzela yeMtsetfo Wesondlo, 1998 (Umtsetfo nombolo 99 wanga-1998), nobe sigaba 44 semitsetfotimiso yaso.

10. KUFINYELELEKA LOKUNGAVINYWA NEKUFUKA TIKHALO

10.1. TIZATFU TEKUNGAVUMI

I-DHS ingancabela sicelo sekufinyeleleka kumniningwane waso uma umniningwane loceliwe uhlobene:

- Kuvikelwa lokugunyatiwe kwemfihlo yelicembu lesitsatfu lokungumuntfu ngekwemvelo, kufaka ekhatsi bantfu labashonile.
- Kuvikelwa lokugunyatiwe kwemarekhodi latsite eLuphiko Lwemalingena lwaseNingizimu Afrika.
- Kuvikelwa lokugunyatiwe kwemniningwane wetekuhweba welicembu lesitsatfu.
- Kuvikelwa lokugunyatiwe kwemniningwane loyimfihlo lotsite futsi nekuvikelwa kwemniningwane lotsite welicembu lesitsatfu.
- Kuvikelwa lokugunyatiwe kwekuphepha kwebantfu kanye nekuvikelwa kwemphahla.
- Kuvikelwa lokugunyatiwe kwemadokhethi emaphoyisa eticelweni tebheyili nekuvikela kuphococelelwa kwemtsetfo kanye netinchubo.
- Kuvikelwa lokugunyatiwe kwemarekhodi lanellungelo lekukhicitwa kutinchubo temtsetfo.
- Tekuvikela, tekuphepha netebudlelwano bemave emhlaba beRiphabhuliki.
- Timfuno tetemnotfo netetimali teRiphabhuliki kanye nemisebenti yekuhweba yelitiko.
- Kuvikelwa lokugunyatiwe kwemniningwane welucwaningo lwelicembu lesitsatfu kanye nekuvikelwa kwemniningwane welucwaningo weLitiko.
- Imisebenti yeLitiko.
- Ticulo letingenasisindvo nobe letikhatsatako sobala nobe tekusebentisa lokukhulu futsi lokungadzingeki kwemitfombolusito yeLitiko.

10.2. KUDZALULA LOKUPHOCELELWE KWENTELA TIMFUNO TEMPHEKATSI

Sicelo sekufinyeleleka erekhodini lekungenteka singavunywa ngetizatfu tekungavumi ngekulandzela iiPAIA kunganiketwa, kodwa, etimekweni lapho khona kudzalulwa kwelirekhodi kutawusita sive, futsi uma ngabe lokusitakala kwesive kutawundlula lokubonakalako kwekulimala lokungaba khona kutizatfu tekungavumi.

10.3. KUNGAUNYWA LOKUCATJANGWAKO KWESICELO

Uma i-DIO yehluleka kuniketa sincumo kusicelo sekufinyeleleka kumuntu locelako ngekhatsi kwemalanga langu-30 labekiwe kutawucatjangwa kwekutsi i-DIO ayikasivumeli lesicelo lesinjalo. Umuntu locelako angabese sewufaka sikhalo ngalokungavunywa kwesicelo.

10.4. EMAKHAMBI UMA NGABE SICELO SEKUFINYELELEKA SINGAVUNYWA

10.4.1. KUKHALA KWANGEKHATSI

Umuntu locelako lophatseke kabi ngesincumo se-DIO sekungavumeli umuntu locelako kufinyeleleka kumniningwane angafaka sikhalo sangekhatsi neNdvuna yeLitiko Letekuhlaliswa Kwebantfu ngalesincumo se-DIO.

10.4.2. KUFAKA SIKHALO NGEKHATSI

Sikhalo sangekhatsi:

- Kumele sifakwe ngekhatsi kwemalanga langu-60 ngemuva kwekutsi umuntu locelako atsiwe ngesincumo lesitsetfwe ngesicelo.
- Kumele agcwalise lifomu lesikhalo sangekhatsi lelibekiwe lelicuketfwe kuSengele C salemanyuwali, leliphindze litfolakale kuwebhusayithi ye-DHS nobe kunobe nguliphi lihhovisi le-DHS, ngemuva kwecucela.
- Kumele agcwalise lifomu lesikhalo sangekhatsi lelibekiwe ngalokuphelele akhombise lesincumo lekufakelwa sona sikhalo.
- Asayinde lifomu lesikhalo sangakhatsi esikheleni lesiniketiwe.
- Afake sikhalo sangekhatsi ku-DIO ngemininingwane yekutsitsana nobe ekhelini leliniketwe kulemanyuwali.

10.4.3. LISEKELA LESIPHATSIMANDLA SEMNININGWANE KUMELE LINDLULISE SIKHALO SANGEKHATSI KUMTIMBA LOFANELE

- Ngekhatsi kwemalanga ekusebenta langu-10 ekutfola kwesikhalo sangekhatsi i-DIO kumele asindlulisele sikanye netizatfu tesincumo macondzana nesicelo, kumtimba lofanele.
- Umtimba lofanele kumele ubuke futsi uncume ngesikhalo sangekhatsi ngekhatsi kwemalanga langu-30 ngemuva kwekutfola sikhalo sangekhatsi.
- Sincumo semtimba lofanele kumele sicinisekise nobe sibeke eceleni sincumo se-DIO, futsi lapho kukhonakala khona sivale lesincumo esicelweni.

10.5. SICELO ENKANTOLO

Umuntu locelako alangakaphumeleli kusikhalo sangekhatsi, ngekhatsi kwemalanga langu-180 ekutfola satiso sesincumo macondzana nesikhalo sangekhatsi, angafaka sicelo enkantolo sekutakulwa lokufanele njengobe kuphawuliwe kusigaba 78(2).

11. KUTFOLAKALA KWEMANYUWALI

11.1. Lemanyuwali itawutfolala ngetilwimi letintsatfu kuwebhusayithi ye-DHS nawo onkhe emahhovisi elitiko kanye nakuKhomishini Yemalungelo Eluntu yaseNingizimu Afrika.

11.2. Lemanyuwali ingashicelelwa kuGazethi Yahulumende.

12. KUVUSELELWA NEKUBUYEKETWA KWEMANYUWALI

Lemanyuwali itawubuyeketwa Litiko njalo ngemnyaka futsi nobe ngabe uma kudzingekile futsi itawuvuselelwa futsi ishicelelwe njengobe kubekiwe ku-PAIA.

**SATISO SAHULUMENDE
GOEWERMENTSKENNISGEWING**

**LITIKO LETEBULUNGISWA
DEPARTEMENT VAN JUSTISIE**

Nombolo R.

9 Indlovana 2001

**UMTSETFO WEKWENYUSA KUFINYELELEKA KUMNININGWANE, 2000
UMTSETFOTIMISO LOHLOBENE NEKWENYUSA KUFINYELELEKA KU
MNININGWANE**

Litiko Letebulungiswa Nekutfufukiswa Kwemtsetfosisekelo, lente imitsetfotimiso ngaphasi kwesigaba
92 seMtsetfo

Wekwenyusa Kufinyeleleka Kumniningwane, 2000 (Umtsetfo nombolo 2 wanga-2000), kuShejuli.

ISHEJULI

Inchazelo

1. Kulemitsetfotimiso, nobe nguliphi ligama nobe sisho lesiniketwe inchazelo kuMtsetfo sitawuba naleyo nchazelo lesiniketwe yona futsi, ngaphandle uma ingcikitsi isho ngalenywe indlela -

"UMtsetfo" kusho uMtsetfo Wekwenyusa Kufinyeleleka Kumniningwane, 2000 (Umtsetfo nombolo 2 wanga-2000)

Indlela yekucela

2. Kucela kufinyeleleka kulirekhodi, njengobe kucatjangwa kusigaba 18(1) seMtsetfo, kumele kwentiwe ngendlela yeLifomu A leSengeto.

Tinhlawulo temarekhodi emtimba wesive

3. Inhlawulo yekukhucita kabusha, lekushiwo kuyo sigaba 15(3) seMtsetfo, ingalendlela:

R

- | | | |
|-----|---|------|
| (a) | Onkhe emafothokhophi elikhasi le-A4 nobe incenye yakhona | 0,60 |
| (b) | Onkhe emafothokhophi laphurintiwe elikhasi le-A4 nobe incenye yakhona langendlela yengcondvomshini nobe lelinge-elektroniki nobe lefundwa ngumshini | 0,40 |

(c)	Ikhophi lefundzeka ngangcondvomshini ku	
(1)	sitifi diski	5,00
(ii)	i-CD	40, 00
(d)	(i) Kutsatsiselwa kwemifanekiso lebonwako	
	Likhasi le-A4 nobe incenye yakhona	22, 00
(ii)	Ikhophi yemifanekiso lebonwako	60, 00
(e)	(i) Kutsatsisela lirekhodi lelilalelwako	
	likhasi le-A4 nobe incenye yakhona	12,00
(ii)	Ikhophi yelirekhodi lelilalelwako	17, 00

(2) Inhlawulo yekucela lebhadalwa ngumceli, ngaphandle kwemuntfu loticelelako, lekushiwo kuyo kusigaba 22(1) seMtsetfo, ngu R 35, 00.

(3) Tinhlawulo tekufinyeleleka letibhadalwa ngumceli lekushiwo kuto kusigaba 22(7), ngaphandle uma ngabe

ungabhadaliswa ngaphasi kwesigaba 22(8) seMtsetfo, tingalendlela:

R

- (a) Onkhe emafothokhophi elikhasi le-A4 nobe incenye yakhona 0, 60
 (b) Onkhe emafothokhophi laphurintiwe elikhasi le-A4 nobe incenye yakhona

langendlela yengcondvomshini nobe lelinge-elektroniki nobe

lefundwa ngumshini 0, 40

- (c) Ikhophi lefundzeka ngangcondvomshini ku

(i) sitifi diski 5.00

(ii) i-CD 40,00

- (d) (i) Kutsatsiselwa kwemifanekiso lebonwako.

likhasi le-A4 nobe incenye yakhona 22,00

(ii) Ikhophi yemifanekiso lebonwako 60, 00

- (e) (i) Kutsatsisela lirekhodi lelilalelwako,

likhasi le-A4 nobe incenye yakhona 12,00

(ii) Ikhophi yelirekhodi lelilalelwako 17, 00

- (f) Kusesha lirekhodi lekudzalulwa, R15, 00 ngeli-awa ngalinye nobe incenye yeli-awa, kungafaki li-awa lekucala, lelidzinge kile kulokusesha.

(4) Imali yekuposa mbamba ibhadalwa uma ngabe ikhophi yelirekhodi kumele iposwe kumuntfu locelako.

(5) Ngetinhloso teSigaba 22(2) teMtsetfo kusebenta loku lokulandzelako:

- (a) Kungandlulwa ema-awa lasitfupha ngaphambi kwekutsi kubhadalwe idiphosi; futsi
- (b) kubhadalwe inhlawulo yakunye kulokutsatfu njengediphosi.

Indlela yekucela

Kucela kufinyeleleka kulirekhodi, njengobe kucatjangwa kusigaba 53(1) seMtsetfo, kumele kwentiwe ngendlela yeLifomu B leSengeto.

Tinhlawulo temarekhodi emtimba wangasese

5. (1) Inhlawulo yekukhucita kabusha, lekushiwo kuyo sigaba 15(3) seMtsetfo, ingalendlela:

	R
(a) Onkhe emafothokhophi elikhasi le-A4 nobe incenye yakhona	1, 10
(b) Onkhe emafothokhophi laphurintiwe elikhasi le-A4 nobe incenye yakhonalangendlela yengcondvomshini nobe lelinge-elektroniki nobe lefundwa ngumshini	0,75
(c) Ikhophi lefundzeka ngangcondvomshini ku	
(i) sitifi diski	7,50
(ii) i-CD	70, 00
(i) Kutsatsiselwa kwemifanekiso lebonwako,	
likhasi le-A4 nobe incenye yakhona	40,00
(ii) Ikhophi yemifanekiso lebonwako	60, 00
(i) Kutsatsisela lirekhodi lelilalelwako,	
likhasi le-A4 nobe incenye yakhona	20,00
(ii) Ikhophi yelirekhodi lelilalelwako	30, 00

(2) Inhlawulo yekucela lebhadalwa ngumceli, ngaphandle kwemuntfu loticelelako, lekushiwo kuye kusigaba 22(1) seMtsetfo ngu R50, 00.

(3) Tinhlawulo tekufinyeleleka letibhadalwa ngumceli lekushiwo kuto kusigaba 54(7), ngaphandle uma ngabeungabhadaliswa ngaphasi kwesigaba 54(8) seMtsetfo, tingalendlela:

R

- (a) Onkhe emafothokhophi elikhasi le-A4 nobe incenye yakhona 1,10
- (b) Onkhe emafothokhophi laphurintiwe elikhasi le-A4 nobe incenye yakhona

langendlela yengcondvomshini nobe lelinge-elektroniki nobe

lefundwa ngumshini 0.75

(c) Ikhophi lefundzeka ngangcondvomshini ku

(i) sitifi diski 7,50

(ii) i-CD 70,00

(d) (i) Kutsatsiselwa kwemifanekiso lebonwako,

likhasi le-A4 nobe incenye yakhona 40.00

(ii) Ikhophi yemifanekiso lebonwako 60.00

(e) (i) Kutsatsisela lirekhodi lelilalelwako,

likhasi le-A4 nobe incenye yakhona 20,00

(ii) Ikhophi yelirekhodi lelilalelwako 30, 00

(f) Kusesha lirekhodi lekudzalulwa, R30, 00 ngeli-awa ngalinye nobe incenye yeli-awa lelidzinge kile lelifanele lalokusesha.

(4) Imali yekuposa mbamba ibhadalwa uma ngabe ikhophi yelirekhodi kumele iposwe kumuntfu locelako.

(5) Ngaphandle kwesigaba 54(2) seMtsetfo kusebenakubkubandzeka:

- (a) Kungandlulwa ema-awa lasitfupha ngaphambi kwekutsi kubhadalwe idiphosi; futsi
- (b) kubhadalwe inhlawulo yakunye kulokutsatfu njengediphosi

Satiso sesikhalo sangekhatsi

6. Satiso sesikhalo sangekhatsi, njengobe kuphawuliwe kusigaba 75(1) seMtsetfo, kumele sifakwe ngendlela yeLifomu C leSengeto.

Tinhlawulo tesikhalo

7. Tinhlawulo tesikhalo letibhadalwako macondzana nekufakwa kwesikhalo sangekhatsi ngumceli ngekungavunyelwa kwesicelo sakhe sekufinyeleleka, njengobe kuphawuliwe kusigaba 75(3)(a) seMtsetfo. ngu R 50,00.

Intsengo

8. Imitimba yahulumende neyangasese lebhaliwe ngaphasi Kwemtsetfo Wentsengo, 1991 (Umtsetfo nombolo 89 wanga-1991), njengebatsengisi bangangeta intsetfo kuto tonkhe tinhlawulo ngekulandzela lemitsetfotimiso.

Kucala kusebenta

9. Lemitsetfotimiso itawucala kusebenta ngamhlaba 9 Indlovulenkulu 2001.



IRIPHABHULIKI YENINGIZIMU AFRIKA

J750

**Litiko Lavelonkhe Letekuhlaliswa Kwebantfu
Sicelo sePAIA Lifomu Form A lekufinyeleleka kuli (ma) Rekhodi eMtimba**

KWEKUSETJENTISWA LITIKO	
Sitfolwe ngu_____	Inombolo yereferensi:_____
(shano sikhundla, libito nesibongo sesiphatsimandla semningwane/selisekela lesiphatsimandla semningwane)	
ngamhlaka_____	(lusuku),
e_____	(indzawo),
Inhlawulo yekucela (uma ikhona):R_____	
Idiphozi (uma ikhona): R_____	
Inhlawulo yekufinyeleleka: R_____	

waHulumende

(Sigaba 18(1) seMtsetfo Wekwenyusa Kufinyeleleka Kumningwane, 2000 (Umtsetfo nombolo 2 wanga-2000))
[Umtsetfotimiso 6]

A. Imidanti yemtimba wahulumende

Tfumela nobe letsa Lifomu Lesicelo leligcwalisiwe lakho ku:

Iminingwane Yekutsintsana Yesikhungo sePAIA			
Likheli Leliposi:	Lisekela Lesiphatsimandla Semningwane Litiko Lavelonkhe Letekuhlaliswa Kwebantfu Private Bag X644 PITOLI IRiphabhuliki yeNingizimu Afrika 0001		
Likheli lesitaladi: (Ngekuhambisa ngesandla)	Lisekela Lesiphatsimandla Semningwane: i-PAIA 260 Justice Mahomed Street Sunnyside PITOLI		
Inombolo Yefeksi	(086) 471 1939		
Likheli le-Imeyili	paia@dhs.gov.za		
Ema-awa:	07:30 - 09:30 09:45 - 12:15 13:00 - 14:30 14:45 - 16:00	Ema-awa Akheshiya:	10:00 - 11:00 14:00 - 14:30
Iminingwane Yasebhang	Iminingwane Yasebhang: Litiko Letekuhlaliswa Kwebantfu Libhang : Standard Bank, Van der Walt (010145), Inombolo ye-akhawundi: 010160310		

B. Iminingwane yemuntfu locela kufinyeleleka kulirekhodi Ngabe ungu a: (maka libhokisi leligreyi lelifane nga X)

	Umntfu loticelela lirekhodi lakhe (Kufuna kufinyeleleka kulirekhodi lelicuketse umningwane lophatselene nawe) KHUMBULA: Uyacelwa kutsi uhlanganise ikhophi Yamatise wakho kuvimbela kuniketwa umningwane longakacondzani nawe.
	Umntfu locelako (Umntfu lowenta sicelo sekufinyeleleka kumningwane kuLitiko Lavelonkhe Letekuhlaliswa Kwebantfu)
	Umceli Wetimba Wesive (Ngulemitimba yesive lesebentisa emandla esive nobe leyenta umsebenti wesive kuphela ngekulandzela Umtsetfo)

- (a) Iminingwane yemuntfu locela kufinyeleleka kulirekhodi kumele iniketwe ngaphasi.
 (b) Kumele kuniketwe likheli kanye/nobe inombolo yefeksi kuRiphabhuliki lekumele kutfanyelwe kuyo umningwane.
 (c) Kumele kufakwe bufakazi besikhundla lokwentiwa ngaso sicelo, uma bukhona.

Emagama laphellele nesibongo: _____

Inombolo yamatise:

--	--	--	--	--	--	--	--	--	--	--	--	--	--

Likheli leliposi:

Inombolo yelucingo: () Inombolo yefeksi: ()

Likheli le-imeyli:

C. Imidanti yemuntfu lekucelelwa yena

Lesigaba kumele sigcwaliswe KUMELE uma kucelelwa lomunye umuntfu umningwane.

Emagama laphellele nesibongo: _____

Inombolo yamatise:

--	--	--	--	--	--	--	--	--	--	--	--	--	--

Sikhundla lekucelelwa ngaso, uma kucelelwa lomunye umuntfu:

D. Imidanti yelirekhodi

- (a) Niketa umningwane lophelele welirekhodi lelifelwako, kufaka ekhatsi inombolo yereferensi uma uyati, kute lirekhodi litfolakale malula.
- (b) Uma sikhala lesiniketiwe, chubeka kulelinye likhasi bese ulihlanganisa lapha kulelifomu. Umuntfu locelako kumele asayinde onkhe lawa lamanye emakhasi.

1. Inchazelo yelirekhodi nobe incenye yalo lesemcoka:

.....

.....

.....

.....

.....

2. Inombolo yereferensi, uma ikhona:

3. Leminye iminingwane yelirekhodi k.k. luhlobo lweli(ma)rekhodi sib. emaminithi njll...:

4. Litiko/Luphiko lapho kugcinwe khona lirekhodi (uma latiwa)

.....

.....

E. Tinhlawulo

- (a) Sicelo sekufinyeleleka kulirekhodi, ngaphandle kwelirekhodi lelicuketse umningwane wakho, litawulungiselelwa kuphela uma sekubhadalwe inhlawulo yesicelo, inhlawulo yekucela ngu R35,00..
- (b) Utawatiswa ngelinani lelidzinga kubhadalwa njengenhlawulo yekucela.
- (c) Inhlawulo yekufinyeleleka kulirekhodi lebhadalwako ingeluhlobo lwendlela lekucelwa ngayo kanye nesikhatsi lesidzingekele kusesha kanye nekulungiselela lirekhodi.
- (d) Uma ufaneleka kutsi ungabhadaliswa nobe nguyiphi inhlawulo, shano sizatfu sekufaneleka.

Sizatfu sekungabhadaliswa tinhlawulo:

.....

.....

LIFOMU A: SICELO SEKUFINYELELEKA KULIREKHODI LEMTIMBA WAHULUMENDE

F. Indlela yekufinyeleleka kulirekhodi

Uma uvimbeleka ngenca yekwehluleka kufundza, kubuka nobe kulalela lirekhoda ngendlela yekufinyeleleka leniketiwe kusuka ku-1 uya ku-4 lapha ngaphasi, shano kukhubateka kwakho futsi ukhombise indlela lekudzingakala ngayo lirekhodi.

Kukhubateka:

Indlela lekutfolakala ngayo lirekhodi:

Maka libhokisi lelifanele nga-X.

EMANOTSI:

(a) Kutfojelwa kwesicelo ngendlela locele ngayo kutawuya ngendlela lekutfolakala ngayo lelirekhodi.

(b) Kufinyeleleka ngendlela lekucelwe ngayo kungancatjelwa kuletinye tehlakalalo. Kusehlakalo utawatiswa uma kufinyeleleka kuniketiwa ngalenywe indlela.

(c) Inhlawulo lebhadalwako yekufinyeleleka kulirekhodi, uma ikhona, itawuncunywa ngulendlela lekucelwa ngayo lokufinyeleleka.

(d) uma lirekhodi lingekho ngelulwimi lelifunwako nobe kute lolukhonjiswe ngumuntu locelako, kufinyeleleka kutawuniketwa ngelulwimi lekutfolakala ngalo lelirekhodi [sigaba 31J.

(e) Kusesha nekulungiselela lirekhodi lelceliwe ngu R15, 00 ngeli-awa ngalinye nobe incenye yeli-awa, kungafaki li-awa lekucala

1. Uma lirekhodi lingendlela lebhaliwe nobe lephurintiwe:					
	ikhophi yelirekhodi*		kuhlolwa kwelirekhodi		
2. Uma lirekhodi licuketse titfombe letibonwako -(Loku kufaka ekhatsi emafothografu, emasilayidi, emavidiyo, imifanekiso leyentiwe ngangcondvomshini, tikeshi, njll.):					
	buka imifanekiso		kopa imifanekiso*		kutsatsela imifanekiso*
3. Uma lirekhodi licuketse emagama larekhodiwe nobe umningwane longakhicitwa kabusha ngemsindvo:					
	lalela i-soundtrack (likhasethe lelilalelwako)		kutsatsiselwa kwe-soundtrack* (umculu		
4. Uma lirekhodi likungcondvomshini nobe linge-elektroniki nobe ngendlela lefundvwa ngumshini:					
	ikhophi lephurintiwe yelirekhodi*		ikhophi lephurintiwe yemningwane lokhishwe erekhodini*		ikhophi lefundzeka ngangcondvoms hini* (sitifu nobe i-compact disc)
*Uma ucele ikhophi nobe sitsasiselo selirekhodo (ngetulu), ngabe ufuna kwekutsi ikhophi nobe sitsasiselo (transcription) sitfunyelwe kuwe? Imali yeliposi iyabhadalwa.				YEBO	CH A
Khumbula kwekutsi uma lirekhodi lingekho ngelulwimi lolufunako, kufinyeleleka kunganiketwa ngelulwimi lekutfolakala ngalo lirekhodi.					
Nguluphi lulwimi longatsandza kutfolala ngalo lirekhodi?					

G. Satiso sesincumo macondzana nekucela kufinyeleleka

Utawatiswa ngekubhala kutsi ngabe sicelo sakho sivunyiwe/sincatjiwe. Uma ufuna kwatiswa ngalenywe indlela, uyacelwa kwekutsi usho lendlela futsi unikete neminingwane ledzingekile kusita kulandzela sicelo sakho.

Ngabe ufuna kwatiswa njani ngesincumo macondzana ngesicelo sakho sekufinyeleleka kulirekhodi?

LIFOMU A: SICELo SEKUFINYELELEKA KULIREKHODI LEMTIMBA WAHULUMENDE

Lisayindwe ngamhlaka..... enyangeni ya umnyaka

.....
ISAYINI YEMUNTFU LOCELAKO/YEMUNTFU
LOKWENTIWA SICELo EGAMENI LAKHE

LIFOMU B**SATISO SESIKHALO SANGEKHATSI**

(Sigaba 75 seMtsetfo Wekwenyusa Kufinyeleleka Kumningwane, 2000 (Umtsetfo nombolo 2 wanga-2000)

[Umtsetfosimiso 8]

SHANO INOMBOLO YAKHO

YEREFURENSI: _____

Imidanti

yemtimba

wahulumende

Siphatsimandla Semningwane/Lisekela Lesiphatsimandla Semningwane:

A. Imininingwane yalocelako/yelicembu lesitsatfu lelifaka sikhalo sangekhatsi

Emagama laphelile nesibongo: _____

- a) *Imininingwane yemuntfu lofaka sikhalo sangekhatsi kumele iniketwe ngaphasi.*
- b) *Kumele kufakwe bufakazi besikhundla lokufakwa ngabo sikhalo, uma bukhona.*
- c) *Uma umuntfu londlulisa licala kungumuntfu wesitsatfu futsi hhayi lomuntfu locele kucala umningwane, imininingwane yemuntfu locelako kumele iniketwe ku C ngaphasi.*

Inombolo yamatasi: _____

Likheli leliposi: _____

_____ Inombolo yefeksi: _____

Inombolo yelucingo: _____ Likheli lencwadzigezi: _____

Sikhundla lekufakwa ngaso sikhalo sangekhatsi egameni lalomunye umuntfu: _____

Iminingwane yalofaka sicelo

Lesigaba kumele sigcwaliswe KUMELE uma licambu lesitsatfu (uma kungesuye umceli) lifaka sikhalo sangekhatsi.

Emagama laphela nesibongo: _____

Inombolo yamatisi: _____

C. Sincumo lekufakelwa sona sikhalo.

<i>Maka sincumo lekufakelwa sona sikhalo nga X ebhokisini lelfanele:</i>	
	Kungavunyelwa kwesicelo sekufinyeleleka
	Sincumo macondzana netinhlawulo letibekwe ngekulandzela sigaba 22 seMtsetfo
	Sincumo macondzana nekuchutjekiswa kwesikhatsi lekumele kusetjentwe ngaso sicelo ngekulandzela sigaba 26(1) seMtsetfo
	Sincumo macondzana nesigaba 29(3) seMtsetfo kuncabela kufinyeleleka ngendlela lecelwe ngumuntfu locelako
	Sincumo sekuniketa umceli kufinyeleleka

D. Tizatfu tekufaka sikhalo

Uma sikhala lesiniketiwe, chubeka kulefinye ikhasi bese ulihlanganisa lapha kule fomu. Kumele usayinde onkhe lawa lamanye emakhasi.

Shano tizatfu lekususelwa kuto sikhalo sangekhatsi. _____

Shano nobe nguwuphi umningwane lotawudzingeka ekubukeni sikhalo: _____

F. Satiso sesincumo ngesikhalo

Utawatiswa ngekubhala ngesincumo sesikhalo sangekhatsi sakho. Uma ufuna kwatiswa ngalenywe indlela, uyacelwa kwekutsi usho lendlela futsi unikete neminingwane ledzingekile kusita kulandzela sicelo sakho.

Shano indlela: _____

Imininingwane yendlela: _____

Sisayindwe e _____ ngamhaka _____ enyangeni ya _____ 20 _____

**ISAYINI YEMUNTFU LOFAKA
SIKHALO**

<p><small>Ikhasi</small> KWEKUSETJENTISWA LITIKO: LIREKHODI LELISEMTSETFWENI LESIKHALO SANGEKHATSI: Sikhalo sitfolwa ngamhlaka: (lusuku) ngu:</p>	
(shano sikhundla,	
<p>ligama nesibongo sesiphatsimandla semningwane/lisekela lesiphatsimandla semningwane).</p> <p>Sikhalo siphaleketelwa tizatfu tesincumo sesiphatsimandla semningwane/lisekela lesiphatsimandla semningwane kanye, lapho kufanele khona, iminingwane yelicembu lesitsatfu lelihlobene nemarekhodi, letitifakwe siphatsimandla semningwane/lisekela</p>	
<p>UMPHUMELA WESIKHALO: SINCUMO SESIPHATSIMANDLA SEMNININGWANE/SELISEKELA LESIPHATSIMANDLA SEMNININGWANE SIYACINISEKISWA/SIVALWE NGESINCUMO LESISHA SINCUMO LESISHA:</p>	
<p>LUSUKU: UMTIMBA LOFANELE:</p> <p>SITFOLWE SIPHATSIMANDLA SEMNININGWANE/LISEKELA LESIPHATSIMANDLA SEMNININGWANE SIPHUMA KUMTIMBA LOFANELE</p>	